



City of Berkley
FY 2017-2018
Budget

City Council

Phil O'Dwyer, Mayor
Steven W. Baker, Mayor Pro Tem
Jack Blanchard, Councilmember
Colleen Graveline, Councilmember
Alan H. Kideckel, Councilmember
Eileen Steadman, Councilmember
Dan Terbrack, Councilmember

City Manager

Matthew Baumgarten

Department Heads

Phommady Boucher – City Clerk
Matthew Church – Library Director
Richard Eshman – Public Safety Director
Sabrina Lilla – Finance Director
Darchelle Strickland Love – Deputy City Manager
Theresa McArleton – Parks and Recreation Director
Derrick Schueller – Public Works Director
Amy Vansen, AICP – City Planner

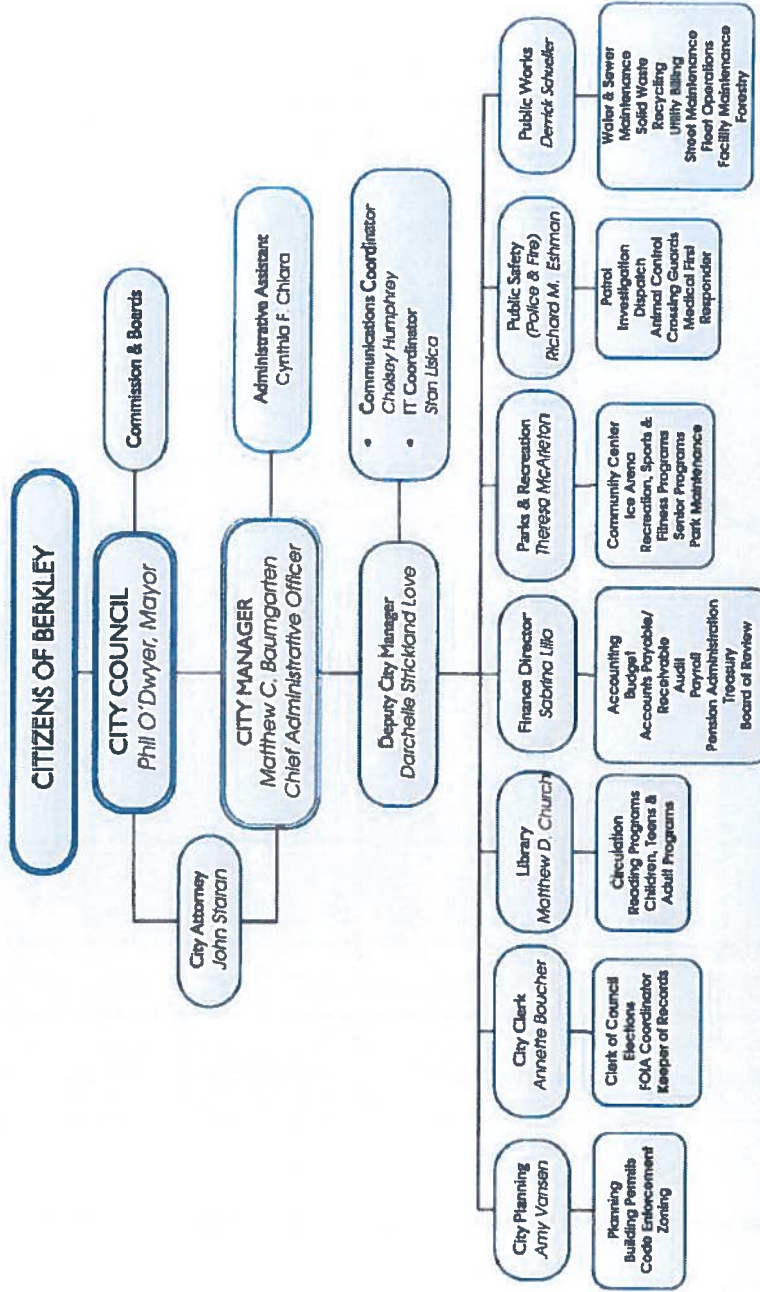
Staff Accountants

Laurie Fielder and Susan Reddin

City of Berkeley Organizational Chart



City of Berkeley



Adopted 5/17/16
Rev: 10/21/16



**A RESOLUTION
OF THE COUNCIL OF THE CITY OF BERKLEY, MICHIGAN
ADOPTING A BUDGET FOR THE FISCAL YEAR BEGINNING
JULY 1, 2017 AND ENDING JUNE 30, 2018**

Whereas, it is the determination of the Council of the City of Berkley that the annual budget resolution should be enacted pursuant to the provisions of the City Charter, and the Uniform Budget And Accounting Act, (P.A. 2 of 1968 as amended); to budget and appropriate money; and to provide for a levy of the amounts necessary to be raised by taxation for municipal purposes for the fiscal year beginning July 1, 2017 and ending June 30, 2018:

Now, Therefore, The City of Berkley Resolves:

Section 1.00 TAX LEVY

Pursuant to Section 9.4 of the Berkley City Charter the tax levy for the fiscal year beginning July 1, 2017 and ending June 30, 2018 shall be composed of the constituent rates, for purposes, and with estimated yields described as follows based upon an aggregate of Taxable Assessed Values of \$535,799,980 for the City of Berkley, Michigan or as may be subsequently certified and amended net of tax increment finance capture.

<u>Purpose</u>	<u>Rate Per \$1,000 Taxable Assessed Value</u>	<u>Estimated Levy</u>
General Operations	5.9366	\$3,133,339
General Operations - Voted	2.8224	\$1,489,670
Public Safety Operations	1.7806	\$939,807
Sanitation Operations	1.7806	\$939,807
Community Promotion	0.0933	\$49,236
Public Safety Pension	2.2684	\$1,195,549
2006 G.O. Eleven Mile Road Repair	0.4927	\$259,754
TOTAL	\$15.1746	\$8,007,162

Section 1.10 DOWNTOWN DEVELOPMENT AUTHORITY TAX

Pursuant to Section 12 of Public Act 197 of 1975 and as may have been further amended to date, generally known as the "Downtown Development Authority Act," the Council of the City of Berkley approves a levy of an ad valorem tax of \$1.9217 per \$1,000 of taxable assessed value on all real and personal property not exempt by law. It is estimated that the taxable value for the City of Berkley Downtown Development Authority will be \$29,090,410 or as may be subsequently certified and amended in the downtown district of the Downtown Development Authority of the City of Berkley. The estimated tax levy to be generated is \$39,735.00 for the Downtown Development Authority net of tax increment finance capture.

Section 1.20 PROPERTY TAX ADMINISTRATION FEE

Pursuant to Section 44(7) of the General Property Tax Act, MCL 211.44(7), there is hereby adopted a tax administration fee of 1% on all property taxes collected or returned delinquent by the City of Berkley. The tax administration fee shall be collected and used pursuant to the terms of Section 44 of the act.

Section 1.30 GENERAL FUND REVENUE AND APPROPRIATIONS

The total estimated available resources of the General Fund – (101) is identified below, shall be, and hereby are, appropriated for the municipal purposes of the City of Berkley for the fiscal year beginning July 1, 2017 and ending June 30, 2018, according to the recommended budget submitted by the City Manager and approved by City Council pursuant to the City Charter and state law.

GENERAL FUND – 101

Estimated Beginning Fund Balance – 7/1/17:	\$3,780,767
Revenue Appropriation:	
Property Taxes and Tax Related Sources	\$7,111,259
Licenses and Permits	744,600
Federal and State Revenue Sources	1,403,805
Charges for Services	1,022,186
Fines and Forfeits	305,500
Investment Earnings	45,000
Property and Equipment Rental	217,390
Miscellaneous Revenue	173,390
Transfers – In	100,000
TOTAL REVENUE APPROPRIATION	\$11,123,130
Expenditure Appropriation:	
Operations and Capital	\$10,803,130
Transfers – Out	320,000
TOTAL EXPENDITURE APPROPRIATION	\$ 11,123,130

Section 2.00 SPECIAL REVENUE FUNDS REVENUES AND APPROPRIATIONS

The total estimated available resources of each of the Special Revenue – (200 and 600 Series) are identified below, shall be, and hereby are, appropriated in accordance with state law for the municipal purposes of the City of Berkley for the fiscal year beginning July 1, 2017 and ending June 30, 2018, according to the recommended budget submitted by the City Manager and approved by City Council pursuant to the City Charter and state law.

MAJOR STREET FUND – 202

Estimated Beginning Fund Balance – 7/1/17:	\$1,002,840
Revenue Appropriation:	
Federal and State Revenues	\$924,010
Fines and Forfeits	300
Charges for Services	35,019
Investment Earnings	8,000
Miscellaneous Revenue	500
TOTAL REVENUE APPROPRIATION	\$967,829
Expenditure Appropriation:	
Operations and Capital	\$1,153,765
Operating Transfers – Out	150,000
TOTAL EXPENDITURE APPROPRIATION	\$1,303,765

Section 2.00 SPECIAL REVENUE FUNDS REVENUES AND APPROPRIATIONS – CONTINUED:

LOCAL STREET FUND – 203

Estimated Beginning Fund Balance - 7/1/2017: \$902,216

Revenue Appropriation:

Federal and State Revenues \$335,310

Fines and Forfeits 3,000

Charges for Services 5,000

Investment Earnings 5,000

Miscellaneous Revenues 1,000

Operating Transfer - In 150,000

TOTAL REVENUE APPROPRIATION \$499,310

Expenditure Appropriation:

Operations and Capital \$631,909

TOTAL EXPENDITURE APPROPRIATION \$631,909

SOLID WASTE SERVICES FUND – 226

Estimated Beginning Fund Balance – 7/1/2017: \$440,183

Revenue Appropriation:

Property Taxes \$939,608

Federal and State Revenues 5,000

Charges for Services 353,760

Investment Earnings 5,200

Miscellaneous Revenue 4,400

TOTAL REVENUE APPROPRIATION \$1,307,968

Expenditure Appropriation:

Operations and Capital \$1,393,589

TOTAL EXPENDITURE APPROPRIATION \$1,393,589

Section 2.00 SPECIAL REVENUE FUNDS REVENUES AND APPROPRIATIONS – CONTINUED:

COMMUNITY DEVELOPMENT BLOCK GRANT FUND – 275

Estimated Beginning Fund Balance – 7/1/2017:	\$25,800
Revenue Appropriation:	
State and Federal Revenue Sources	\$28,914
TOTAL REVENUE APPROPRIATION	\$28,914
Expenditure Appropriation:	
CDBG – Sidewalks	22,340
CDBG – Yard Services	3,287
CDBG 2016/17 Program – Large Print Books	3,287
TOTAL EXPENDITURE APPROPRIATION	\$28,914

RECREATION REVOLVING FUND – 614

Estimated Beginning Fund Balance – 7/1/2017:	\$444,128
Revenue Appropriation:	
Federal and State Grants	\$180,000
Charges for Services	494,000
Investment Earnings	3,500
Miscellaneous/Contributions/Donations	29,000
Transfers In	420,000
TOTAL REVENUE APPROPRIATION	\$1,126,500
Expenditure Appropriation:	
Administration	\$556,487
Recreation and Culture	421,812
Youth Camp	156,031
Community Center Rental	17,915
Dream Cruise	118,712
TOTAL EXPENDITURE APPROPRIATION	\$1,270,957

Section 2.00 SPECIAL REVENUE FUNDS REVENUES AND APPROPRIATIONS – CONTINUED:

Senior Activities Fund – 615

Estimated Beginning Fund Balance – 7/1/2017:	\$262,509
Revenue Appropriation:	
Federal and State Grants	\$22,880
Charges for Services	16,200
Investment Earnings	1,300
Miscellaneous/Contributions/Donations	52,820
TOTAL REVENUE APPROPRIATION	\$93,200
Expenditure Appropriation:	
Senior Citizen Programs	\$36,531
Senior Newsletter	1,500
Van Transportation	43,429
Transfers Out	100,000
TOTAL EXPENDITURE APPROPRIATION	\$181,460

Section 3.00 DEBT FUND REVENUE AND APPROPRIATIONS

The total estimated available resources of each of the Debt – (300 Series) which are identified below, shall be, and hereby are, appropriated for the municipal purposes of the City of Berkley for the fiscal year beginning July 1, 2017 and ending June 30, 2018 according to the recommended budget submitted by the City Manager and approved by City Council pursuant to the City Charter and state law.

ELEVEN MILE ROAD STREET BONDS – 311

Estimated Beginning Fund Balance – 7/1/2017:	\$56,519
Revenue Appropriation:	
Property Taxes	\$258,700
Federal and State Revenues	4,300
Investment Earnings	250
TOTAL REVENUE APPROPRIATION	\$263,250
Expenditure Appropriation:	
Debt Service	\$263,250
TOTAL EXPENDITURE APPROPRIATION	\$263,250

Section 3.00 DEBT FUND REVENUE AND APPROPRIATIONS – CONTINUED:

Section 4.00 PUBLIC IMPROVEMENT (CAPITAL) FUND REVENUE AND APPROPRIATIONS

The total estimated available resources of each of the Public Improvement (Capital) – (200 and 400 Series) funds which are identified below, shall be, and hereby are, appropriated for the municipal purposes of the City of Berkley for the fiscal year beginning July 1, 2017 and ending June 30, 2018, according to the recommended budget submitted by the City Manager and approved by City Council pursuant to the City Charter and state law.

DISTRICT COURT 45A - BUILDING FUND – 266

Estimated Beginning Fund Balance – 7/1/2017: \$711,701

Revenue Appropriation:

Investment Earnings \$4,000
TOTAL REVENUE APPROPRIATION \$4,000

Expenditure Appropriation:

Transfers-Out \$100,000
TOTAL EXPENDITURE APPROPRIATION \$100,000

SIDEWALK FUND – 470

Estimated Beginning Fund Balance – 7/1/2017: \$0

Revenue Appropriation:

Transfers - In \$150,000
TOTAL REVENUE APPROPRIATION \$150,000

Expenditure Appropriation:

Capital Outlay \$150,000
TOTAL EXPENDITURE APPROPRIATION \$150,000

ENTERPRISE AND INTERNAL SERVICE FUNDS (500 SERIES AND FUND 690)

The total estimated available resources of the enterprise and internal service funds which are identified below, shall be, and hereby are, allocated for expenditure for the municipal purposes of the City of Berkley for the fiscal year beginning July 1, 2017 and ending June 30, 2018.

ENTERPRISE AND INTERNAL SERVICE FUNDS (500 SERIES AND FUND 690) – CONTINUED:

Section 5.00 - ARENA FUND – 546

Rental/lease contracts for space and services shall be recommended by the Recreation Director and City Manager and approved by City Council on a case by case basis.

Arena Fund - 546

Est. Beginning Total Net Position – 7/1/2017:	\$(53,252)
Revenue Appropriation:	
Investment Income	\$300
Property/Equipment Rentals	10,000
	\$10,300
TOTAL REVENUE APPROPRIATION	
Expenditure Appropriation:	
Operations	\$10,300
TOTAL EXPENDITURE APPROPRIATION	\$10,300

Section 5.10 WATER/SEWER FUND - All Water/Sewer and storm water rates shall be set by a separate City Council resolution in May 2017. The rate increases shall be effective for those billings sent July 1, 2017 and thereafter for the fiscal year.

Water/Sewer Fund – 592

Est. Beginning Total Net Position – 7/1/2017:	\$13,712,932
Revenue Appropriation:	
Charges for Services	\$6,426,480
Federal and State Revenue Sources	1,920
Fines and Penalties	118,000
Investment Earnings	15,000
Equipment Rental	34,000
Miscellaneous Revenues	27,500
TOTAL REVENUE APPROPRIATION	\$6,622,900
Expenditure Appropriation:	
Water Operations	\$5,155,912
Storm Sewer Operations	2,273,696
Sewer Lining Program	300,000
TOTAL EXPENDITURE APPROPRIATION	\$7,729,608

ENTERPRISE AND INTERNAL SERVICE FUNDS (500 SERIES AND FUND 690) – CONTINUED:

**Section 6.00 - INTERNAL SERVICE FUND:
FRINGE BENEFITS FUND – 690**

Estimated Beginning Fund Balance – 7/1/2017:	\$0
Revenue Appropriation:	
Investment Earnings	\$2,500
TOTAL REVENUE APPROPRIATION	\$2,500
Expenditure Appropriation:	
Fringe Benefits	\$2,500
TOTAL EXPENDITURE APPROPRIATION	\$2,500

Section 7.00 PUBLIC SAFETY RETIREMENT SYSTEM

Pursuant to Section 9(4) of Public Act 345 of 1937 and as may have been further amended to date, generally known as the "Fire Fighters and Police Officers Retirement Act," the Council of the City of Berkley based upon a recommendation from the Public Safety Retirement System Board determines what the necessary expense for investment consulting, advisory, city and outside management services, legal, fiduciary general liability costs and any other costs incurred by the retirement system. These costs shall be borne from the investment income of the retirement system.

The City Council will levy the necessary tax rate to defray the cost of the annual employer pension contribution and eligible health care costs for public safety retirees. Public approval of the pre-headlee tax levy was in 1965. Currently, no employee contribution is contractually required or appropriated in fiscal year 2017/18.

Property taxes are originally collected and appropriated for in the General Fund. The employer pension contribution only is transferred from the General Fund as an expense within the Public Safety Operations department and is credited in the Public Safety Pension System Fund as revenue to the retirement fund.

PUBLIC SAFETY PENSION FUND – 732

Estimated Beginning Fund Balance – 7/1/2017:	\$17,652,845
Revenue Appropriation:	
Property Taxes/Employer Contributions	\$743,054
Investment Earnings	1,000,000
REVENUE APPROPRIATION	\$1,743,054
Expenditure Appropriation:	
Administration Expenses	\$40,070
Retiree Pension Payments	1,752,636
Money Manager/Investment Consultant	174,900
EXPENDITURE APPROPRIATION	\$1,967,606

Section 8.00 Downtown Development Authority of the City of Berkley

Pursuant to Section 28(1) of Public Act 197 of 1975 and as may have been further amended to date, generally known as the "Downtown Development Authority Act," the Council of the City of Berkley hereby concurs with the appropriation approved and recommended by the Downtown Development Authority a discretely presented component unit of the City of Berkley as follows for the fiscal year beginning July 1, 2017 and ending June 30, 2018.

DOWNTOWN DEVELOPMENT AUTHORITY FUND – 814

Estimated Beginning Fund Balance – 7/1/2017:	\$197,160
Revenue Appropriation:	
Property Taxes and Capture	\$233,491
Federal and State Revenue	31,160
Contributions/Donations	20,000
Investment Earnings	2,029
TOTAL REVENUE APPROPRIATION	\$286,680
Expenditure Appropriation:	
Administration	\$55,006
Operations	10,145
Special Events	56,285
Marketing and Advertising	39,454
Streetscape and Design	105,630
Business Development	8,699
Public Improvement	100,000
TOTAL EXPENDITURE APPROPRIATION	\$375,219

Introduced and Passed at the City Council Meeting held on Monday, May 15, 2017.

Attest:

PHIL O'DWYER, MAYOR

Phommady A. Boucher, City Clerk



**A RESOLUTION
OF THE CITY COUNCIL OF THE CITY OF BERKLEY
ESTABLISHING A RESIDENTIAL AND COMMERCIAL SERVICE FEE FOR
THE COLLECTION AND DISPOSAL OF SOLID WASTE
EFFECTIVE JULY 1, 2017**

WHEREAS: The City of Berkley provides a broad range of residential services in the area of solid waste Collection, recycle and disposal; and

WHEREAS: The City also provides a commercial refuse pick up and invoicing service for eligible City of Berkley commercial merchants; and

WHEREAS: The Southeastern Oakland County Resource Recovery Authority (SOCRRA) is establishing a single stream recycling program; and

WHEREAS: The cost to the City of providing solid waste services has diminished its ability to keep pace with expenses in other areas of city services, and threatens the ability of the city to continue these services which contribute to the quality of life of persons living here.

NOW, THEREFORE, THE CITY OF BERKLEY RESOLVES:

SECTION 1: An annual residential solid waste collection and disposal fee of \$43.00 per year, per residential dwelling unit in the City is hereby established.

SECTION 2: The fee herein established shall be collected in quarterly installments of \$10.75 which the City Manager be and hereby is, authorized and directed to cause to appear on the water billing of each residence as each is issued. The same penalty shall apply to unpaid balances of the service fee as apply to unpaid water bills.

SECTION 3: The fee shall be collected from all residential dwelling units in the city which receive refuse collection and disposal services through the city and its appointed contractors with the exception of those multiple dwelling unit locations which currently are, or in the future may be billed as commercial accounts.

SECTION 4: For those dwelling units labeled a commercial account or a commercial or industrial business in the City of Berkley who elects to receive solid waste refuse collection and disposal from the City selected rubbish hauler and be billed for said service from the City, the City shall charge the following rates to eligible/requesting commercial and industrial accounts:

Type of Container:	Monthly Charge for a pickup and disposal:			
	Bi-Weekly	Weekly	Twice Weekly	Three Times Weekly
Trash Bag(s)	Not Available	\$30.00	\$58.00	\$90.00
Poly-cart Per Cart	Not Available	\$30.00	\$58.00	\$90.00
2cy Dumpster	\$15.00	\$30.00	\$58.00	\$90.00
4cy Dumpster	\$30.00	\$58.00	\$90.00	\$118.00
6cy Dumpster	Not Available	\$84.00	\$178.00	\$267.00
8cy Dumpster	Not Available	\$111.00	\$238.00	\$355.00

SECTION 5: The annual residential and commercial solid waste collection and disposal service fees shall take effect July 1, 2017, and shall end June 30, 2018, unless readopted, extended or revised by resolution of the Council.

SECTION 6: If total revenues from fees significantly exceed revenue requirements of the Solid Waste Fund it shall be applied to a future year total fee requirement and the cost to residents and commercial customers reduced accordingly.

Introduced and passed at the City Council Meeting held on Monday, May 15, 2017.

Phil O'Dwyer, Mayor

Attest:

Phommady A. Boucher, City Clerk

**A RESOLUTION
OF THE COUNCIL OF THE CITY OF BERKLEY, MICHIGAN
SETTING CHARGES FOR WATER AND SEWER SERVICES
EFFECTIVE JULY 1, 2017**

Whereas, City Council has determined that, in order to provide safe, adequate water to the users of the system, and to assure safe transportation and treatment of sewage discharged into the system by all users of the system, the system must receive sufficient total annual revenue to ensure the proper operation and maintenance of the system, the development and perpetuation of the system, and the preservation of the financial integrity of the system. The city council has also determined that the system shall be self-sustaining, supported solely by the revenues of the system and not dependent upon the property tax payers of the city. To meet those ends, City Council shall fix the rates and charges to be imposed on all users of each component of the system in accordance with the principles and standards set forth in the Berkley City Code; and

Whereas, the purpose of water and sewer rates is to produce sufficient revenues each year to pay the costs of water and sewer service utilized by the rate payers of the city. The city council has found that annual revenues and expenditures of the system can fluctuate substantially from year to year. City council has determined that, in order to provide adequate, but not excessive, annual adjustments in revenue levels in a timely manner, the city shall develop the estimated costs of service and shall base rates each year on those estimated costs; and

Whereas, City Council has received a cost of service study commissioned for the purpose to establish or confirm the current and future cost of providing water, sanitary sewer, and storm water disposal based upon guidelines consistent with the tests for distinguishing a fee from a tax prescribed by the decision in Bolt v City of Lansing; and

Whereas, City Council wishes to revise current water rates both to continue to provide sufficient revenue for the water fund and to meet the guidelines prescribed in the Bolt v City of Lansing, decision in a manner consistent with the recommendations of the cost of service study; and

Whereas, Charges established pursuant to Sections 126-18, 19, 68, and 70 of the Berkley City Code have been addressed in other resolutions adopted by City Council.

Now, Therefore, The City of Berkley Resolves:

Section 1.00: That pursuant to the Berkley City Code, the City Council does hereby determine that the following rate schedule for water and sewer service shall be in effect for all bills due and payable on or after July 1, 2017.

1.10 CONSUMPTION CHARGE:

Per 100 Cubic Feet		
Water Service	Sewer Service	TOTAL
\$3.55	\$3.76	\$7.31

1.20 READY TO SERVE FIXED CHARGE:

Per Meter, Per Quarter			
Meter Size	Water Service	Sewer Service	TOTAL
0.75"	\$10.87	\$10.45	\$21.32
1.00"	\$18.13	\$17.41	\$35.54
1.50"	\$36.25	\$34.82	\$71.07
2.00"	\$57.99	\$55.72	\$113.71
3.00"	\$126.86	\$121.88	\$248.74
4.00"	\$211.14	\$202.86	\$414.00

1.30 Storm Water Service Fixed Charge:

Per Equivalent Residential Unit, Per Quarter
\$65.32

Section 2.00 As required by the Great Lakes Water Authority, a high strength surcharge shall be levied against industrial and commercial customers of the Berkley sewer system who contribute sewage to the system with concentrations of pollutants in excess of the levels, and for rates, as described as follows:

Pollutant Source	Maximum Allowable Pollutant Concentration (mg/l.)	Surcharge Per Pound of Excess Pollutant
Biochemical Oxygen Demand	275	\$0.486
Total Suspended Solids	350	\$0.493
Phosphorous	12	\$7.266
Fats, Oils, and Grease	100	\$0.468

Section 2.10 It is assumed that normal domestic customers do not contribute sewage with concentrations of pollutants exceeding the levels specified in Section 2.0 above, therefore, the high strength surcharge will not apply to domestic customers.

Section 2.11 Further, the high strength surcharge will not apply to restaurants pursuant to the order of the U.S. District Court dated July 10, 1981, (C.A. No. 77-71100).

Section 2.13 Amounts due for the high strength surcharge shall be calculated either by the Great Lakes Water Authority or by the Oakland County Drain Commissioner's staff. Customers who believe the charges have been improperly assessed shall bring their objections to the agency performing the calculations.

Section 2.14 When the City is presented with an invoice or similar document by the Oakland County Water Resources Commissioner or the Great Lakes Water Authority for a high strength surcharge for a customer of the Berkley sewage system, the City shall add the amount of the high strength surcharge to that customer's next regular bill for water and sewer services, and it shall be collected in the same manner as the regular charges for water and sewer services.

Section 2.20 As further required by the Great Lakes Water Authority/Oakland County Water Resources Commissioner, a non-residential flow surcharge which shall be added as a flat rate charge to each regular quarterly invoice for water and sewer charges issued by the City to customers that are liable for the charge shall be charged according to the following schedule:

Meter Size In Inches	Flat Rate Non-Residential Flow Surcharge Per Regular Water Bill
0.75	\$10.18
1.00	\$16.96
1.50	\$37.30
2.00	\$54.24
3.00	\$98.32
4.00	\$135.60

Section 3.00 The rates described herein shall be effective with all bills rendered by the City of Berkley which are due and payable on or after July 1, 2017.

Section 4.00 Whenever an overdue amount is transferred to the City tax roll for collection, an overdue administration fee of \$20.00 shall be added to the amount due. The fee shall be waived for property owners who have received a reduction in taxable property value by the Berkley Board of Review for reasons of economic hardship.

Introduced and Passed at a City Council Meeting held on Monday May 15, 2017.

Phil O'Dwyer, Mayor

Attest:

Phommady A. Boucher, City Clerk



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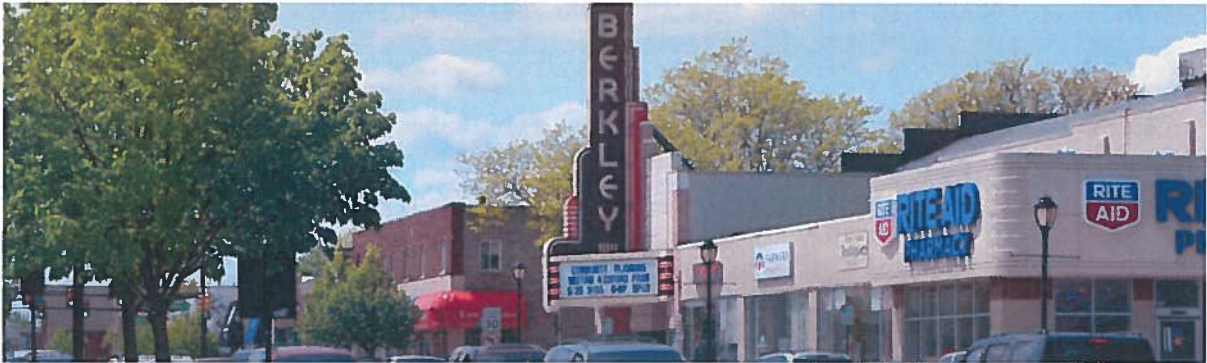
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Full Time Equivalent (FTE) Summary

Department	Budgeted 2017-18	Actual 2016-17	Actual 2015-16	Actual 2014-15	Actual 2013-14
FULL TIME Equivalent Positions					
City Manager	3.00	2.60	1.60	1.60	1.60
Communications	1.00	1.00	1.00	1.00	1.00
Information Technology	1.00	0.75	0.75	0.75	0.75
City Clerk/Elections	2.00	1.60	1.60	1.60	1.60
Finance	3.00	1.15	1.15	1.15	1.15
Treasury	1.00	1.05	1.05	1.05	1.05
Public Safety	34.00	34.00	33.00	32.00	30.00
Building	2.00	1.95	0.95	0.95	0.95
Public Works	12.00	1.55	1.54	1.56	1.52
Garage	1.00	0.60	0.56	0.49	0.49
Parks & Recreation	0	3.50	4.20	4.20	4.20
Public Safety Pension	0	0.15	0.15	0.15	0.15
Major Streets	0	2.30	2.30	2.33	2.36
Local Streets	0	1.89	1.99	2.02	2.06
Solid Waste	0	2.21	2.21	2.17	2.17
Recreation Youth/Senior	5.00	.55	0.50	0.50	0.50
Arena	0	.95	1.30	1.30	1.30
Library	4.00	3.95	2.95	2.95	2.95
Water/Sewer	1.00	7.22	7.17	7.19	7.17
Public Works – DDA	0	0.03	.34	0.04	0.03
44 th District Court – Berkley Division	0	0	0	6.00	6.00
Total Full Time Equivalent Positions	70	69	66	71	69

Beginning in Fiscal year 2018, employees are budgeted in their “home” department. An internal service – labor charge is allocated to non-General Fund funds for General Fund employees administrative costs (i.e. City Manager, Finance, Treasury) and an internal service – DPW charge for the time Department of Public Works employees work in the Major and Local Streets, Solid Waste, and Water and Sewer Funds.

Budget Overview



Fund Structure

The City of Berkeley accounts for its various activities in several different funds, in order to demonstrate accountability for how we have spent certain resources – separate funds allow us to show the particular expenditures for which specific revenue was used. There are seven types of funds: General Fund, Special Revenue Funds, Debt Service Funds, Capital Project Funds, Enterprise Funds, Trust and Agency Funds, and Component Units.

General Fund – The General fund is the primary operating fund that generates revenue to cover general operating expenses. It accounts for all financial resources used to provide general governmental services, other than those specifically assigned to another fund.

Special Revenue Fund

Major and Local Street Funds – The Major and Local Street Funds account for the distributed state gas and weight tax revenues and right of way distributions that are restricted for use on the streets and street right of ways.

Solid Waste Fund – The Solid Waste Fund accounts for the collection and disposal of household waste, recycles, and yard waste. The fund is financed by a tax levy allowable under State statute and charges for services.

Community Development Grant Block (CDBG) Fund – The Federal government awards federal funds to the City to assist economically disadvantaged areas within the community and those citizens who are also economically disadvantaged.

Recreation Revolving Fund – The Recreation Revolving Fund accounts for all revenue and expenditures associated with parks and recreation youth and adult recreation programs. This fund also accounts for all dream cruise revenues and expenditures for the City. User fees are the main revenue source for this fund.

Senior Activities Fund – The Senior Activities fund accounts for all senior recreation revenues and expenses related to senior activities planned within the Recreation Department including SMART senior transportation programming. User fees along with non-profit and corporate grants are the major funding sources of this fund.

Downtown Development Authority – The Downtown Development Authority was created under Michigan Compiled Law Section 125.1651 to correct and prevent deterioration in the downtown district, encourage historical preservation, and to promote economic growth within the downtown district. This fund accounts for the two mill operating levy that is recommended by the Authority and approved by the City Council annually. In addition, the fund captures taxes from the other governmental entities which levy taxes (except the Zoo Authority and DIA).

Debt Service

11 Mile Road Project Bonds – This debt fund accounts for a 2006 voter approved debt issue and supporting tax increase to fund for the reconstruction of Eleven Mile Road within the City of Berkley. The bonds are issued in accordance with Michigan Public Act 279 of 1909, as amended. There are three (3) years remaining before the debt expires.

Capital Project Funds

Capital Project Funds are financial resources used for the acquisition or construction of major capital. They are as follows:

Court Building Fund – In March 2006, the Berkley City Council approved an ordinance under Michigan Compiled Law section 141.261 which allows for a specific fine to be levied by the District Court on a civil infraction. The funds derived from these fines are to be utilized to provide for the renovation or expansion of the Berkley District Court facility including furniture, fixtures and necessary equipment. Beginning July 1, 2015, the 45-A District Court was consolidated with the City of Royal Oak's 44th District Court. Upon the dissolution of the 45-A District Court, the capital improvement funds are permissible to be transferred to the General Fund to be used pursuant to MCLA 141.262.

Sidewalk Fund - The Sidewalk Fund will manage any special assessment sidewalk projects within the City. All future special assessment revenue will be collected here to offset the construction expenses of the sidewalk project. Engineering costs related to the project are budgeted in the Major and Local Street Funds

Enterprise Funds

Enterprise Funds are operations where the costs of providing goods or services are financed or recovered through user fees. Berkley has two funds that fall into this category.

Fund Structure (continued)

Arena Fund – The Arena Fund accounts for all activities in the city ice arena including, hockey, learn to skate programming, cross ice, concession and room rental activities. During fiscal year 2017, the ice arena incurred multiple equipment failures which ultimately were determined to be non-repairable. The arena’s ice was forced to cancel all ice related activities. The arena is expected to fully close after the August parks and recreation summer programs are complete.

Water and Sewer Fund – The Water and Sewer Fund accounts for the revenue and expenditure activities of the City water distribution and the City sewage collection system.

Internal Service Fund

The Internal service Fund includes goods or services provided by one department or agency to other departments or agencies of the governmental unit. The City has one operating fund of this type; Fringe Benefits Fund. This fund accounts for the financing of the City’s liability for employee compensated absences and associated liability costs due to a severance payment to employees leaving service of the City.

Trust and Agency

Public Safety Officer Pension and Other Employee Benefits Trust – This Trust Fund accounts for the business and benefit payment activities of the public safety officer retirement system. Business activities include employer contributions, legal, accounting and insurance fees specifically applicable to this pension system. Retiree health care payments are appropriated and paid in the City General Fund. Fiscal year 2009/10 is the first year the City of Berkley officially adopted an operating budget for this activity. This action is not required under Michigan Public Act 2 of 1968 as amended.

General Fund Overview - Revenue

General Fund 2018 budgeted operating revenue is \$11,123,130 compared with 2017 budgeted revenue of \$10,640,080. The increase is primarily due to an increase in property tax revenue and an increase in licenses and permit fee revenue. In addition, the current year displays a new revenue source for internal support services provided by General Fund departments and staff to City's other funds.

Property Taxes

Property taxes are the City's largest source of General Fund revenue (64%). The City's max allowable levy per charter is 10.0000 operating mills and 3.000 dedicated public safety mills. However, the maximum allowed by charter has been permanently reduced or "rolled back" due to MCL 211.34d or more commonly known as "Headlee." For tax year 2017 (fiscal year 2018), the City's tax year 2016 millages were "rolled back" by a headlee reduction fraction of .9752. In comparison the prior year's reduction was .9821. Due to headlee, the maximum the City can legally levy (without an additional approval by voters) is 8.7591 operating mills (includes the 2012 extra voted mills) and 1.7806 public safety mills. This is a loss of 2.4603 mills.

In addition to the operating and public safety levies, the General Fund levies for Public Safety Public Act 345 of 1937 and Public Promotion Public Act 359 of 1925. Public Act 345 is a voted (1965) pre-Headlee debt and can be lowered or raised to meet public safety legacy costs. Public Act 359 allows a city the power to levy up to \$50,000 for advertising and promotion of the community.

Total property tax revenue (all General Fund levies, interest and penalties on taxes, tax administration fee, and reduction for DDA capture) increased by 1%. There are several factors that account for the 1% increase in property taxes. Total taxable value of the City increased by 5.3%. The majority of the increase is due to a transfer in ownership of property and new builds throughout the City. Existing homeowners increase in taxable value is limited to the lesser of the rate of inflation or 5%. For fiscal year 2018, the State Tax Commission has determined the rate of inflation to be 0.09%. The rate of inflation is one of the lowest in history. For example, a home with a taxable value of \$75,000 in fiscal year 2016 will have a taxable value of \$75,675 ($\$75,000 \times 1.009$) in fiscal year 2018. In addition to the low rate of inflation, the City's tax revenue is further restricted due to the Headlee reduction factor. The Headlee reduction factor reduces the millage when the annual growth on existing property is greater than the rate of inflation, resulting in a "rollback". Due to the Headlee reduction factor and low rate of inflation, the City will not see an increase in tax revenue of 5.3% to match the increase in taxable value; the City is expected to experience an increase in its operating and public safety tax revenue of only 2.7% or \$149,425. The City's Public Safety legacy costs decreased from the prior year reducing the expenditures and therefore reducing the corresponding debt tax levy.

In addition to the General Fund levies as mentioned above, the City also levies for sanitation/rubbish services and for debt. The revenue for these levies are recorded in the Sanitation Fund and the 11 Mile Road Debt Fund. The 11 Mile Road Debt levy was decreased for fiscal year 2018 due to the decrease in the principal and interest expense for upcoming fiscal year. The debt matures in fiscal year 2021 and therefore fiscal year 2021 will be the last year the City will levy for the debt.

The tax year 2017 (fiscal year 2018) tax rates are detailed below. Total City mills levied have decreased from 15.8215 in FY 17 to 15.1746 in FY 18. This is a decrease of .6469 or 4%. An existing home owner will see a slight decrease in their tax bill between tax year 2016 and tax year 2017.

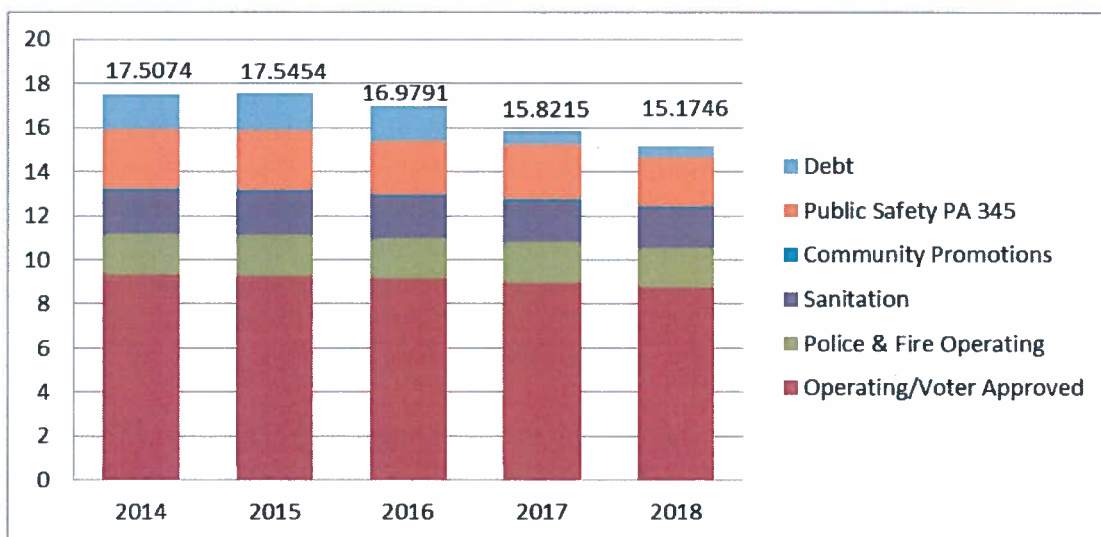
Tax Rates per \$1,000 Taxable Assessed Value			
General Fund Purpose:	Tax Rate 2016-17	Tax Rate 2017-18	Estimated Levy 2017-18*
City Operating	6.0876	5.9366	\$ 3,133,339
City Operating - Voter Approved	2.8942	2.8224	1,489,670
Police & Fire Operating	1.8259	1.7806	939,807
Community Promotion	0.0982	0.0933	49,236
Public Act 345	2.5445	2.2684	1,195,549
Total General Fund Levy	13.4504	12.9013	\$ 6,807,601
Special Revenue and Debt:			
Sanitation	1.8259	1.7806	\$ 939,807
11 Mile Road Debt	0.5452	0.4927	259,754
Total Special Revenue/Debt Levy	2.3711	2.2733	\$ 1,199,561
Total	15.8215	15.1746	\$ 8,007,161
Downtown Development Authority	1.9217	1.9217	\$ 39,735
*Net estimated TIF capture			

A home owner with a taxable value of \$75,000 (assessed value \$150,000) in tax year 2016 will have a 0.09% increase in taxable value in tax year 2017 (new taxable value \$75,675). With a 4% decrease in mills and only a 0.09% increase in taxable value, homeowners will see a decrease in the City portion of their tax bill. The average taxable value resulted in a decrease in the City (only) tax bill of \$39. It is important to remember that the City collects on behalf of the Schools, County, and State as well and their tax rates are not incorporated into the numbers displayed below. See example on next page.

Average Home Owners Tax Levy				
\$	150,000	Average Home Value		
\$	75,000	Average Home TV - 2016		
\$	75,675	Average Home TV - 2017 (.9% Inflation Rate)		
Tax Rates per \$1,000 Taxable Assessed Value (TV)				
General Fund Purpose:	Tax Rate 2016-17	Tax Rate 2017-18	2016 Tax Levy (City Only)	2017 Tax Levy (City Only)
City Operating	6.0876	5.9366	\$ 457	\$ 449
City Operating - Voter Approved	2.8942	2.8224	217	214
Police & Fire Operating	1.8259	1.7806	137	135
Community Promotion	0.0982	0.0933	7	7
Public Act 345	2.5445	2.2684	191	172
Sanitation	1.8259	1.7806	137	135
11 Mile Road Debt	0.5452	0.4927	41	37
Total	15.8215	15.1746	\$ 1,187	\$ 1,148

The City's tax levy has decreased over the last five years by 2.3328 or 13% from 17.5074 in Fiscal Year 2014 to 15.1746 in FY 2018. The decrease is a result of the aforementioned Headlee Rollback Factor, in addition, two debt levies were removed from the tax levy as the debt was retired over the last two fiscal years.

An average home in the City of Berkley has an assessed value of \$150,000 with a taxable value of \$75,000. In Fiscal Year 2015, the average taxpayer would have paid \$1,313 in City taxes; however, in Fiscal year 2018, that same taxpayer (excluding any rates of inflation), will pay \$1,138 for an annual savings of \$175



For every dollar a homeowner, business owner, and/or property owner pays in taxes, the City only receives \$0.38 to support City services such as: public safety, public works, library services, parks and recreation, elections, and the staff who make sure buildings and homes are constructed safely.



County = \$0.13 OIS/OCC = 0.13 School/State Ed = 0.35 Total City = \$0.38
 HCMA/Zoo/DIA = \$0.01

*OIS – Intermediate School District and OCC – Oakland Community College

(Note, above reflects City’s FY 2018 proposed rates and FY 2017 rates for other governmental entities)

State Shared Revenue

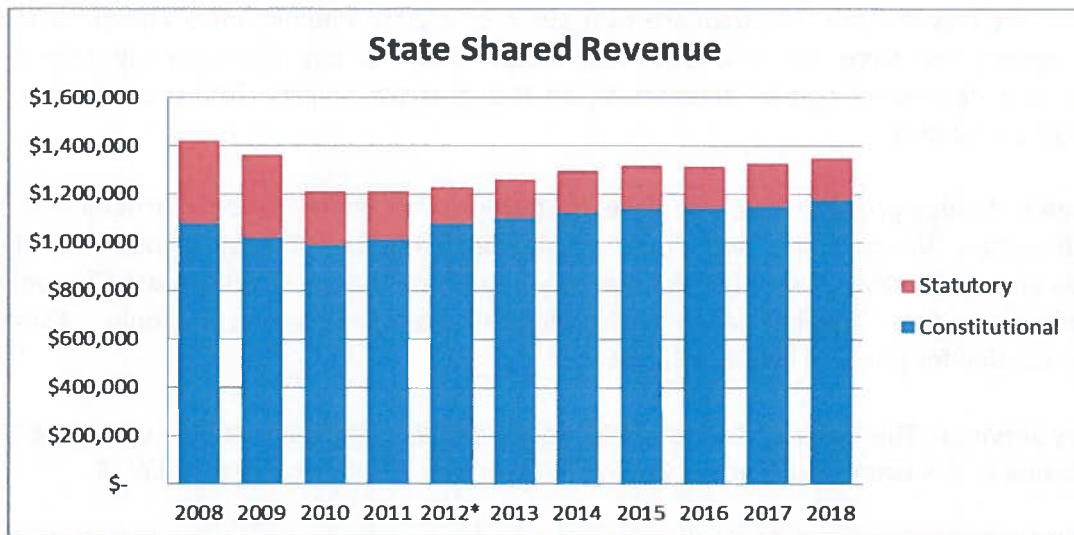
The City’s second largest source of revenue (12%) is State Shared Revenue. These revenues are sales taxes collected by State government and then transferred back to local Cities, Villages and Townships under a sharing arrangement with the State of Michigan. There are two types of state shared revenues – constitutional revenues and statutory revenues. Constitutional revenue sharing is established by the State of Michigan Constitution and cannot be changed by legislation. The Constitution provides that the State pay to the cities, villages and townships 15% of the State’s original 4% sales tax. The additional 2% sales tax (bringing the total sales tax to 6%) that was subsequently added is not part of the constitutional formula.

The statutory portion of revenue sharing has changed several times in recent years. The original statutory formula called for 21.3% of the original 4% sales tax to be distributed to local units; however, the State of Michigan began reducing this amount in the early 2000’s. Recently, the funding has stabilized, but at a fraction of the former amount received. In the last

several years, the State has also established new reporting requirements the local units must meet in order to “earn” their statutory revenue sharing which has been renamed the “Cities, Village, and Township Revenue Sharing” (CVTRS).

The City is expected to see a slight increase in State Shared Revenue in Fiscal Year 2018. Fiscal year 2017 budget revenue was \$1,314,979 (\$175,461 Constitutional and \$1,175,319 Statutory) per the State’s website, the City is expected to receive \$1,350,780 in FY 18 for an increase of \$35,801 or 2.7%. Fiscal Year 2018 revenue is still lower than 10 years ago and significantly lower than the 20 year high received in fiscal year 2000.

	2000	2008	2018
Constitutional	\$ 1,149,670	\$ 1,079,094	\$ 1,175,319
Statutory	800,693	342,783	175,461
Total	\$ 1,950,363	\$ 1,421,877	\$ 1,350,780



- Move from Statutory to EVIP then to CVTRS

Charges for Services

Charges for Services represent 9.2% of General Fund Revenues. It is estimated that the City will earn \$1,022,186 in FY 2017-18. The revenues in this category consist of fees charged to the user for services provided by the City of Berkley. Overall, Charges for Service – Revenues will increase between fiscal year 2016-17 projected and 2017-18 by approx. \$410,000 or 67%.

The services we provide are:

Cable Franchise Fees: Revenue from Wide Open West, A.T.T. & Comcast. Each resident pays a franchise fee that is forwarded to the City. Estimated revenues for 2017/18 are estimated at \$373,000.

Dispatch Services: In prior years, the City has had contracts with the City of Huntington Woods and Pleasant Ridge to provide dispatch service for each community. Each July the amount to bill is adjusted by the Consumers price index for the region and adjusted accordingly. The City will then bill each municipality on a monthly basis for our services. The contract with the City of Pleasant Ridge has expired and was not renewed for fiscal year 2018. The City expects a decrease in dispatch services revenue of approx. \$39,300 from \$101,300 in fiscal year 2017 to \$62,000 in fiscal year 2018.

Animal Control Services: The City contracts with the City of Royal Oak for Animal Control. Our full time animal control officer splits time between both cities. The city annually calculates a monthly charge and increases or decreases the billing each July for cost of living. The City then bills Royal Oak monthly for services. Estimated 2017/18 revenues are estimated at \$43,500.

Grass & Weed Cutting: The city will cut grass & weeds that are determined to be too long by the Code Enforcement officer(s). The City invoices residents that violate the City codes. Charges are based upon \$.028/square foot cut plus a 20% administrative charge to the tax payer owning the parcel where service is provided. Failure to pay allows the City to place the billing as a delinquent special assessment on the next tax billing. Estimated revenues for 2017/18 are \$3,000.

Gas Sales: Berkley provides gasoline/diesel products to the Berkley School District and the City of Huntington Woods Police and Public Works departments. Berkley invoices Huntington Woods and the Berkley School District monthly based on number of gallons used including an administration fee. Berkley records the administration fee as revenue only. Estimated administration fees for 2017/18 are \$3,290.

Library Services: This is revenue received for rental of video materials and the use of the library photocopier. It is estimated that the City will receive \$20,700 in fiscal year 2017/18.

Garbage Bags: This revenue source is received from the sale of garbage bags at the Department of Public Works. It is estimated that the City will receive \$12,000 in fiscal year 2017/18.

Public Safety Services: The Department of Public Safety provides the following services for various fee amounts. Those services are Offender Registration, Accident Report Fees, Preliminary Breath Tests, Audio/Video Duplication Fees and OWI 2nd /3rd Arrest. It is estimated that the City will receive \$24,500 for these services in fiscal year 2017/18.

Community Development: The Building Department will receive miscellaneous permit fees, site plan review fees and sign permit fees throughout the fiscal year. It is estimated that the City will receive \$12,000 in fiscal year 2017/18.

Other: There are various other services that the City receives revenue for. It is estimated that the City will receive \$1,300 in fiscal year 2017/18 for other miscellaneous charges for services.

Internal Services – Labor: The services provided by employees that are traditionally charged to the General Fund (Treasury, Finance, City Manager, etc.) oftentimes significantly benefit other funds. As a result, it is a fairly common practice to charge administrative fees to the other funds. Administrative fees can take many forms such as interfund allocations, chargebacks, etc. In previous years, these costs have been included in personnel costs in each fund. Per the recommendation of Plante & Moran, the City’s auditors, the City has concluded to budget each employee 100% in the department for which they are housed. For example, the Finance Director’s time was split amongst 5 funds. In fiscal year 2018, the finance director and accountant’s salaries and fringe benefits are budgeted 100% in the General Fund’s Finance department and an internal services – labor charge has been expensed in the other funds (Sanitation, Water and Sewer, DDA and Public Safety Pension Fund) for finance services provided (accounts payable, payroll, bank recs, budgeting services).

Licenses and Permits

Licenses and permits account for \$744,600 or 6.7% of the General Fund revenues. The City is anticipating an increase in license and permit revenue as the City continues to experience an increase in home sales and new home construction. The number of new builds has grown from 26 in FY 2014, 32 in FY 15 to 46 in FY16. The City requires various licenses or permits to be obtained to perform certain tasks with the City limits. The City of Berkley’s largest source of permit revenue comes from building permits. A Building permit is required in order to perform construction work within city limits. The City of Berkley’s largest source of license fees is landlord licenses. Rental homes are required to be inspected every two years and approximately 20% of the housing stock in the City is a rental property.

Fines and Forfeitures

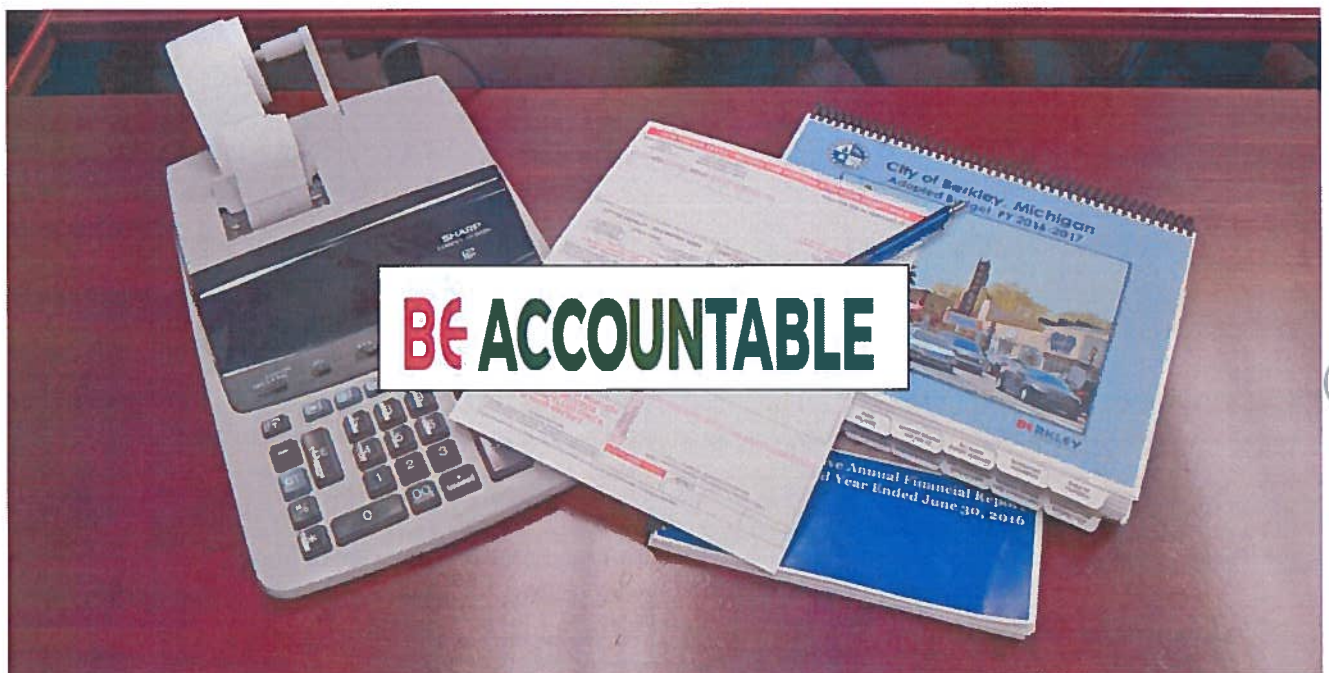
Fines and Forfeitures represent 2.6 % of General Fund revenues with an estimated revenue stream of \$305,500 for FY 2017-18. Fiscal year 2018 is expected to see a decrease of 7% from FY 2016-17 projected Fines and Forfeits of \$328,500. The chief reason for this revenue decrease is due to the district court merger with the City of Royal Oak. The merger took effect on 6/1/2015. The City of Berkley will only be receiving 1/3 of fines and fees generated from traffic violations and no probation or civil fine revenues.

Property & Equipment Rental

Property & equipment rental revenue makes up 2% of all General Fund revenue in fiscal year 2017/18. This amounts to an estimated \$217,390. The majority of this revenue source is derived from Equipment Rental, which is the General Fund “renting” equipment to the Major & Local Street funds and other Special Revenue Funds that may need equipment in its operation. The only operating fund that does not rent equipment from the General Fund is the Water/Sewer Fund. This method of renting is performed in lieu of a Motor Vehicle Pool internal service fund.

Other General Fund Revenue

The remainder of revenue that makes up the General Fund is derived from miscellaneous sources including: investment earnings, federal and state grants, contributions and donations, insurance reimbursements, and transfers-in.

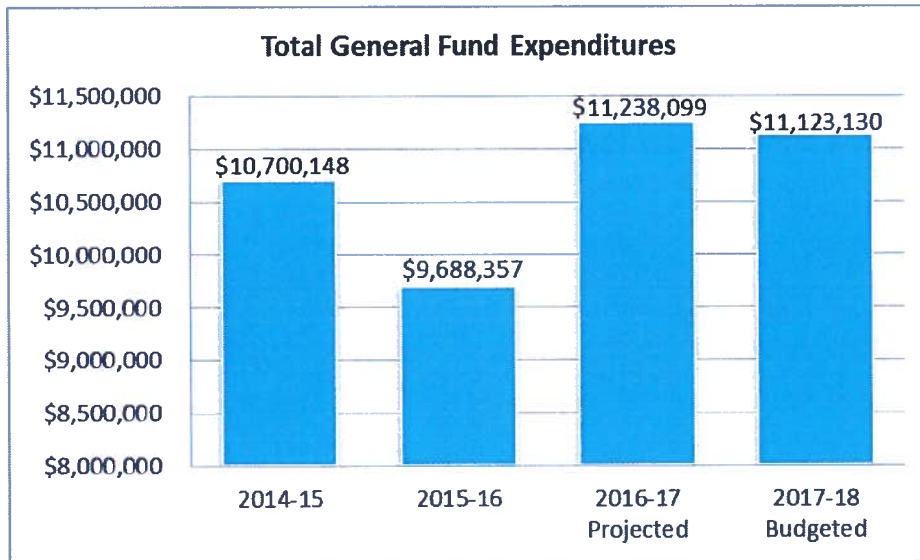


General Fund Overview - Expenditures

The total amount appropriated in FY 2017-18 for General Fund expenditures is \$11,123,130 including operating transfers out. This amount represents 41.9% of total expenditures for the City of Berkeley. Fiscal year 2018 is a balanced budget without the need to utilize the City's General Fund fund balance reserve.

General Fund expenditures are appropriated for and transactions are accounted for on the modified accrual basis of accounting. All expenditures for the General Fund are designated by line item in each department separately. The budget is approved on a departmental basis.

General Fund expenditures decreased 1% from the projected FY 2016-17 to FY 2017-18 recommended. This decrease is due to the City moving the Parks and Recreation department out of the General Fund and into the Recreation Revolving Fund. The FY 2018 expenditures for the Parks and Recreation department are \$552,884. The department is responsible for providing leisure services and maintaining park facilities. Programs aimed at community recreation and fitness are available, for residents of all ages, at the Community Center and various park locations that include baseball fields, playgrounds, and tennis courts. In the prior years, the Parks and Recreation department expenditures accounted for the overhead costs of the parks and recreation programs and community center such as: the director, recreation manager, other parks and rec staff not directly tied to a specific program, liability and vehicle insurance, custodial services, building and equipment maintenance, vehicles, and land and building improvements. The entire parks department is supported by the City's operating levy, other non-restricted revenues, and specific program revenues recorded in the Recreation Revolving Fund. In prior years, it has been difficult to identify the cost of the full parks and recreation department given it has been recorded in the General Fund and the Recreation Revolving Fund. The moving of the General Fund expenditures into the Recreation Revolving Fund better allows the City and users of the financial statements to quickly see the true cost of the parks department as a whole.



Salaries & Fringe Benefits

Salaries & Fringe Benefits make up the largest amount of General Fund expenditures capturing 68.3% (\$7,623,602) of the entire \$11,123,130 General Fund operating budget for FY 2017-18. This amount includes active employees as well as retiree health care costs and the City’s Other Post Employment Benefit annual required contribution (ARC) to a third party Trustee. This is a \$244,333 or 3.2% increase in cost over fiscal year 2016/17. It is important to note that a portion of the increase is due to internal service staff being 100% budgeted in the department for which they work and an internal service – labor charge included as revenue in FY 2018.

The City’s (all funds), budgeted salaries for full and part-time employees’ salaries increased 4% or approximately \$198,000. This increase is due to an increase in wages per the negotiated union contracts. The City has three collective bargaining agreements; Public Safety Command Officers Association, Public Safety Officers Association, and AFSCME. Full time employees not covered under a collective bargaining agreement are part of the City’s MERIT System of Human Resource Management. The City also experienced salary savings in FY 2017 due to a five months vacancy in the finance director position.

Health care benefit costs cover both active and retired employees. Health care premiums increased approximately 1% effective 7/1/2017 for active employees. This is a significantly lower percentage increase than was expected as the City was expecting no less than a 9 percent increase based on industry standards. Total health, dental, life, and optical insurance for all funds decreased approx. \$129,000 or 6% from \$2,201,000 to \$2,072,000.

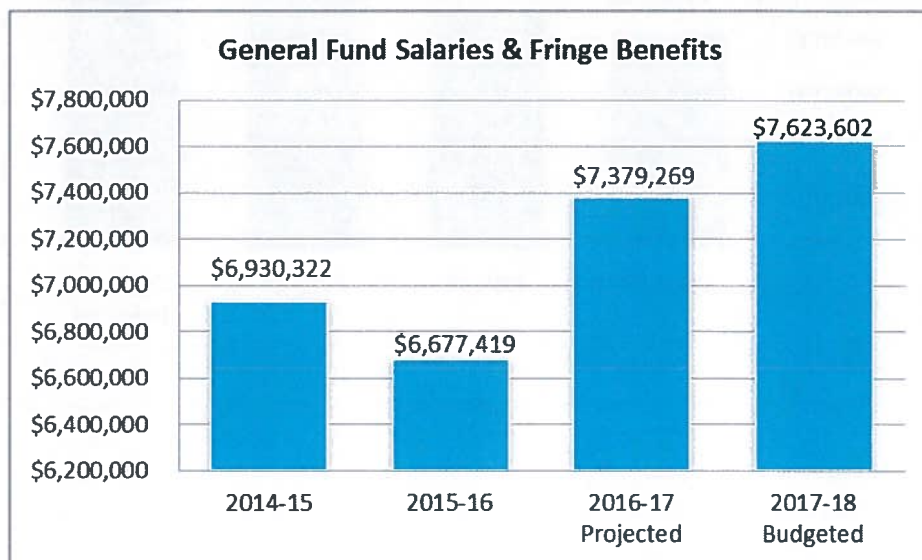
Retiree health care within the General Fund amounts to \$925,000 compared to \$1,166,000 in the FY 2017. This cost has decreased by \$241,000 or 20%. This cost decrease is due to the retiree post 65 plans moving to a BCBS – Medicare Advantage plan. Post 65 retirees were moved to the BCBS – Medicare Advantage plan on March 1, 2017.

The City is self-insured for dental and vision insurance. A conservative estimate has been budgeted based on four years of historical claims.

Other costs included in the health care expense are the City's contribution to the health care savings accounts. Employees hired after a specific date (as defined by union contract or MERIT System) are required to participate in the City's health care savings account. Per City contracts, employees are required to contribute \$50 per pay with a City dollar per dollar match not to exceed \$100 per month.

The City's annual required contribution (ARC) for its two pension systems have increased from the FY 2017. The Public Safety Retirement System's ARC increased 4% from \$713,669 to \$743,054. The City's MERS plan, which covers MERIT and DPW employees, included an increase to the ARC of 12% or \$82,000 (\$652,600 in FY 2017 to \$734,600 in FY 2018).

The City also has an Other Post Employment Benefit (OPEB) Trust established with MERS. The most recent OPEB actuarial valuation was issued November 2014 with an annual ARC of \$2.5 million. Currently there are no legal requirements to fund an OPEB trust. In prior years the City has remitted approximately 9%-10% of the ARC to be held in trust with MERS. As of 6/30/2016, the plan was 8% funded. The City does not have a contribution budgeted in fiscal year 2018. The City is in the process of collecting data for an updated actuarial valuation.

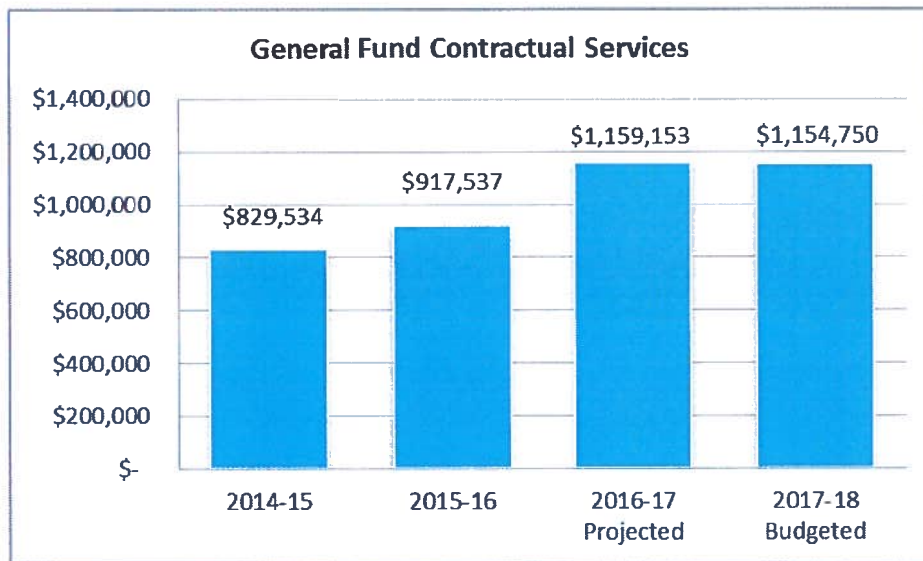


Contractual Services

Contractual Services makes up 10.4% of General Fund Expenditures in FY 2017-18. The amount budgeted is \$1,154,750. Some types of expenses paid under Contractual Services are:

- Consultant Fees
- Audit Fees
- Legal Services
- Actuarial Services
- Inspections in Building Department
- Library Co-Op
- Technical Services
- Assessing Services
- Wayfinding

Expenses are increasing due to the general consumer’s price index costs for goods and services. The City is continuing to appropriate for three elections in 2017-18. There has been a steady increase in cost for the contractual inspectors due to the increase in building, plumbing, mechanical and electrical permits.

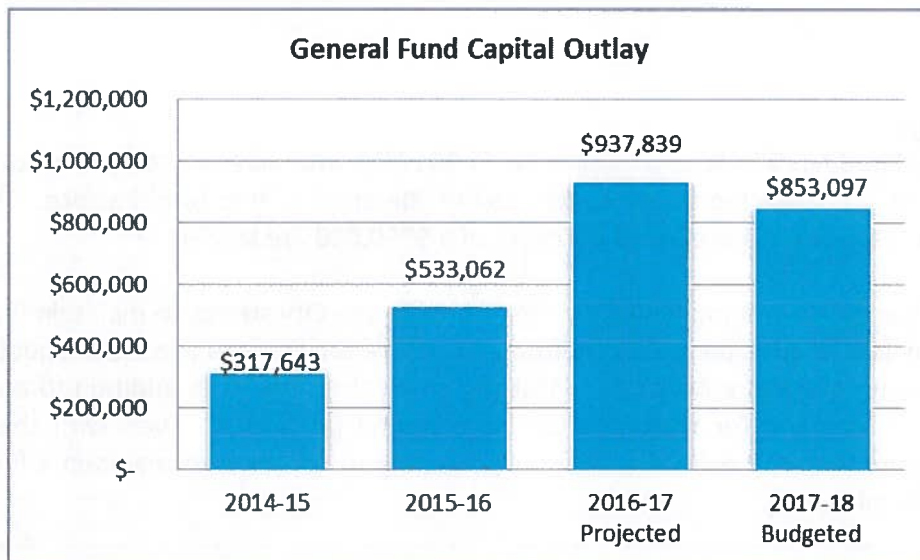


Capital Outlay

Capital outlay represents 8% of fiscal year 2018 General Fund expenditures with \$853,097 budgeted. This is a slight decrease from fiscal year 2017 with approx. \$938,000 projected.

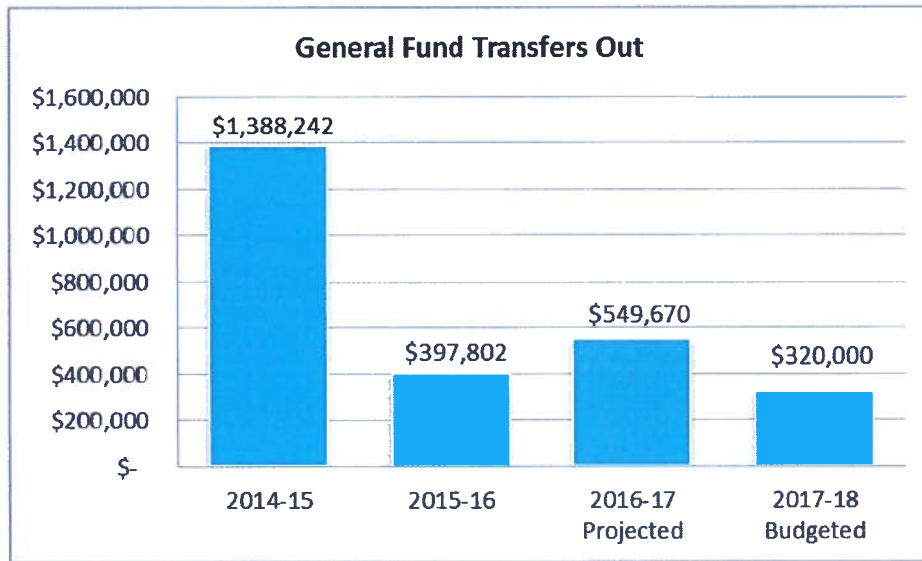
Major General Fund capital outlay projects for FY 2018 include the following:

Department	Description	Amount
Public Safety	3 Police Cars	\$112,500
	Car Computers	30,000
	Fire Hall Rehab	20,000
DPW	Equipment	348,000
City Hall	Wayfinding	75,000
I.T.	Phone System	50,000



Transfers Out

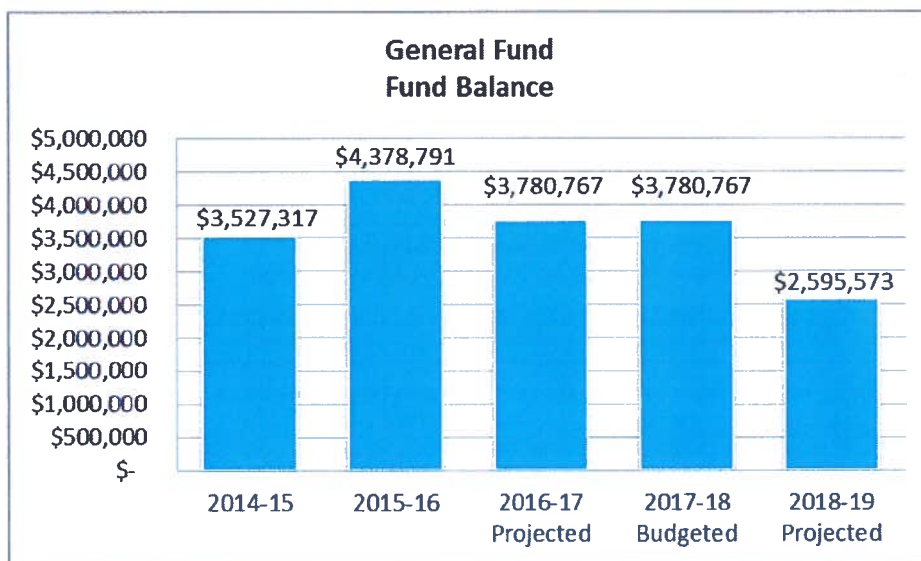
Transfer out appropriation for fiscal year 2018 within the General Fund is \$320,000 or 2.9% of the total General Fund operating budget. The transfer is to support the Recreation Revolving Fund’s operations due to the City moving the Parks and Recreation department out of the General Fund and into the Recreation Revolving Fund. The City anticipates future transfers will be needed to support Parks and Recreation services. Budgeted transfers in FY 2018 are significantly less than in FY 2017. The City reviewed fund balances of all funds to determine a level needed to function and cover the unforeseen emergency. In addition, the City strived to maintain a 10-20% fund balance to current year expenditure ratio in all special revenue funds not only in FY 2018 but also into FY 2019.

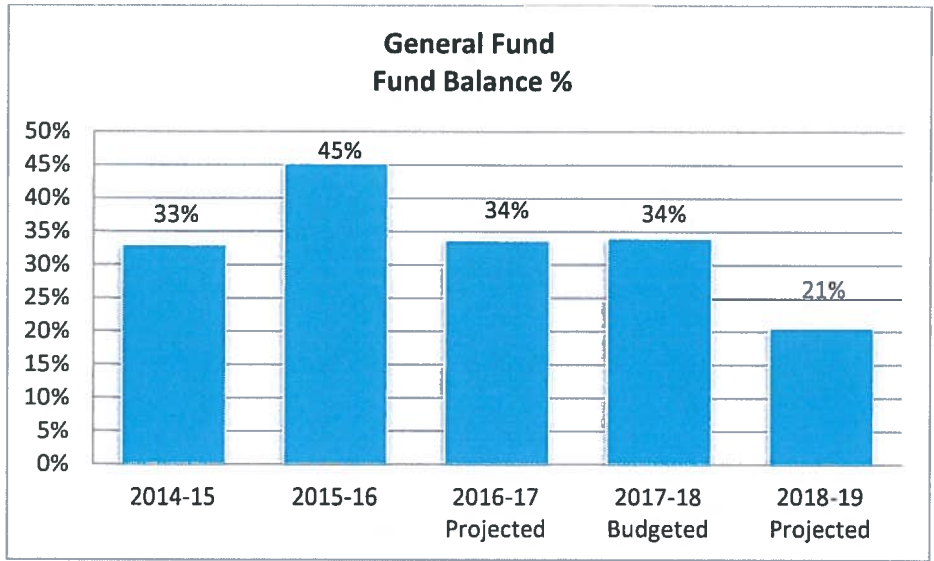


Fund Balance

The General Fund has a balanced budget for FY 2017/18 with no expected use of fund balance. Fiscal year 2019 is expected to use \$1,185,194 of the accumulated fund balance. The primary driver of the decrease is a projected purchase of a \$950,000 fire ladder.

The City has a minimum fund balance policy whereby the City strives to maintain fund balance greater than 15% of anticipated expenditures to ensure the General Fund is adequately funded in case of an unforeseen emergency. This minimum threshold is in addition to any amounts committed or assigned for multi-year or large capital purchases. Even with the budgeted decrease noted above, the General Fund is projecting to continue to maintain a fund balance over the 15% minimum.





**CITY OF BERKLEY, MICHIGAN
GENERAL FUND**

**COMBINED STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE
RECOMMENDED BUDGET FOR THE YEAR ENDING JUNE 30, 2018**

	Actual 2013-2014	Actual 2014-2015	Actual 2015-16	Projected 2016-2017	Recommended 2017-2018	Recommended 2018-2019
Revenues						
Property taxes	\$ 6,682,272	\$ 6,820,065	\$ 6,872,347	\$ 7,035,132	\$ 7,111,259	\$ 7,266,924
Licenses and permits	433,166	537,454	595,932	666,600	744,600	716,150
State & Federal Revenue Sources	1,370,077	1,387,182	1,395,427	1,404,939	1,403,805	1,406,780
Charges for services	555,198	603,342	593,293	611,835	1,022,186	1,023,167
Fines and forfeitures	919,744	939,975	495,666	328,500	305,500	296,500
Investment earnings	19,180	30,633	34,337	35,658	45,000	45,000
Property and equipment rental	267,760	262,027	192,460	205,333	217,390	217,390
Miscellaneous	265,946	367,987	328,660	248,583	173,390	175,300
Total revenues	10,513,343	10,948,665	10,508,122	10,536,580	11,023,130	11,147,211
Expenditures						
City Council	10,843	12,949	16,511	18,428	16,122	16,122
City Manager	187,085	200,802	174,320	304,044	314,231	322,809
Elections/City Clerk	142,334	145,827	148,045	215,304	211,790	219,306
Finance	255,220	283,682	286,415	334,475	464,334	462,216
City Attorney	73,662	91,010	160,887	103,600	122,800	89,800
Treasury	93,792	97,289	100,009	100,070	89,067	90,805
City Hall	210,760	196,852	197,764	355,041	375,130	273,095
Court Operations	620,331	574,427	-	-	-	-
Community Promotion	51,074	40,125	40,286	67,885	64,990	64,990
Public Safety Administration	168,003	170,505	170,969	182,461	192,924	225,808
Dispatchers	282,706	309,238	312,796	465,281	305,802	315,791
Animal Control	79,741	68,170	67,761	74,625	73,600	75,027
Public Safety Operations	3,645,939	3,790,665	3,507,750	4,182,841	4,221,991	5,215,564
Building Department	254,687	282,046	309,040	441,041	444,750	444,247
Public Works	311,259	284,474	475,055	397,989	858,000	908,376
Public Works Garage	167,554	193,483	197,060	216,389	242,985	286,705
Public Works Street Programs	203,232	269,864	243,639	185,513	200,288	207,000
Parks & Recreation	674,865	416,752	423,618	517,412	-	-
Library	673,969	725,626	703,084	729,792	732,372	748,611
Communications	88,067	73,577	174,601	107,495	118,004	118,133
Information Technology	112,454	77,383	69,342	154,666	187,437	132,604
Planning	48,603	65,181	68,323	62,994	62,859	133,786
Community Development	61,485	74,384	73,512	79,537	79,654	80,908
Benefits- MERS Retirees	670,108	738,390	703,137	718,604	949,000	980,702
PSO Pension System	620,677	703,619	666,629	672,942	475,000	495,000
Total expenditures	9,708,450	9,886,320	9,290,553	10,688,429	10,803,130	11,907,405

	Actual 2013-2014	Actual 2014-2015	Actual 2015-16	Projected 2016-2017	Recommended 2017-2018	Recommended 2018-2019
Revenues						
Excess (Deficiency) of Revenues Over (Under) Expenditures	804,893	1,062,345	1,217,569	(151,849)	220,000	(760,194)
Other Financing Sources (Uses)						
Operating transfers in	638,996	666,949	31,691	103,500	100,000	-
Operating transfers out	(1,415,387)	(1,388,242)	(397,802)	(549,670)	(320,000)	(425,000)
Total other financing sources (uses)	(776,391)	(721,293)	(366,111)	(446,170)	(220,000)	(425,000)
Excess (Deficiency) of Revenues Over (Under) Expenditures Other Financing Sources (Uses)	28,502	341,052	851,458	(598,019)	-	(1,185,194)
Fund Balance Adjustment		(347)				
Fund Balance (Reserved & Unreserved) - Beginning of Year	3,155,735	3,184,237	3,527,328	4,378,786	3,780,767	3,780,767
Fund Balance (Reserved & Unreserved) - End of Year	\$ 3,184,237	\$ 3,524,942	\$ 4,378,786	\$ 3,780,767	\$ 3,780,767	\$ 2,595,573

**Note: 2013/14 and 2014/15 Fund Balances includes
District Court Fund balance rolled into General Fund**

BUDGET REPORT FOR CITY OF BERKLEY
Fund: 101 GENERAL FUND

GL NUMBER	DESCRIPTION	2013-14 ACTIVITY	2014-15 ACTIVITY	2015-16 ACTIVITY	2016-17 PROJECTED ACTIVITY	2017-18 RECOMMENDED BUDGET	2018-19 RECOMMENDED BUDGET
Dept 001-REVENUES							
ESTIMATED REVENUES							
PROPERTY TAXES							
101-001-401-000	PROPERTY TAXES	5,093,962	5,206,915	5,335,266	3,096,704	3,180,845	3,215,355
	(2017-18 To 2018-19) TOTAL REAL PER COUNTY (PRE-BOR)			\$522,827,960			
	(2017-18 To 2018-19) TOAL EST. PERSONAL			12,972,020			
	(2017-18 To 2018-19) TOTAL EST TV			\$535,799,980			
	(2017-18 To 2018-19) ROLLBACK FACTOR .9752						
101-001-401-010	PROPERTY TAXES OPER VOTED	0	0	0	1,472,233	1,512,255	1,528,660
101-001-401-020	PROPERTY TAXES POLICE/FIRE	0	0	0	928,792	954,055	964,400
101-001-401-101	PROPERTY TAXES COMMUNITY PROMOTION	48,919	49,096	49,045	49,918	50,000	50,000
	(2017-18 To 2018-19) PER PUBLIC ACT, MAX ALLOWABLE LEVY \$50,000						
101-001-401-732	PROP TAXES PUBLIC SAFETY PA 345	1,245,860	1,262,629	1,178,026	1,294,342	1,215,404	1,307,609
101-001-401-815	PROPERTY TAXES - DDA CAPTURE	0	0	0	(104,958)	(105,000)	(105,000)
101-001-401-900	PROPERTY TAXES - CHARGEBACKS	0	0	0	(9,474)	(5,000)	(5,000)
101-001-425-000	PRE DENIAL DISTRIBUTIONS	2,729	5,604	4,178	6,000	5,000	5,000
	(2017-18 To 2018-19) 3 YEAR HISTORICAL AVERAGE						
101-001-445-000	INTEREST AND PENALTIES ON TAXES	91,198	88,924	79,562	84,400	80,000	80,000
	(2017-18 To 2018-19) 3 YEAR HISTORICAL AVERAGE						
101-001-445-001	INTEREST ON TAXES-FINAL SETTLEMENT	0	0	22	0	0	0
101-001-447-000	TAX ADMINISTRATION FEE	199,604	206,897	226,249	217,175	223,700	225,900
	(2017-18 To 2018-19) TV INCREASED 5.25%; HOWEVER, DUE TO THE HEADLEE ROLLBACK REDUCTION FACTOR, TAX REVENUE IS ESTIMATED TO INCREASE 3%.						
	(2017-18 To 2018-19) ADMIN FEE IN FY 17 \$217,176*1.03=\$223,700						
PROPERTY TAXES		6,682,272	6,820,065	6,872,348	7,035,132	7,111,259	7,266,924
LICENSES AND PERMITS							
101-001-476-000	VACANT PROPERTY INSPECTIONS	6,800	6,580	6,870	6,600	4,000	3,000
	(2017-18 To 2018-19) 3 YEAR HISTORICAL AVERAGE						
101-001-477-000	LANDLORD LICENSES	99,880	113,202	91,495	113,000	128,000	100,000
	(2017-18 To 2018-19) 3 YEAR HISTORICAL AVERAGE PLUS A SLIGHT INCREASE IN ACTIVITY FROM THE PRIOR YEARS.						
101-001-478-000	BUILDING PERMITS	171,666	216,259	279,373	303,250	340,000	340,000

BUDGET REPORT FOR CITY OF BERKLEY

Fund: 101 GENERAL FUND

GL NUMBER	DESCRIPTION	2013-14 ACTIVITY	2014-15 ACTIVITY	2015-16 ACTIVITY	2016-17 PROJECTED ACTIVITY	2017-18 RECOMMENDED BUDGET	2018-19 RECOMMENDED BUDGET
Dept 001-REVENUES							
ESTIMATED REVENUES							
LICENSES AND PERMITS							
(2017-18 To 2018-19) CITY CONINUTES TO SEE AN INCREASE IN NEW CONSTRUCTION.							
(2017-18 To 2018-19) OVER THE PAST TWO YEARS, BUILDING PERMIT REVENUES HAVE INCREASED BY APPROX 10%. CONCLUDE TO INCREASE FY							
2017 PROJECTED REVENUE BY 10%							
101-001-479-000	ELECTRICAL PERMITS	51,066	61,257	61,228	73,800	74,000	74,000
(2017-18 To 2018-19) FY 15 AND FY 16 ACTUAL \$61,000.							
(2017-18 To 2018-19) THE CITY IS SEEING A SLIGHT INCREASE IN ACTIVITY IN FY 17. CONCLUDE TO BUDGET TO THE CY'S ACTIVITY LEVELS.							
101-001-480-000	HEATING PERMITS	26,287	33,377	34,065	34,100	40,000	40,000
(2017-18 To 2018-19) FY 15 AND FY 16 ACTUAL REVENUES WERE APPROX \$34,000. CITY IS SEEING A SLIGHT INCREASE IN THE CURRENT YEAR							
(2017-18 To 2018-19) CONCLUDE FY 18 AND FY 19 TO HAVE LEVELS CONSISTANT WITH CY							
101-001-481-000	PLUMBING PERMITS	47,430	77,239	90,951	94,600	110,000	110,000
(2017-18 To 2018-19) CITY IS SEEING A SLIGHT INCREASE IN THE CY ACTIVITY. CONCLUDE TO EST FY 18 AND FY 19 WITH FY 17 PROJECTED							
LEVELS							
101-001-482-000	BUSINESS LICENSE INSPECTION	5,000	4,525	6,425	16,500	27,000	27,000
101-001-483-000	LIQUOR LICENSE PROPERTY INSPECTION	2,330	2,400	2,175	2,200	0	0
(2017-18 To 2018-19) ORDINANCE HAS BEEN ELIMINATED							
101-001-490-000	ANIMAL LICENSES	9,257	8,885	9,408	8,900	8,900	8,500
(2017-18 To 2018-19) 504 LICENSES DUE FOR RENEWAL AVG \$15/LICENSE							
(2017-18 To 2018-19) EST NEW LICENSES							
(2018-19) 482 LICENSE DUE FOR RENEWAL AT APPROX \$15/LICENSE							
(2018-19) EST NEW LICENSES							
GL # FOOTNOTE TOTAL:							
101-001-495-000	FILM PERMITS	750	150	450	150	150	150
(2017-18 To 2018-19) 3 YEAR HISTORICAL AVERAGE							
101-001-496-000	VALET PARKING PERMIT	0	200	0	0	0	0
101-001-499-000	SUNDRY LICENSES	12,700	13,380	13,492	13,500	12,550	13,500
(2017-18 To 2018-19) SNOW PLOW LICENSES, HANDBILL PERMITS, AND SOLICITATION LICENSES							
(2017-18 To 2018-19) 3 YEAR HISTORICAL AVERAGE							
LICENSES AND PERMITS		433,166	537,454	595,932	666,600	744,600	716,150

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GL NUMBER	DESCRIPTION	2013-14 ACTIVITY	2014-15 ACTIVITY	2015-16 ACTIVITY	2016-17 PROJECTED ACTIVITY	2017-18 RECOMMENDED BUDGET	2018-19 RECOMMENDED BUDGET
Dept 001-REVENUES							
ESTIMATED REVENUES							
FEDERAL AND STATE GRANTS							
101-001-501-000	FEDERAL SOURCES/GRANTS	0	0	2,583	0	0	0
101-001-539-000	STATE GRANTS	0	0	17,697	8,000	0	0
101-001-539-001	DRUNK DRIVING CASEFLOW	9,301	8,809	0	0	0	0
101-001-539-003	FEDERAL GRANT - VESTS	3,378	383	0	5,500	425	3,400
101-001-539-265	DISTRICT COURT STANDARDIZATION	45,724	41,914	0	0	0	0
101-001-539-738	STATE LIBRARY GRANT (2017-18 To 2018-19) STATE AID ESTIMATE FOR FY 2017-18 PROVIDED BY JOE HAMLIN FROM THE LIBRARY OF MICHIGAN. THERE IS SOME UNCERTAINTY AT THE STATE LEVEL (2017-18 To 2018-19) STATE LEVEL WHICH COULD CAUSE ESTIMATE TO CHANGE	8,112	8,817	9,312	9,724	8,800	8,800
101-001-675-108	DISPATCH TRAINING (2017-18 To 2018-19) 3 YEAR HISTORICAL AVERAGE	0	2,699	2,761	2,800	2,800	2,800
	FEDERAL AND STATE GRANTS	66,515	62,622	32,353	26,024	12,025	15,000
STATE SHARED REVENUE							
101-001-543-000	STATE LIQUOR LICENSES (2017-18 To 2018-19) 3 YEAR HISTORICAL AVERAGE (EXCLUDING FY 16 - RECEIPT WAS UNUSUALLY LARGE COMPARED TO HISTORICAL DATA)	10,325	11,185	22,523	12,100	11,000	11,000
101-001-549-010	STATE REIMBURSEMENTS - PPT (2017-18 To 2018-19) ESTIMATE BASED ON PRIOR TWO YEARS. AS OF 2/15/17, THE COUNTY REPORTED A SLIGHT INCREASE OVER PRIOR YEARS IN PPT EXCEPTION REQUESTS	0	0	28,333	33,945	30,000	30,000
101-001-574-000	STATE CONSTITUTIONAL SALES TAX (2017-18 To 2018-19) EST FROM STATE OF MI WEBSITE (4-13-17)	1,123,055	1,140,613	1,139,518	1,157,409	1,175,319	1,175,319
101-001-574-001	STATE STATUTORY SALES TAX (2017-18 To 2018-19) EST FROM STATE OF MI WEBSITE (4-13-17)	170,182	175,461	175,461	175,461	175,461	175,461
	STATE SHARED REVENUE	1,303,562	1,327,259	1,365,835	1,378,915	1,391,780	1,391,780
CHARGES FOR SERVICES							
101-001-617-000	COMMUNITY DEVELOPMENT (2017-18 To 2018-19) 3 YEAR HISTORICAL AVERAGE	10,865	9,170	13,870	11,300	12,000	12,000
101-001-627-000	OFFENDER REGISTRATION FEE (2017-18 To 2018-19) 3 YEAR HISTORICAL AVERAGE	700	650	600	650	600	600

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GL NUMBER	DESCRIPTION	2013-14 ACTIVITY	2014-15 ACTIVITY	2015-16 ACTIVITY	2016-17 PROJECTED ACTIVITY	2017-18 RECOMMENDED BUDGET	2018-19 RECOMMENDED BUDGET
Dept 001-REVENUES ESTIMATED REVENUES CHARGES FOR SERVICES							
101-001-628-000	ACCIDENT REPORT FEE (2017-18 To 2018-19) 3 YEAR HISTORICAL AVERAGE	3,442	3,906	2,934	3,665	3,400	3,400
101-001-628-001	PRELIMINARY BREATH TEST FEE (2017-18 To 2018-19) 3 YEAR HISTORICAL AVERAGE	12,295	16,795	14,665	16,000	12,000	12,000
101-001-628-002	AUDIO OR VIDEO DUPLICATION FEES (2017-18 To 2018-19) 3 YEAR HISTORICAL AVERAGE	2,809	4,385	4,003	4,000	4,500	4,000
101-001-628-003	OWI 2ND/3RD ARREST (2017-18 To 2018-19) 3 YEAR HISTORICAL AVERAGE	1,895	3,278	2,967	3,000	4,000	4,000
101-001-629-004	GARBAGE BAG SALES (2017-18 To 2018-19) 3 YEAR HISTORICAL AVERAGE. 200 BOXES PER QUARTER - 800/YR * \$15/BOX	12,815	14,205	12,105	12,000	12,000	12,000
101-001-630-000	LIBRARY SERVICES (2017-18 To 2018-19) DVD RENTALS	20,002	32,401	19,197	20,700	20,700	20,700
	(2017-18 To 2018-19) PRINTING/COPYING				0	17,700	0
	GL # FOOTNOTE TOTAL:				0	3,000	0
101-001-630-001	LIBRARY-CREDIT CARD FEES (2017-18 To 2018-19) BASED ON FY 17 YTD OF \$150 AT 12/31/16	0	0	0	0	300	300
101-001-633-000	ACCESS OAKLAND (2017-18 To 2018-19) 3 YEAR HISTORICAL AVERAGE	794	1,001	1,395	850	1,000	1,000
101-001-637-100	INTERNALSERVICES - LABOR	0	0	0	0	466,900	466,900
101-001-640-000	DISPATCH SERVICES (2017-18 To 2018-19) HUNTINGTON WOODS \$5,047.26 * 2.4% (DEC 16 INCREASE) = \$5,168.39 * 12 MONTHS	101,455	102,252	100,762	101,247	62,020	62,021
					0	62,021	0
101-001-641-000	ANIMAL CONTROL (2017-18 To 2018-19) ROYAL OAK - \$3,538.12 * 2.4% (DEC 2016 CPI INC) = \$3,623.03 * 12 MONTHS	43,845	43,961	42,625	42,797	43,476	44,346
					0	43,476	0
101-001-644-000	GRASS AND WEED CUTTING (2017-18 To 2018-19) 3 YEAR HISTORICAL AVERAGE	4,219	3,327	2,704	3,500	3,000	3,500

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GL NUMBER	DESCRIPTION	2013-14 ACTIVITY	2014-15 ACTIVITY	2015-16 ACTIVITY	2016-17 PROJECTED ACTIVITY	2017-18 RECOMMENDED BUDGET	2018-19 RECOMMENDED BUDGET
Dept 001-REVENUES							
ESTIMATED REVENUES							
CHARGES FOR SERVICES							
101-001-646-000	HUNTINGTON WOODS GAS SALES	4,451	3,002	2,800	3,015	2,815	2,900
	(2017-18 To 2018-19) ADMIN FEE 18,100 GAL * \$1.65 * 3%				0	900	0
	(2017-18 To 2018-19) FUEL ISLAND CHARGE \$159.42 * 12 MONTHS				0	1,915	0
	GL # FOOTNOTE TOTAL:					2,815	
101-001-646-001	BERKLEY SCHOOL DISTRICT GAS SALES	902	478	442	500	475	500
	(2017-18 To 2018-19) ADMIN FEE 3000 GAL * \$1.75 * 3%				0	160	0
	(2017-18 To 2018-19) FLAT MONTHLY FEE \$26.01 * 12 MONTHS				0	315	0
	GL # FOOTNOTE TOTAL:					475	
101-001-648-000	CASCADE SYSTEM MAINTENANCE	147	731	0	0	0	0
101-001-651-000	CABLE FRANCHISE FEES	334,562	363,800	372,222	388,611	373,000	373,000
	(2017-18 To 2018-19) FY 17 RECEIPTS THROUGH 2/15/17 ARE CONSISTANT WITH FY 16. CONCLUDE TO ESTIMATE FY 18 AT THE LEVEL OF FY 16 ACTUALS						
	CHARGES FOR SERVICES	555,198	603,342	593,291	611,835	1,022,186	1,023,167
FINES AND FORFEITS							
101-001-654-000	BUILDING BOND FORFEITS	1,689	6,950	1,350	3,000	1,500	1,500
	(2017-18 To 2018-19) REVENUES ARE NOT CONSISTANT FROM YEAR TO YEAR. CONSERVATIVE ESTIMATE BASED ON FY 16 ACTUALS						
101-001-657-000	OVERDUE LIBRARY BOOKS	14,704	15,845	14,563	16,000	15,000	15,000
	(2017-18 To 2018-19) 3 YEAR HISTORICAL AVERAGE						
101-001-658-000	TRAFFIC FINES	767,145	791,622	449,239	275,000	260,000	250,000
	(2017-18 To 2018-19) FY 17 AVG \$23,000/MONTH IN RECEIPTS FROM THE 44TH DISTRICT COURT. EXPECT A DECREASE IN FEES RECEIVED DUE TO A DECREASE						
	(2017-18 To 2018-19) IN THOSE CASES FROM JUNE 30, 2015 AND PRIOR REMAINING OPEN DURING FY 2018.						
	(2017-18 To 2018-19) CONSERVATIVE ESTIMATE OF \$22,000/MONTH						
101-001-659-000	PROBATION FINES	91,061	83,110	0	0	0	0
101-001-660-000	CIVIL FINES	24,604	19,894	0	0	0	0
101-001-661-000	TRAFFIC SCHOOL	660	60	0	0	0	0
101-001-663-000	RESTITUTION	0	0	265	2,500	0	0

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GL NUMBER	DESCRIPTION	2013-14 ACTIVITY	2014-15 ACTIVITY	2015-16 ACTIVITY	2016-17 PROJECTED ACTIVITY	2017-18 RECOMMENDED BUDGET	2018-19 RECOMMENDED BUDGET
Dept 001-REVENUES							
ESTIMATED REVENUES							
FINES AND FORFEITS							
101-001-688-000	LIBRARY PENAL FINES - COUNTY (2017-18 To 2018-19) PROJECTION FOR FY 17-18 BASED ON EMAIL EXCHANGE WITH BRIAN EDWARDS OF OAKLAND COUNTY TREASURER'S OFFICE	19,881	22,494	30,249	32,000	29,000	30,000
		<u>919,744</u>	<u>939,975</u>	<u>495,666</u>	<u>328,500</u>	<u>305,500</u>	<u>296,500</u>
FINES AND FORFEITS							
INVESTMENT EARNINGS							
101-001-664-000	INVESTMENT EARNINGS (2017-18 To 2018-19) YTD 1-2017 \$33,000 OR APPROX \$4,700/MONTH. CONCLUDE CONSERVATIVE EST OF \$3,750/MONTH	19,180	30,633	34,337	35,658	45,000	45,000
		<u>19,180</u>	<u>30,633</u>	<u>34,337</u>	<u>35,658</u>	<u>45,000</u>	<u>45,000</u>
INVESTMENT EARNINGS							
PROPERTY/EQUIPMENT RENTAL							
101-001-667-000	CELL TOWER (2017-18 To 2018-19) AT&T LAND LEASE \$1,984.50/MONTH	22,680	23,588	19,845	23,814	23,815	23,814
101-001-667-003	ADVERTISING (2017-18 To 2018-19) ADS IN BERKLEY BUZZ	2,800	3,500	2,400	3,000	3,000	3,000
101-001-668-000	BACON HOUSE (2017-18 To 2018-19) GROSS RENTAL FEES \$1,100/MONTH (2017-18 To 2018-19) LESS: MANAGEMENT FEES \$77/MONTH (2017-18 To 2018-19) LESS: EST. PROPERTY MAINT - YEAR GL # FOOTNOTE TOTAL:	8,550	7,020	11,129	10,776	10,775	10,776
					0	13,200	0
					0	(925)	0
					0	(1,500)	0
						10,775	
101-001-669-000	EQUIPMENT RENTAL (2017-18 To 2018-19) 3 YEAR HISTORICAL AVERAGE - NOTED FY 17 WINTER ACTUAL IS LOWER THAN FY'S DUE TO A LIGHT WINTER THUS FAR 2-15	233,730	227,919	159,087	167,743	179,800	179,800
		<u>267,760</u>	<u>262,027</u>	<u>192,461</u>	<u>205,333</u>	<u>217,390</u>	<u>217,390</u>
PROPERTY/EQUIPMENT RENTAL							
CONTRIBUTION/DONATIONS							
101-001-675-005	CORPORATE DONATIONS	500	0	0	0	0	0
101-001-675-103	HONOR GUARD DONATIONS (2017-18 To 2018-19) PER REVIEW OF HISTORICAL DATA, NOTED FUNDS ARE TYPICALLY RECEIVED IN JULY AND AUGUST. IN FY 17, RECEIPTS WERE DOWN FROM PREVIOUS (2017-18 To 2018-19) YEARS. PUBLIC SAFETY ESTIMATES LEVELS TO BE CONSISTANT WITH FY 15 AND 16.	6,986	5,780	7,308	710	5,000	5,000
101-001-675-104	PS ACTIVITY CONTRIBUTIONS (LIDS 4 (2017-18 To 2018-19) 3 YEAR HISTORICAL AVERAGE	27,753	21,918	16,497	15,500	15,500	15,500

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GL NUMBER	DESCRIPTION	2013-14 ACTIVITY	2014-15 ACTIVITY	2015-16 ACTIVITY	2016-17 PROJECTED ACTIVITY	2017-18 RECOMMENDED BUDGET	2018-19 RECOMMENDED BUDGET
Dept 001-REVENUES							
ESTIMATED REVENUES							
CONTRIBUTION/DONATIONS							
101-001-675-107	PUBLIC SAFETY TRAINING (2017-18 To 2018-19) MICHIGAN JUSTICE TRAINING (2017-18 To 2018-19) 3 YEAR HISTORICAL AVERAGE	6,378	5,172	7,698	8,000	8,000	8,000
101-001-675-114	BERKLEY HOME SHOW	5,995	0	0	0	0	0
101-001-675-116	WOODWARD 5 GROUP	1,200	0	0	0	0	0
101-001-675-738	LIBRARY CONTRIBUTIONS (2017-18 To 2018-19) 3 YEAR HISTORICAL AVERAGE	4,912	9,789	16,683	7,000	8,000	8,000
101-001-675-739	LIBRARY BOOK CONTRIBUTIONS (2017-18 To 2018-19) 3 YEAR HISTORICAL AVERAGE	3,091	4,693	5,519	4,800	4,000	4,000
101-001-675-740	LIBRARY CAPITAL CONTRIBUTIONS (2017-18 To 2018-19) PER COMMUNITY FOUNDATION FOR SOUTHEAST MICHIGAN ESTIMATE	5,677	5,746	5,806	5,769	5,390	5,500
	CONTRIBUTION/DONATIONS	62,492	53,098	59,511	41,779	45,890	46,000
MISCELLANEOUS							
101-001-670-004	REIMBURSEMENT - HUNTINGTON WOODS	0	0	3,993	0	0	0
101-001-670-010	MEDICARE PART D REIMBURSEMENT (2017-18 To 2018-19) CONCLUDE TO LOOK AT A 5 YEAR AVG GIVEN THE VOLITILITY OF THE REIMBURSEMENT OVER THE YEARS	29,036	24,973	40,105	27,315	28,000	28,000
101-001-670-020	PSO PENSION REIMBURSEMENT (2017-18 To 2018-19) INCLUDED IN 101-001-637-100 INTERNAL SERVICES - LABOR	13,628	14,334	13,716	15,149	0	0
101-001-670-030	RETIREE HEALTH CARE REIMBURSEMENT	51,331	45,722	38,337	26,285	22,500	24,300
101-001-670-060	INSURANCE REIMBURSEMENTS (2017-18 To 2018-19) MML	79,778	173,939	137,452	100,520	50,000	50,000
	(2017-18 To 2018-19) BCBS				0	25,000	0
	GL # FOOTNOTE TOTAL:				0	25,000	0
101-001-670-738	REIMBURSEMENT FOR LOST/DAMAGED BOC (2017-18 To 2018-19) 3 YEAR HISTORICAL AVERAGE	1,664	1,502	1,494	1,735	1,600	1,600
101-001-671-000	SUNDRY REVENUE (2017-18 To 2018-19) 3 YEAR HISTORICAL AVERAGE	3,935	16,290	8,445	10,400	9,000	9,000

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Fund: 101 GENERAL FUND

GL NUMBER	DESCRIPTION	2013-14 ACTIVITY	2014-15 ACTIVITY	2015-16 ACTIVITY	2016-17 PROJECTED ACTIVITY	2017-18 RECOMMENDED BUDGET	2018-19 RECOMMENDED BUDGET
Dept 001-REVENUES							
ESTIMATED REVENUES							
MISCELLANEOUS							
101-001-671-310	PUBLIC SAFETY SUNDRY REVENUE (2017-18 TO 2018-19) 3 YEAR HISTORICAL AVERAGE	15,387	23,601	17,588	13,400	14,000	14,000
101-001-673-000	SALE OF FIXED ASSETS	5,380	7,869	2,160	8,500	0	0
101-001-673-310	PRISONER BOARD REIMB. FROM OTHER C (2017-18 TO 2018-19) 3 YEAR HISTORICAL AVERAGE	3,315	3,960	3,105	3,500	2,400	2,400
	MISCELLANEOUS	203,454	312,190	266,395	206,804	127,500	129,300
	OTHER FINANCING SOURCES						
101-001-699-000	TRANSFERS IN	22,565	83,057	31,691	0	0	0
101-001-699-266	TRANSFER IN FROM COURT FUND (2017-18 TO 2018-19) REIMBURSEMENT OF ARCHITECTURAL FEES (101-265-818-000)	0	0	0	103,500	100,000	0
	OTHER FINANCING SOURCES	22,565	83,057	31,691	103,500	100,000	0
	TOTAL ESTIMATED REVENUES	10,535,908	11,031,722	10,539,820	10,640,080	11,123,130	11,147,211
	NET OF REVENUES/APPROPRIATIONS - 001-REVENUES	10,535,908	11,031,722	10,539,820	10,640,080	11,123,130	11,147,211
Dept 101-CITY COUNCIL							
APPROPRIATIONS							
SALARIES AND FRINGE BENEFITS							
101-101-703-001	MAYOR	800	680	1,000	1,040	1,040	1,040
101-101-703-002	COUNCIL	3,515	2,880	4,140	4,680	4,680	4,680
101-101-715-000	FICA	321	272	393	438	438	438
101-101-725-000	WORKERS COMPENSATION	6	11	12	12	14	14
	SALARIES AND FRINGE BENEFITS	4,642	3,843	5,545	6,170	6,172	6,172
CONTRACTUAL SERVICES							
101-101-864-000	MEETINGS & CONFERENCES (2017-18 TO 2018-19) NATIONAL LEAGUE OF CITIES - MAYOR	4,196	7,000	8,756	9,950	9,950	9,950
	(2017-18 TO 2018-19) MML BOARD/COMMITTEE MEETINGS - BAKER	0	0	0	0	600	0
	(2017-18 TO 2018-19) MAYOR AND COUNCIL EXPENSES \$750 X 7	0	0	0	0	5,250	0

BUDGET REPORT FOR CITY OF BERKLEY
Fund: 101 GENERAL FUND

GL NUMBER	DESCRIPTION	2013-14 ACTIVITY	2014-15 ACTIVITY	2015-16 ACTIVITY	2016-17 PROJECTED ACTIVITY	2017-18 RECOMMENDED BUDGET	2018-19 RECOMMENDED BUDGET
Dept 101-CITY COUNCIL							
APPROPRIATIONS							
CONTRACTUAL SERVICES							
(2017-18 To 2018-19) OFF SITE WORK SESSIONS							
					0	1,000	0
(2017-18 To 2018-19) STATE OF THE CITY							
					0	100	0
GL # FOOTNOTE TOTAL:							
		4,196	7,000	8,756	9,950	9,950	9,950
CONTRACTUAL SERVICES							
INSURANCE							
101-101-914-000	LIABILITY INSURANCE	2,005	2,106	2,210	2,308	0	0
INSURANCE							
		2,005	2,106	2,210	2,308	0	0
TOTAL APPROPRIATIONS							
		10,843	12,949	16,511	18,428	16,122	16,122
NET OF REVENUES/APPROPRIATIONS - 101-CITY COUNCIL							
		(10,843)	(12,949)	(16,511)	(18,428)	(16,122)	(16,122)
Dept 172-CITY MANAGER							
APPROPRIATIONS							
SALARIES AND FRINGE BENEFITS							
101-172-704-000	FULL TIME EMPLOYEES	62,682	63,927	24,148	57,493	223,657	224,893
101-172-705-000	ASSISTANT CITY MANAGER	0	0	0	83,552	0	0
101-172-706-000	ADMINISTRATIVE STAFF	45,176	35,834	71,339	38,000	0	0
101-172-707-000	PART TIME EMPLOYEES	3,908	72	0	0	0	0
101-172-712-000	IN LIEU	0	0	0	0	7,971	8,608
101-172-715-000	FICA	9,034	8,240	7,395	14,462	17,719	17,863
101-172-716-000	HDLO	30,447	30,916	20,736	37,842	43,038	45,721
101-172-717-000	CAR ALLOWANCE	6,000	6,000	1,500	0	0	0
101-172-717-001	RELOCATION INCENTIVE	0	0	0	10,000	0	0
101-172-718-000	RETIREMENT	21,774	23,709	22,716	35,077	0	4,372
101-172-718-172	ICMA	0	0	0	9,000	9,000	9,000

BUDGET REPORT FOR CITY OF BERKLEY
Fund: 101 GENERAL FUND

GL NUMBER	DESCRIPTION	2013-14 ACTIVITY	2014-15 ACTIVITY	2015-16 ACTIVITY	2016-17 PROJECTED ACTIVITY	2017-18 RECOMMENDED BUDGET	2018-19 RECOMMENDED BUDGET
Dept 172-CITY MANAGER							
APPROPRIATIONS							
SALARIES AND FRINGE BENEFITS							
101-172-722-000	SICK LEAVE	674	2,082	0	0	0	0
101-172-725-000	WORKERS COMPENSATION	247	459	507	620	1,006	1,012
		<u>179,942</u>	<u>171,239</u>	<u>148,341</u>	<u>286,046</u>	<u>302,391</u>	<u>311,469</u>
SALARIES AND FRINGE BENEFITS							
MATERIALS AND SUPPLIES							
101-172-731-000	BOOKS/PERIODICALS	0	0	0	400	200	200
	(2017-18 To 2018-19) TRIBUNE						
		<u>0</u>	<u>0</u>	<u>0</u>	<u>400</u>	<u>200</u>	<u>200</u>
MATERIALS AND SUPPLIES							
CONTRACTUAL SERVICES							
101-172-803-000	MEMBERSHIPS AND DUES	1,113	1,069	1,828	2,200	2,300	2,300
	(2017-18 To 2018-19) ICMA (CM, DCM)				0	1,800	0
	(2017-18 To 2018-19) MME (CM, DCM)				0	300	0
	(2017-18 To 2018-19) SHRM				0	200	0
	GL # FOOTNOTE TOTAL:					<u>2,300</u>	
101-172-817-000	CONSULTANT	0	24,000	17,000	0	0	0
101-172-835-000	MEDICAL EXPENSES	0	0	245	0	0	0
101-172-853-000	TELEPHONE	0	0	913	1,920	1,440	1,440
	(2017-18 To 2018-19) 2 CELL PHONES @ \$60/MO X 12						
101-172-864-000	MEETINGS & CONFERENCES	3,491	2,188	2,289	8,500	0	0
	(2017-18 To 2018-19) MOVED TO PROFESSIONAL DEVELOPMENT (101-172-960-000)						
101-172-901-000	ADVERTISING	0	0	0	225	200	200
	(2017-18 To 2018-19) RFP AND JOB POSTINGS						
		<u>4,604</u>	<u>27,257</u>	<u>22,275</u>	<u>12,845</u>	<u>3,940</u>	<u>3,940</u>
CONTRACTUAL SERVICES							
INSURANCE							
101-172-914-000	LIABILITY INSURANCE	2,005	2,106	2,210	2,308	0	0
		<u>2,005</u>	<u>2,106</u>	<u>2,210</u>	<u>2,308</u>	<u>0</u>	<u>0</u>
INSURANCE							
OTHER CHARGES							

BUDGET REPORT FOR CITY OF BERKLEY
Fund: 101 GENERAL FUND

GL NUMBER	DESCRIPTION	2013-14 ACTIVITY	2014-15 ACTIVITY	2015-16 ACTIVITY	2016-17 PROJECTED ACTIVITY	2017-18 RECOMMENDED BUDGET	2018-19 RECOMMENDED BUDGET
Dept 172-CITY MANAGER							
APPROPRIATIONS							
OTHER CHARGES							
101-172-960-000	PROFESSIONAL DEVELOPMENT	534	200	128	1,500	7,700	7,200
	(2017-18 To 2018-19) MML CAPITAL CONF				0	600	0
	(2017-18 To 2018-19) MILEAGE				0	1,500	0
	(2017-18 To 2018-19) TRAINING				0	500	0
	(2017-18 To 2018-19) OCMA				0	100	0
	(2017-18 To 2018-19) ICMA ANNUAL CONF				0	2,500	0
	(2017-18 To 2018-19) MME CONF				0	2,000	0
	(2017-18 To 2018-19) HR CERTIFICATION				0	500	0
	GL # FOOTNOTE TOTAL:					7,700	
OTHER CHARGES		534	200	128	1,500	7,700	7,200
CAPITAL OUTLAY							
101-172-981-000	FURNITURE	0	0	1,366	945	0	0
		0	0	1,366	945	0	0
TOTAL APPROPRIATIONS		187,085	200,802	174,320	304,044	314,231	322,809
		(187,085)	(200,802)	(174,320)	(304,044)	(314,231)	(322,809)
NET OF REVENUES/APPROPRIATIONS - 172-CITY MANAGER							
Dept 191-ELECTIONS/CITY CLERK							
APPROPRIATIONS							
SALARIES AND FRINGE BENEFITS							
101-191-704-000	FULL TIME EMPLOYEES	55,228	51,591	55,655	56,851	96,614	97,580
101-191-706-000	DEPUTY CLERK	21,282	22,048	22,592	22,940	0	0
101-191-707-000	PART TIME EMPLOYEES	457	44	0	1,007	1,027	1,037
	(2017-18 To 2018-19) PART TIME TREASURY STAFFER 88 HRS @ \$11.67/HR						
101-191-709-000	OVERTIME	1,283	5,078	3,306	4,845	6,625	6,800
	(2017-18 To 2018-19) DEPUTY CLERK 30 HOURS X 3 ELECTIONS				0	2,425	0
	(2017-18 To 2018-19) 3 ELECTIONS - AVERAGE OVERTIME - CITY				0	1,700	0
	(2017-18 To 2018-19) 3 ELECTIONS - AVERAGE OVERTIME - DPW				0	2,500	0

BUDGET REPORT FOR CITY OF BERKLEY

Fund: 101 GENERAL FUND

GL NUMBER	DESCRIPTION	2013-14 ACTIVITY	2014-15 ACTIVITY	2015-16 ACTIVITY	2016-17 PROJECTED ACTIVITY	2017-18 RECOMMENDED BUDGET	2018-19 RECOMMENDED BUDGET
Dept 191-ELECTIONS/CITY CLERK							
APPROPRIATIONS							
SALARIES AND FRINGE BENEFITS							
		GL # FOOTNOTE TOTAL: 6,625					
101-191-712-000	IN LIEU	30	5,835	2,252	8,474	2,657	2,869
101-191-715-000	FICA	5,947	6,409	6,348	7,200	8,180	8,284
101-191-716-000	HDLO	21,654	3,280	2,750	20,383	24,669	26,160
101-191-718-000	RETIREMENT	14,495	17,386	19,749	21,941	0	3,415
101-191-725-000	WORKERS COMPENSATION	183	326	337	342	435	439
		120,559	111,997	112,989	143,983	140,207	146,584
SALARIES AND FRINGE BENEFITS							
MATERIALS AND SUPPLIES							
101-191-729-000	STATIONARY	4,394	1,877	3,906	4,000	4,000	4,000
		GL # FOOTNOTE TOTAL: 0					
(2017-18 To 2018-19) ELECTION SOURCE - ELECTION SUPPLIES							
		GL # FOOTNOTE TOTAL: 0					
(2017-18 To 2018-19) PRINTING SYSTEMS - ELECTION SUPPLIES							
		GL # FOOTNOTE TOTAL: 4,000					
101-191-730-000	POSTAGE	0	0	766	875	875	875
101-191-758-000	PROGRAM SUPPLIES	1,121	1,681	788	1,000	1,000	1,000
		GL # FOOTNOTE TOTAL: 0					
(2017-18 To 2018-19) ANIMAL LICENSES							
		GL # FOOTNOTE TOTAL: 0					
(2017-18 To 2018-19) RABIES VACCINATION CLINIC							
		GL # FOOTNOTE TOTAL: 1,000					
MATERIALS AND SUPPLIES							
		5,515	3,558	5,460	5,875	5,875	5,875
CONTRACTUAL SERVICES							
101-191-803-000	MEMBERSHIPS AND DUES	380	400	420	430	430	430
		GL # FOOTNOTE TOTAL: 0					
(2017-18 To 2018-19) ICMA							
		GL # FOOTNOTE TOTAL: 0					
(2017-18 To 2018-19) MAMC							
		GL # FOOTNOTE TOTAL: 60					
(2017-18 To 2018-19) OCCA							
		GL # FOOTNOTE TOTAL: 430					

BUDGET REPORT FOR CITY OF BERKLEY
Fund: 101 GENERAL FUND

GL NUMBER	DESCRIPTION	2013-14 ACTIVITY	2014-15 ACTIVITY	2015-16 ACTIVITY	2016-17 PROJECTED ACTIVITY	2017-18 RECOMMENDED BUDGET	2018-19 RECOMMENDED BUDGET
Dept 191-ELECTIONS/CITY CLERK							
APPROPRIATIONS							
CONTRACTUAL SERVICES							
101-191-817-000	CONSULTANT	3,023	2,487	3,133	4,700	5,050	5,050
	(2017-18 To 2018-19) CODE OF ORDINANCES CODIFICATION				0	4,550	0
	(2017-18 To 2018-19) RAPID SHRED				0	500	0
	GL # FOOTNOTE TOTAL:					5,050	
101-191-818-000	CONTRACTUAL SERVICES	4,550	16,880	10,383	16,500	24,079	24,943
	(2017-18 To 2018-19) 1 CHAIR / 8 PRECINCTS @ \$170 X 3 ELECTIONS				0	4,080	0
	(2017-18 To 2018-19) 1 CO-CHAIR / 8 PRECINCTS @ \$161 X 3 ELECTIONS				0	3,864	0
	(2017-18 To 2018-19) 4 INSPECTORS / 8 PRECINCTS @ \$150 X 3 ELECTIONS				0	14,400	0
	(2017-18 To 2018-19) TRAINING FOR 3 STANDBY INSPECTORS @15 X 3 ELECTIONS				0	135	0
	(2017-18 To 2018-19) OAKLAND COUNTY - PROGRAMMING AND CANVASSING				0	1,100	0
	(2017-18 To 2018-19) MILEAGE REIMBURSEMENT				0	500	0
	GL # FOOTNOTE TOTAL:					24,079	
101-191-835-000	MEDICAL EXPENSES	245	0	0	0	0	0
101-191-853-000	TELEPHONE	0	0	549	600	720	720
	(2017-18 To 2018-19) \$60/MONTH						
101-191-864-000	MEETINGS & CONFERENCES	180	172	80	180	0	0
101-191-901-000	ADVERTISING	1,312	3,300	3,360	3,000	3,000	3,000
	CONTRACTUAL SERVICES	9,690	23,239	17,925	25,410	33,279	34,143
INSURANCE	LIABILITY INSURANCE	1,002	1,053	1,105	1,154	0	0
101-191-914-000	INSURANCE	1,002	1,053	1,105	1,154	0	0
	OFFICE EQUIPMENT MAINTENANCE	1,259	1,086	784	1,086	1,086	1,086
101-191-934-000	(2017-18 To 2018-19) PREVENTATIVE MTCE - 9 M-100'S @ \$64				0	576	0
	(2017-18 To 2018-19) PREVENTATIVE MTCE - 6 AUTOMARKS @ \$30.53				0	183	0

BUDGET REPORT FOR CITY OF BERKLEY
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GL NUMBER	DESCRIPTION	2013-14 ACTIVITY	2014-15 ACTIVITY	2015-16 ACTIVITY	2016-17 PROJECTED ACTIVITY	2017-18 RECOMMENDED BUDGET	2018-19 RECOMMENDED BUDGET
Dept 191-ELECTIONS/CITY CLERK							
APPROPRIATIONS							
OTHER CHARGES							
	(2017-18 To 2018-19) WARRANTY 6 AUTOMARKS @ \$54.44				0	327	0
	GL # FOOTNOTE TOTAL:					1,086	
101-191-960-000	PROFESSIONAL DEVELOPMENT	2,501	2,628	2,759	3,180	3,360	3,360
	(2017-18 To 2018-19) MAMC CLERK CERTIFICATION TRAINING - CLERK AND DEPUTY				0	1,500	0
	(2017-18 To 2018-19) MAMC CONFERENCE - CLERK				0	900	0
	(2017-18 To 2018-19) CMMC CERTIFICATION - CERTIFIED MICHIGAN MUNICIPAL CLERK DESIGNATION 2 @ \$140				0	280	0
	(2017-18 To 2018-19) MILEAGE REIMBURSEMENT				0	200	0
	(2017-18 To 2018-19) BUREAU OF ELECTIONS - EDUCATION DAY				0	300	0
	(2017-18 To 2018-19) OCCA				0	105	0
	(2017-18 To 2018-19) MAMC				0	75	0
	GL # FOOTNOTE TOTAL:					3,360	
OTHER CHARGES							
		3,760	3,714	3,543	4,266	4,446	4,446
CAPITAL OUTLAY							
101-191-982-000	EQUIPMENT	1,808	1,796	6,423	33,998	1,800	2,075
	(2017-18 To 2018-19) REPLACE 4 DOUBLE VOTING BOOTHS @ \$206.25 EACH				0	550	0
	(2017-18 To 2018-19) REPLACEMENT OF 2 LAPTOPS @ \$625 EACH				0	1,250	0
	GL # FOOTNOTE TOTAL:					1,800	
101-191-983-000	OFFICE EQUIPMENT	0	470	0	0	0	0
101-191-986-000	COMPUTER SOFTWARE	0	0	600	618	26,183	26,183
	(2017-18 To 2018-19) BS&A SOFTWARE - ANIMAL LICENSE				0	6,183	0
	(2017-18 To 2018-19) AGENDA AND RECORDS MANAGEMENT				0	20,000	0
	GL # FOOTNOTE TOTAL:					26,183	
CAPITAL OUTLAY							
		1,808	2,266	7,023	34,616	27,983	28,258
TOTAL APPROPRIATIONS							
		142,334	145,827	148,045	215,304	211,790	219,306

BUDGET REPORT FOR CITY OF BERKLEY
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GL NUMBER	DESCRIPTION	2013-14 ACTIVITY	2014-15 ACTIVITY	2015-16 ACTIVITY	2016-17 PROJECTED ACTIVITY	2017-18 RECOMMENDED BUDGET	2018-19 RECOMMENDED BUDGET
Dept 191-ELECTIONS/CITY CLERK							
NET OF REVENUES/APPROPRIATIONS - 191-ELECTIONS/CITY C		(142,334)	(145,827)	(148,045)	(215,304)	(211,790)	(219,306)
Dept 201-FINANCE/PERSONNEL							
APPROPRIATIONS							
SALARIES AND FRINGE BENEFITS							
101-201-703-000	BOARD OF REVIEW	890	840	890	1,100	2,600	2,600
	(2017-18 To 2018-19) TIM CANTY, TOM BYARS, WAYNE FRIEDMAN, JEFF TONG 10 MEETINGS EACH @ \$50/MEETING				0	2,000	0
	(2017-18 To 2018-19) SHIRLY HANSEN 10 MEETINGS @ \$60/MEETING				0	600	0
	GL # FOOTNOTE TOTAL:					2,600	
101-201-704-000	FULL TIME EMPLOYEES	23,559	24,027	24,368	19,755	190,887	192,796
101-201-706-000	ACCOUNTANTS	43,482	44,346	43,267	46,142	0	0
101-201-712-000	IN LIEU	1,712	1,823	1,613	0	0	0
101-201-715-000	FICA	5,226	5,336	5,098	5,578	14,603	14,749
101-201-716-000	HDLO	11,687	11,700	11,912	26,457	47,935	51,115
101-201-718-000	RETIREMENT	12,884	15,349	16,158	15,444	4,588	9,957
101-201-725-000	WORKERS COMPENSATION	148	274	303	298	859	868
	SALARIES AND FRINGE BENEFITS	99,588	103,695	103,609	114,774	261,472	272,085
MATERIALS AND SUPPLIES							
101-201-729-000	STATIONARY	461	226	1,480	1,600	1,500	1,500
	(2017-18 To 2018-19) END OF YEAR TAX FORMS				0	400	0
	(2017-18 To 2018-19) ACCOUNT PAYABLE CHECKS/PAYROLL CHECKS				0	1,100	0
	GL # FOOTNOTE TOTAL:					1,500	
101-201-730-000	POSTAGE	0	0	6,859	0	0	0
	MATERIALS AND SUPPLIES	461	226	8,339	1,600	1,500	1,500
CONTRACTUAL SERVICES							
101-201-801-000	BANK CHARGES	3,209	6,166	3,549	6,050	4,355	4,500
	(2017-18 To 2018-19) BASED ON FY 17 YTD AND 3 YEAR AVG						
101-201-803-000	MEMBERSHIPS AND DUES	1,055	570	500	1,075	985	1,000

BUDGET REPORT FOR CITY OF BERKLEY
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GL NUMBER	DESCRIPTION	2013-14 ACTIVITY	2014-15 ACTIVITY	2015-16 ACTIVITY	2016-17 PROJECTED ACTIVITY	2017-18 RECOMMENDED BUDGET	2018-19 RECOMMENDED BUDGET
Dept 201-FINANCE/PERSONNEL APPROPRIATIONS							
CONTRACTUAL SERVICES							
	(2017-18 To 2018-19) MGFOA (2 MEMBERSHIPS)				0	240	0
	(2017-18 To 2018-19) OAKLAND COUNTY TREASURER'S ASSOC				0	20	0
	(2017-18 To 2018-19) GFOA				0	200	0
	(2017-18 To 2018-19) MICEPA				0	275	0
	(2017-18 To 2018-19) STATE LICENSE				0	250	0
	GL # FOOTNOTE TOTAL:					985	
101-201-807-000	AUDIT SERVICES	19,005	19,005	19,746	20,788	22,750	23,440
	(2017-18 To 2018-19) 3% INCREASE FROM PRIOR YEAR PER CONTRACT						
101-201-817-000	CONSULTANT	15,700	41,815	30,089	35,500	44,000	30,500
	(2017-18 To 2018-19) GASB 67/68 (2015 CATCH UP AND 2017 VALUATION) ESTIMATE, QUOTE NOT YET AVAILABLE				0	28,500	0
	(2017-18 To 2018-19) BASIC COBRA SERVICES (\$50/MONTH) PLUS NOTICE FEES				0	1,200	0
	(2017-18 To 2018-19) ADN DENTAL AND VISION ADMIN. (APPROX 160 ACTIVE/RETIRES * \$5.75 * 12 MONTHS)				0	11,500	0
	(2017-18 To 2018-19) GFOA CAFR EVALUATION FEES				0	500	0
	(2017-18 To 2018-19) MUNICIPAL ADVISORY COUNCIL /OVERLAPPING DEBT REPORTS				0	100	0
	(2017-18 To 2018-19) BUDGET BOOKS				0	1,000	0
	(2017-18 To 2018-19) FIRST ADVANTAGE - RANDOM DRUG TESTING				0	1,200	0
	GL # FOOTNOTE TOTAL:					44,000	
101-201-818-000	OAKLAND COUNTY ASSESSORS	107,541	107,598	107,801	112,690	112,750	112,750
	(2017-18 To 2018-19) REAL PROPERTY \$14.00 * 7164 PARCELS				0	100,296	0
	(2017-18 To 2018-19) PERSONAL PROPERTY \$12.80 * 581 PARCELS				0	7,436	0
	(2017-18 To 2018-19) POSTAGE REIMBURSING OAKLAND COUNTY				0	5,000	0
	GL # FOOTNOTE TOTAL:					112,732	
101-201-818-050	CONTRACTUAL SERVICES - FD	0	0	0	21,850	0	0
101-201-824-000	LEGAL SERVICES	0	0	0	7,795	6,250	6,000
	GL # FOOTNOTE TOTAL:				0	5,580	0

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GL NUMBER	DESCRIPTION	2013-14 ACTIVITY	2014-15 ACTIVITY	2015-16 ACTIVITY	2016-17 PROJECTED ACTIVITY	2017-18 RECOMMENDED BUDGET	2018-19 RECOMMENDED BUDGET
Dept 201-FINANCE/PERSONNEL APPROPRIATIONS							
CONTRACTUAL SERVICES							
	(2017-18 To 2018-19) STATE OF MICHIGAN GARNISHMENT FILING (\$5/OPEN CASE). 1395 OPEN CASES IN FY 17. CONCLUDE 80% OUTSTANDING FOR FY 18. 1116 OPEN CASES *\$5				0	670	0
	(2017-18 To 2018-19) REIMBURSE 44TH DISTRICT COURT - GARNISHMENT NOTICES POSTAGE					6,250	
	GL # FOOTNOTE TOTAL:						
101-201-835-000	MEDICAL EXPENSES	0	0	0	245	0	0
101-201-853-000	TELEPHONE (2017-18 To 2018-19) APPROX \$60/MONTH	0	0	471	600	720	720
101-201-864-000	MEETINGS & CONFERENCES	1,893	1,200	2,488	1,000	0	0
101-201-901-000	ADVERTISING (2017-18 To 2018-19) BOARD OF REVIEW	378	484	504	700	940	940
	(2017-18 To 2018-19) BUDGET HEARING				0	440	0
	GL # FOOTNOTE TOTAL:					940	
	CONTRACTUAL SERVICES	148,781	176,838	165,148	208,293	192,750	179,850
	INSURANCE						
101-201-914-000	LIABILITY INSURANCE	2,005	2,106	2,210	2,308	0	0
	INSURANCE	2,005	2,106	2,210	2,308	0	0
	OTHER CHARGES						
101-201-934-000	OFFICE EQUIPMENT MAINTENANCE (2017-18 To 2018-19) RICOH COPIER	0	0	452	1,200	500	500
101-201-960-000	PROFESSIONAL DEVELOPMENT (2017-18 To 2018-19) MGFOA FALL AND SPRING CONFERENCE	185	817	424	0	2,500	2,500
	(2017-18 To 2018-19) MGFOA BACK TO BASICS (ACCOUNTANT)				0	250	0
	(2017-18 To 2018-19) MERS ANNUAL CONFERENCE				0	1,000	0
	(2017-18 To 2018-19) MILEAGE TO PROFESSIONAL SERVICE SPONSORED ITEMS				0	250	0
	GL # FOOTNOTE TOTAL:					2,500	

BUDGET REPORT FOR CITY OF BERKLEY
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GL NUMBER	DESCRIPTION	2013-14 ACTIVITY	2014-15 ACTIVITY	2015-16 ACTIVITY	2016-17 PROJECTED ACTIVITY	2017-18 RECOMMENDED BUDGET	2018-19 RECOMMENDED BUDGET
Dept 201-FINANCE/PERSONNEL APPROPRIATIONS OTHER CHARGES OTHER CHARGES		185	817	876	1,200	3,000	3,000
CAPITAL OUTLAY 101-201-983-000	OFFICE EQUIPMENT	4,200	0	849	900	0	0
101-201-986-000	COMPUTER SOFTWARE	0	0	5,384	5,400	5,612	5,781
	(2017-18 To 2018-19) BSA - PAYROLL - ANNUAL MAINT				0	1,441	0
	(2017-18 To 2018-19) BSA - GENERAL LEDGER - ANNUAL MAINT				0	1,183	0
	(2017-18 To 2018-19) BSA - MISC RECEIVABLES - ANNUAL MAINT				0	996	0
	(2017-18 To 2018-19) BSA - ACCOUNTS PAYABLE - ANNUAL MAINT				0	996	0
	(2017-18 To 2018-19) BSA - FIXED ASSETS - ANNUAL MAINT				0	996	0
	(2018-19) BSA - PAYROLL - ANNUAL MAINT				0	0	1,484
	(2018-19) BSA - GENERAL LEDGER - ANNUAL MAINT				0	0	1,219
	(2018-19) BSA - MISC. RECEIVABLES - ANNUAL MAINT				0	0	1,026
	(2018-19) BSA - ACCOUNTS PAYABLE - ANNUAL MAINT				0	0	1,026
	(2018-19) BSA - FIXED ASSETS - ANNUAL MAINT				0	0	1,026
	GL # FOOTNOTE TOTAL:					5,612	5,781
CAPITAL OUTLAY		4,200	0	6,233	6,300	5,612	5,781
TOTAL APPROPRIATIONS		255,220	283,682	286,415	334,475	464,334	462,216
NET OF REVENUES/APPROPRIATIONS - 201-FINANCE/PERSONNE		(255,220)	(283,682)	(286,415)	(334,475)	(464,334)	(462,216)
Dept 210-CITY ATTORNEY APPROPRIATIONS CONTRACTUAL SERVICES 101-210-824-000	LEGAL SERVICES - LABOR	12,172	30,935	100,837	25,000	50,000	25,000
101-210-825-000	CITY ATTORNEY	60,000	60,075	60,050	73,600	72,800	64,800
	(2017-18 To 2018-19) MONTHLY FEES \$5400/ MONTH				0	64,800	0
	(2017-18 To 2018-19) BRAND TRADEMARK				0	8,000	0
	GL # FOOTNOTE TOTAL:					72,800	72,800

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GL NUMBER	DESCRIPTION	2013-14 ACTIVITY	2014-15 ACTIVITY	2015-16 ACTIVITY	2016-17 PROJECTED ACTIVITY	2017-18 RECOMMENDED BUDGET	2018-19 RECOMMENDED BUDGET
Dept 210-CITY ATTORNEY							
APPROPRIATIONS							
CONTRACTUAL SERVICES							
101-210-826-000	LEGAL SERVICES - GENERAL LIABILITY	1,490	0	0	5,000	0	0
CONTRACTUAL SERVICES		73,662	91,010	160,887	103,600	122,800	89,800
TOTAL APPROPRIATIONS		73,662	91,010	160,887	103,600	122,800	89,800
NET OF REVENUES/APPROPRIATIONS - 210-CITY ATTORNEY		(73,662)	(91,010)	(160,887)	(103,600)	(122,800)	(89,800)
Dept 215-TREASURY							
APPROPRIATIONS							
SALARIES AND FRINGE BENEFITS							
101-215-704-000	FULL TIME EMPLOYEES	18,848	19,222	17,749	11,600	52,210	52,733
101-215-705-000	DEPUTY TREASURER	31,475	32,100	32,737	33,399	0	0
101-215-706-000	DEPUTY CLERK	7,094	7,350	7,529	7,647	0	0
101-215-707-000	PART TIME EMPLOYEES	5,120	5,592	5,202	6,292	12,841	12,969
101-215-709-000	OVERTIME	207	336	456	510	0	0
101-215-712-000	IN LIEU	1,380	3,404	2,041	1,908	0	0
101-215-715-000	FTCA	4,858	5,159	4,986	5,297	4,976	5,026
101-215-716-000	HDLO	9,412	6,278	8,041	9,415	9,270	9,767
101-215-718-000	RETIREMENT	10,906	13,246	14,435	13,668	4,588	5,047
101-215-725-000	WORKERS COMPENSATION	148	249	275	272	235	237
SALARIES AND FRINGE BENEFITS		89,448	92,936	93,451	90,008	84,120	85,779
MATERIALS AND SUPPLIES							
101-215-729-000	STATIONARY	1,043	925	938	1,200	1,200	1,200
(2017-18 To 2018-19) SOMMER AND WINTER TAX BILL STOCK					0	1,000	0
(2017-18 To 2018-19) VARIOUS PAPER PRODUCTS					0	200	0
(2018-19) SOMMER AND WINTER TAX BILL STOCK					0	0	1,000
(2018-19) VARIOUS PAPER PRODUCTS					0	0	200

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GL NUMBER	DESCRIPTION	2013-14 ACTIVITY	2014-15 ACTIVITY	2015-16 ACTIVITY	2016-17 PROJECTED ACTIVITY	2017-18 RECOMMENDED BUDGET	2018-19 RECOMMENDED BUDGET
Dept 215-TREASURY APPROPRIATIONS MATERIALS AND SUPPLIES						1,200	1,200
GL # FOOTNOTE TOTAL:		1,043	925	938	1,200	1,200	1,200
MATERIALS AND SUPPLIES							
CONTRACTUAL SERVICES						350	350
101-215-803-000	MEMBERSHIPS	200	305	305	400	350	0
	(2017-18 To 2018-19) MMTA DEPUTY TREASURER				0	50	0
	(2017-18 To 2018-19) OCTA				0	50	0
	(2017-18 To 2018-19) APTUSC DEPUTY TREASURER PRIMARY MEMBERSHIP				0	250	0
GL # FOOTNOTE TOTAL:						350	
101-215-814-000	DATA PROCESSING	1,349	1,351	0	0	0	0
101-215-818-050	CONTRACTUAL SERVICES - FD	0	0	0	4,000	0	0
CONTRACTUAL SERVICES		1,549	1,656	305	4,400	350	350
INSURANCE							
101-215-914-000	LIABILITY INSURANCE	1,003	1,054	1,106	1,155	0	0
INSURANCE		1,003	1,054	1,106	1,155	0	0
OTHER CHARGES							
101-215-960-000	PROFESSIONAL DEVELOPMENT	749	718	740	1,000	1,000	1,000
(2017-18 To 2018-19) TREASURY INSTITUTE - DEPUTY TREASURER							
OTHER CHARGES		749	718	740	1,000	1,000	1,000
CAPITAL OUTLAY							
101-215-983-000	OFFICE EQUIPMENT	0	0	1,162	0	0	0
101-215-986-000	COMPUTER SOFTWARE	0	0	2,307	2,307	2,397	2,476
	(2017-18 To 2018-19) BSA - CASH RECEIPTING - ANNUAL MAINT				0	997	0
	(2017-18 To 2018-19) BSA - TAX SOFTWARE - ANNUAL MAINT (O/C)				0	1,400	0
	(2018-19) BSA - CASH RECEIPTING - ANNUAL MAINT				0	0	1,026
	(2018-19) BSA - TAX SOFTWARE - ANNUAL MAINT (O/C)				0	0	1,450
GL # FOOTNOTE TOTAL:						2,397	2,476

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GL NUMBER	DESCRIPTION	2013-14 ACTIVITY	2014-15 ACTIVITY	2015-16 ACTIVITY	2016-17 PROJECTED ACTIVITY	2017-18 RECOMMENDED BUDGET	2018-19 RECOMMENDED BUDGET
Dept 215-TREASURY APPROPRIATIONS CAPITAL OUTLAY		0	0	3,469	2,307	2,397	2,476
CAPITAL OUTLAY		93,792	97,289	100,009	100,070	89,067	90,805
TOTAL APPROPRIATIONS		(93,792)	(97,289)	(100,009)	(100,070)	(89,067)	(90,805)
NET OF REVENUES/APPROPRIATIONS - 215-TREASURY							
Dept 265-CITY HALL APPROPRIATIONS MATERIALS AND SUPPLIES		12,895	11,760	15,121	14,000	14,000	14,000
101-265-728-000 OFFICE SUPPLIES		11,504	15,531	17,932	22,500	23,750	20,000
101-265-730-000 POSTAGE		3,259	3,547	3,555	3,500	2,500	2,500
101-265-776-000 MAINTENANCE SUPPLIES		27,658	30,838	36,608	40,000	40,250	36,500
MATERIALS AND SUPPLIES							
CONTRACTUAL SERVICES							
101-265-803-000 MEMBERSHIPS		0	3,335	2,920	3,155	300	300
(2017-18 To 2018-19) MIDEAL					0	250	0
(2017-18 To 2018-19) COSTCO					0	50	0
GL # FOOTNOTE TOTAL:						300	
101-265-811-000 CUSTODIAL SERVICES		7,287	7,980	7,980	8,480	7,980	7,980
101-265-818-000 CONTRACTUAL SERVICES		0	12,048	12,048	143,000	100,000	0
(2017-18 To 2018-19) ARCHITECTURAL FEES							
101-265-821-030 PLANNING/WAYFINDING		0	0	0	0	75,000	75,000
101-265-853-000 TELEPHONE		33,551	31,948	23,140	19,400	20,840	21,455
(2017-18 To 2018-19) SUNTEL MAINT CONTRACT (\$1610/QTR)					0	6,440	0
(2017-18 To 2018-19) MONTHLY TELEPHONE CHARGES APPROX \$1200/MONTH					0	14,400	0
GL # FOOTNOTE TOTAL:						20,840	
101-265-901-000 ADVERTISING		115	0	66	0	300	300
CONTRACTUAL SERVICES		40,953	55,311	46,154	174,035	204,420	105,035

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GL NUMBER	DESCRIPTION	2013-14 ACTIVITY	2014-15 ACTIVITY	2015-16 ACTIVITY	2016-17 PROJECTED ACTIVITY	2017-18 RECOMMENDED BUDGET	2018-19 RECOMMENDED BUDGET
Dept 265-CITY HALL APPROPRIATIONS							
INSURANCE							
101-265-914-000	LIABILITY INSURANCE	6,378	6,700	7,031	7,342	34,740	35,780
101-265-915-000	LOSS EXPENSES	180	2,440	20,000	20,000	20,000	20,000
	INSURANCE	6,558	9,140	27,031	27,342	54,740	55,780
UTILITIES							
101-265-920-000	UTILITIES	30,314	30,117	34,034	32,500	32,500	32,500
	UTILITIES	30,314	30,117	34,034	32,500	32,500	32,500
OTHER CHARGES							
101-265-921-000	PROPERTY TAXES	4,317	13,824	4,802	5,000	5,220	5,280
	(2017-18 To 2018-19) BACON HOUSE TAXES				0	4,720	0
	(2017-18 To 2018-19) PROPERTY MAINTENANCE				0	500	0
	GL # FOOTNOTE TOTAL:					5,220	
101-265-921-100	TRIBUNAL/BOARD OF REVIEW TAX EXPEN	2,764	672	3,263	4,500	5,000	5,000
101-265-923-000	CABLE FRANCHISE ADMIN FEE	22,009	16,787	22,643	32,384	0	0
	(2017-18 To 2018-19) MOVED TO 101-750-923-000 COMMUNICATIONS DEPT						
101-265-931-000	BUILDING MAINTENANCE	24,659	26,674	13,121	26,680	23,000	23,000
	(2017-18 To 2018-19) HVAC				0	1,200	0
	(2017-18 To 2018-19) GENERAL MAINTENANCE				0	20,500	0
	(2017-18 To 2018-19) ROOF MAINTENANCE				0	800	0
	(2017-18 To 2018-19) PEST CONTROL				0	500	0
	GL # FOOTNOTE TOTAL:					23,000	
101-265-946-000	OFFICE EQUIPMENT RENTAL	11,528	12,255	10,108	12,600	10,000	10,000
	(2017-18 To 2018-19) POSTAGE MACHINE \$700/QUARTER APPROXIMATELY				0	2,800	0
	(2017-18 To 2018-19) XEROX EST. \$588 /MONTH PLUS EST ADD. CONSERVATIVE PRINT CHARGE				0	7,200	0
	GL # FOOTNOTE TOTAL:					10,000	
	OTHER CHARGES	65,277	70,212	53,937	81,164	43,220	43,280

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GL NUMBER	DESCRIPTION	2013-14 ACTIVITY	2014-15 ACTIVITY	2015-16 ACTIVITY	2016-17 PROJECTED ACTIVITY	2017-18 RECOMMENDED BUDGET	2018-19 RECOMMENDED BUDGET
Dept 265-CITY HALL APPROPRIATIONS							
CAPITAL OUTLAY							
101-265-976-000	BUILDING IMPROVEMENTS	40,000	0	0	0	0	0
101-265-981-000	FURNITURE	0	1,234	0	0	0	0
	CAPITAL OUTLAY	40,000	1,234	0	0	0	0
	TOTAL APPROPRIATIONS	210,760	196,852	197,764	355,041	375,130	273,095
	NET OF REVENUES/APPROPRIATIONS - 265-CITY HALL	(210,760)	(196,852)	(197,764)	(355,041)	(375,130)	(273,095)
Dept 284-COMMUNITY PROMOTION APPROPRIATIONS							
MATERIALS AND SUPPLIES							
101-284-758-000	PROGRAM SUPPLIES	0	0	19	250	0	0
	MATERIALS AND SUPPLIES	0	0	19	250	0	0
CONTRACTUAL SERVICES							
101-284-803-000	MEMBERSHIPS	0	0	0	14,685	14,685	14,685
	(2017-18 To 2018-19) CLINTON RIVER WATERSHED				0	1,000	0
	(2017-18 To 2018-19) MML				0	6,100	0
	(2017-18 To 2018-19) WA3				0	3,200	0
	(2017-18 To 2018-19) BERKLEY CHAMBER				0	300	0
	(2017-18 To 2018-19) SEMCOG				0	2,500	0
	(2017-18 To 2018-19) NLC				0	1,500	0
	(2017-18 To 2018-19) MICHIGAN MAYOR ASSOCIATION				0	85	0
	GL # FOOTNOTE TOTAL:					14,685	
101-284-814-000	COMPUTER PROCESSING/WEBSITE	5,332	5,376	4,950	6,100	5,700	5,700
	(2017-18 To 2018-19) WEB HOST AND DOMAIN				0	1,200	0
	(2017-18 To 2018-19) WEBSITE UPDATE (ANNUAL DURING 2017/18)				0	4,500	0
	GL # FOOTNOTE TOTAL:					5,700	
101-284-818-000	CONTRACTUAL SERVICES	8,037	5,245	6,171	29,250	24,605	24,605
	(2017-18 To 2018-19) BEAUTIFICATION COMMITTEE				0	300	0

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GL NUMBER	DESCRIPTION	2013-14 ACTIVITY	2014-15 ACTIVITY	2015-16 ACTIVITY	2016-17 PROJECTED ACTIVITY	2017-18 RECOMMENDED BUDGET	2018-19 RECOMMENDED BUDGET
Dept 284-COMMUNITY PROMOTION APPROPRIATIONS							
CONTRACTUAL SERVICES							
	(2017-18 To 2018-19) BERKLEY HUNTINGTON WOODS YOUTH ASSISTANCE				0	5,000	0
	(2017-18 To 2018-19) CMN CABLE PRODUCTION GL # FOOTNOTE TOTAL:				0	19,305	0
101-284-818-013	HOME SHOW - SCHOOL	4,720	0	0	0	0	0
101-284-864-000	MEETINGS & CONFERENCES	0	38	0	200	0	0
101-284-901-000	ADVERTISING	636	(549)	1,864	3,700	2,800	2,800
	(2017-18 To 2018-19) MML POSTINGS				0	300	0
	(2017-18 To 2018-19) NEWSPAPER ADS				0	500	0
	(2017-18 To 2018-19) PROMO ITEMS GL # FOOTNOTE TOTAL:				0	2,000	0
						2,800	
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GL NUMBER	DESCRIPTION	2013-14 ACTIVITY	2014-15 ACTIVITY	2015-16 ACTIVITY	2016-17 PROJECTED ACTIVITY	2017-18 RECOMMENDED BUDGET	2018-19 RECOMMENDED BUDGET
Dept 302-PUBLIC SAFETY ADMINISTRATION							
APPROPRIATIONS							
SALARIES AND FRINGE BENEFITS							
101-302-704-000	FULL TIME EMPLOYEES	64,941	66,231	66,489	66,236	134,608	135,955
101-302-706-000	SECRETARY	41,215	42,033	42,964	43,734	0	0
101-302-709-000	OVERTIME	1,588	1,755	348	1,836	1,873	1,854
101-302-715-000	FICA	4,216	4,310	4,277	4,447	4,870	4,915
101-302-716-000	HDLO	21,418	19,761	18,992	20,135	42,000	44,850
101-302-718-000	RETIREMENT	34,009	35,729	36,060	36,662	4,588	34,219
101-302-725-000	WORKERS COMPENSATION	236	418	463	447	2,740	2,770
		167,623	170,237	169,593	173,497	190,679	224,563
SALARIES AND FRINGE BENEFITS							
MATERIALS AND SUPPLIES							
101-302-744-000	UNIFORMS	0	0	0	0	600	600
		0	0	0	0	600	600
MATERIALS AND SUPPLIES							
CONTRACTUAL SERVICES							
101-302-803-000	MEMBERSHIPS (2017-18 To 2018-19) LBRMA	35	35	45	45	45	45
		35	35	45	45	45	45
CONTRACTUAL SERVICES							
OTHER CHARGES							
101-302-934-000	OFFICE EQUIPMENT MAINTENANCE (2017-18 To 2018-19) XEROX COPIER FEES (APPROX. \$50/MONTH)	345	233	490	450	600	600
		345	233	490	450	600	600
OTHER CHARGES							
CAPITAL OUTLAY							
101-302-981-000	FURNITURE (2017-18 To 2018-19) 2 CHAIRS FOR DIRECTORS OFFICE	0	0	841	1,500	1,000	0
		0	0	841	1,500	1,000	0
101-302-982-000	EQUIPMENT	0	0	0	6,969	0	0
		0	0	841	8,469	1,000	0
CAPITAL OUTLAY							
		168,003	170,505	170,969	182,461	192,924	225,808
TOTAL APPROPRIATIONS							

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Fund: 101 GENERAL FUND

GL NUMBER	DESCRIPTION	2013-14 ACTIVITY	2014-15 ACTIVITY	2015-16 ACTIVITY	2016-17 PROJECTED ACTIVITY	2017-18 RECOMMENDED BUDGET	2018-19 RECOMMENDED BUDGET
Dept 302-PUBLIC SAFETY ADMINISTRATION		(168,003)	(170,505)	(170,969)	(182,461)	(192,924)	(225,808)
NET OF REVENUES/APPROPRIATIONS - 302-PUBLIC SAFETY AC							
Dept 306-DISPATCHERS/SERVICE AIDES							
APPROPRIATIONS							
SALARIES AND FRINGE BENEFITS							
101-306-704-000	FULL TIME EMPLOYEES	0	0	0	0	163,881	165,520
101-306-706-000	DISPATCHERS	142,340	155,015	158,950	161,285	0	0
101-306-707-000	PART TIME EMPLOYEES	14,419	12,847	14,531	27,035	20,082	20,082
101-306-709-000	OVERTIME	16,194	3,684	12,119	12,750	13,000	13,130
101-306-712-000	IN LIEU-HEALTH CARE BUY BACK	8,976	5,835	0	0	0	0
101-306-715-000	FICA	14,107	14,231	13,618	15,734	14,238	14,380
101-306-716-000	HDLO	27,625	44,970	47,827	51,089	55,436	59,112
101-306-718-000	RETIREMENT	30,804	37,047	41,002	42,674	9,176	13,450
101-306-720-000	LONGEVITY	1,352	0	0	0	0	0
101-306-722-000	SICK LEAVE	1,559	1,559	649	1,622	0	0
101-306-723-000	HOLIDAY / PERSONAL DAYS	0	7,276	0	8,033	8,033	8,114
101-306-725-000	WORKERS COMPENSATION	401	713	789	777	4,621	4,668
SALARIES AND FRINGE BENEFITS		257,777	283,177	289,485	320,999	288,467	298,456
MATERIALS AND SUPPLIES							
101-306-744-000	UNIFORMS-CLEANING AND PURCHASES	1,345	2,038	1,677	3,000	3,000	3,000
	(2017-18 To 2018-19) UNIFORM ALLOWANCE \$300/STAFF				0	1,200	0
	(2017-18 To 2018-19) REPAIRS/REPLACEMENT				0	1,800	0
	GL # FOOTNOTE TOTAL:					3,000	
101-306-758-000	PROGRAM SUPPLIES	514	803	269	800	800	800
	(2017-18 To 2018-19) 3 YEAR AVERAGE						
MATERIALS AND SUPPLIES		1,859	2,841	1,946	3,800	3,800	3,800

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Dept 306-DISPATCHERS/SERVICE AIDES							
APPROPRIATIONS							
CONTRACTUAL SERVICES							
101-306-803-000	MEMBERSHIPS	90	0	0	0	0	0
101-306-818-000	CONTRACTUAL SERVICES (2017-18 To 2018-19) IRIS PAGER ANNUAL FEE	0	90	84	100	100	100
101-306-835-000	DISPATCH MEDICAL EXPENSES (2017-18 To 2018-19) NEW HIRE MEDICAL/PSYCHOLOGICAL	1,375	0	960	1,065	1,065	1,065
101-306-855-000	E-911 EQUIPMENT MAINTENANCE	13,717	13,717	13,717	13,717	0	0
CONTRACTUAL SERVICES							
		15,182	13,807	14,761	14,882	1,165	1,165
OTHER CHARGES							
101-306-934-000	OFFICE EQUIPMENT MAINTENANCE	0	0	0	0	0	4,870
101-306-960-000	PROFESSIONAL DEVELOPMENT (2017-18 To 2018-19) STATE MANDATED DISPATCH TRAINING	3,990	5,012	6,356	10,600	7,500	7,500
OTHER CHARGES							
		3,990	5,012	6,356	10,600	7,500	12,370
CAPITAL OUTLAY							
101-306-976-306	BUILDING IMPROVEMENTS-DISPATCH	258	2,242	0	20,000	0	0
101-306-982-000	EQUIPMENT (2017-18 To 2018-19) REPLACE DISPATCH RADIO & PHONE RECORDING SYSTEM	3,640	2,159	248	95,000	4,870	0
CAPITAL OUTLAY							
		3,898	4,401	248	115,000	4,870	0
TOTAL APPROPRIATIONS							
		282,706	309,238	312,796	465,281	305,802	315,791
		(282,706)	(309,238)	(312,796)	(465,281)	(305,802)	(315,791)
NET OF REVENUES/APPROPRIATIONS - 306-DISPATCHERS/SERV							
Dept 307-ANIMAL CONTROL							
APPROPRIATIONS							
SALARIES AND FRINGE BENEFITS							
101-307-704-000	FULL TIME EMPLOYEES	0	0	0	0	41,771	42,188
101-307-706-000	ANIMAL CONTROL OFFICER	35,151	39,510	40,425	39,100	0	0
101-307-707-000	PART TIME EMPLOYEES	0	694	533	4,635	4,728	4,728
101-307-709-000	OVERTIME	2,041	2,125	948	1,560	1,500	1,500

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Dept 307-ANIMAL CONTROL APPROPRIATIONS							
SALARIES AND FRINGE BENEFITS							
101-307-715-000	FICA	2,852	3,230	3,196	3,619	3,695	3,730
101-307-716-000	HDLO	6,408	7,157	6,804	6,991	7,997	8,494
101-307-718-000	RETIREMENT	6,939	9,344	10,369	10,462	4,588	5,047
101-307-725-000	WORKERS COMPENSATION	673	1,171	1,295	1,646	1,901	1,920
	SALARIES AND FRINGE BENEFITS	54,064	63,231	63,570	68,013	66,180	67,607
MATERIALS AND SUPPLIES							
101-307-744-000	UNIFORMS-CLEANING & PURCHASES	600	764	326	850	600	600
	(2017-18 To 2018-19) UNIFORM ALLOWANCE - 1 FT				0	300	0
	(2017-18 To 2018-19) REPAIRS AND REPLACEMENT (3 YEAR AVERAGE)				0	300	0
	GL # FOOTNOTE TOTAL:				600	600	
101-307-751-000	FUEL & OIL	3,963	2,417	1,402	1,995	2,600	2,600
	(2017-18 To 2018-19) 3 YEAR HISTORICAL AVERAGE						
101-307-758-000	PROGRAM SUPPLIES	667	346	499	600	600	600
	(2017-18 To 2018-19) 3 YEAR HISTORICAL AVERAGE				0	600	0
	MATERIALS AND SUPPLIES	5,230	3,527	2,227	3,445	3,800	3,800
CONTRACTUAL SERVICES							
101-307-818-000	CONTRACTUAL SERVICES	896	808	369	852	1,500	1,500
	(2017-18 To 2018-19) INCREASE IN SURRENDER & DISPOSAL FEES OAKLAND COUNTY						
101-307-853-000	TELEPHONE	675	509	780	600	720	720
	(2017-18 To 2018-19) \$60/MONTH * 12 MONTHS = \$720						
	CONTRACTUAL SERVICES	1,571	1,317	1,149	1,452	2,220	2,220
OTHER CHARGES							
101-307-931-000	BUILDING MAINTENANCE-ANIMAL CONTROL	462	0	352	815	500	500
	(2017-18 To 2018-19) GENERAL MAINT (3 YEAR AVERAGE)				0	500	0
101-307-939-000	VEHICLE MAINTENANCE	147	75	463	400	400	400
					0	400	0

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Dept 307-ANIMAL CONTROL							
APPROPRIATIONS							
OTHER CHARGES							
(2017-18 To 2018-19) GENERAL MAINT (3 YEAR AVERAGE)							
101-307-960-000	PROFESSIONAL DEVELOPMENT	0	20	0	500	500	500
OTHER CHARGES		609	95	815	1,715	1,400	1,400
CAPITAL OUTLAY		18,267	0	0	0	0	0
TOTAL APPROPRIATIONS		79,741	68,170	67,761	74,625	73,600	75,027
NET OF REVENUES/APPROPRIATIONS - 307-ANIMAL CONTROL		(79,741)	(68,170)	(67,761)	(74,625)	(73,600)	(75,027)
Dept 310-PUBLIC SAFETY OPERATIONS							
APPROPRIATIONS							
SALARIES AND FRINGE BENEFITS							
FULL TIME EMPLOYEES							
101-310-704-000		0	0	0	0	1,917,081	1,939,277
101-310-705-000	COMMANDING OFFICERS	602,999	621,483	579,810	613,138	0	0
101-310-706-000	PUBLIC SAFETY OFFICERS	1,029,300	1,054,837	1,037,382	1,181,776	0	0
101-310-707-000	CROSSING GUARDS	44,770	50,090	51,895	57,753	58,320	58,903
(2017-18 To 2018-19) 180 DAYS @ 4 HRS PER DAY X 9 GUARDS X \$9							
101-310-709-000	OVERTIME	153,162	138,038	124,391	163,825	125,000	125,000
101-310-709-001	DIFFERENTIAL PAY	6,033	5,801	4,902	4,905	6,000	6,000
101-310-709-003	DREAM CRUISE	12,590	14,421	17,607	0	0	0
101-310-712-000	IN LIEU	33,264	34,154	12,424	51,250	31,883	34,433
101-310-715-000	FICA	30,310	32,461	30,903	35,175	34,820	35,220
101-310-716-000	HDLO	344,480	389,756	401,484	434,049	482,923	514,575
101-310-718-000	RETIREMENT	754,527	700,992	635,250	688,181	743,054	787,637
101-310-720-000	LONGEVITY	9,188	(1,142)	0	0	0	0

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Dept 310-PUBLIC SAFETY OPERATIONS							
APPROPRIATIONS							
SALARIES AND FRINGE BENEFITS							
101-310-722-000	SICK LEAVE	7,284	12,923	4,588	8,085	6,000	6,000
	(2017-18 To 2018-19) BALANCE AS OF 12/31/16 \$3,749. 3 YEAR AVG \$8,000. CONCLUDE TO BUDGET						
	(2017-18 To 2018-19) \$6000 TO BE CONSERVATIVE BASED ON YTD BALANCE TOTALS						
101-310-723-000	HOLIDAY / PERSONAL DAYS	69,942	70,917	65,213	76,915	76,475	76,476
	(2017-18 To 2018-19) BALANCE AS OF 12/31/2016				0	76,475	0
	(2018-19) 3 YR AVG						
101-310-725-000	WORKERS COMPENSATION	27,470	55,759	53,456	56,001	62,896	63,580
	SALARIES AND FRINGE BENEFITS	3,125,319	3,180,490	3,019,305	3,371,053	3,544,452	3,647,101
MATERIALS AND SUPPLIES							
101-310-728-000	OFFICE SUPPLIES	5,841	6,484	5,550	5,500	10,000	10,000
	(2017-18 To 2018-19) INCLUDES OFFICE SUPPLIES AND STATIONARY (RECEIPT BOOKS, TICKET ENVELOPES, BUSINESS CARDS, ETC)						
101-310-729-000	STATIONARY	2,348	5,125	2,625	4,500	0	0
	(2017-18 To 2018-19) MOVED TO OFFICE SUPPLIES (101-310-728-000)						
101-310-731-000	BOOKS / PERIODICALS	683	572	529	500	500	500
101-310-741-000	AMMUNITION	1,680	3,366	1,550	1,600	1,600	1,600
101-310-741-001	AMMUNITION - TRAINING	0	0	4,907	5,867	6,675	6,675
101-310-743-000	CHEMICALS	0	200	199	200	250	250
101-310-744-000	UNIFORMS-CLEANING & PURCHASES	43,229	55,846	36,132	43,500	34,836	40,000
	(2017-18 To 2018-19) 4 COMPLETE SETS @7584				0	30,336	0
	(2017-18 To 2018-19) GLOVES, HOODS				0	1,000	0
	(2017-18 To 2018-19) MISC				0	3,500	0
	GL # FOOTNOTE TOTAL:					34,836	
101-310-744-001	HONOR GUARD UNIFORMS	3,078	5,427	718	5,175	3,000	3,000
101-310-744-002	FIRE GEAR	0	0	10,684	12,000	12,084	15,876
101-310-751-000	FUEL & OIL	48,326	39,357	31,202	39,500	35,000	35,000

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Dept 310-PUBLIC SAFETY OPERATIONS							
APPROPRIATIONS							
MATERIALS AND SUPPLIES							
101-310-753-000	PRISONER BOARD	8,663	9,591	8,824	9,500	8,000	8,000
101-310-758-000	PROGRAM SUPPLIES	3,055	3,134	2,440	5,000	5,000	5,000
101-310-758-003	LIDS FOR KIDS	6,660	7,137	6,546	5,500	5,500	5,500
101-310-758-006	FIRE OPEN HOUSE	2,632	2,715	3,769	4,010	4,500	4,500
101-310-758-008	ANNUAL PUBLIC SAFETY GOLF OUTING	14,675	13,191	6,155	15,000	15,000	15,000
101-310-759-000	PHOTO SUPPLIES	26	200	120	200	0	0
101-310-776-000	MAINTENANCE SUPPLIES	1,748	1,981	1,300	2,000	2,000	2,000
101-310-778-000	EQUIPMENT SUPPLIES	1,287	2,045	2,372	2,000	2,000	2,000
101-310-780-000	VEHICLE EQUIPMENT	501	836	981	1,000	1,000	1,000
101-310-781-000	VEHICLE SUPPLIES	299	313	260	500	500	500
		144,731	157,520	126,863	163,052	147,445	156,401
MATERIALS AND SUPPLIES							
CONTRACTUAL SERVICES							
101-310-803-000	MEMBERSHIPS	5,652	4,576	6,603	8,650	8,725	8,725
	(2017-18 To 2018-19) SWAT ANNUAL DUES				0	2,500	0
	(2017-18 To 2018-19) FIRE MUTUAL AID DUES/MABAS				0	3,200	0
	(2017-18 To 2018-19) TLOXP - INVESTIGATIVE DATABASE				0	1,320	0
	(2017-18 To 2018-19) NFPA MANUALS AND UPDATES				0	1,305	0
	(2017-18 To 2018-19) MFR RENEWALS				0	150	0
	(2017-18 To 2018-19) OAK TAC				0	250	0
	GL # FOOTNOTE TOTAL:					8,725	
101-310-811-000	CUSTODIAL	13,500	13,426	13,500	13,500	13,500	13,500
101-310-814-000	DATA PROCESSING	27,363	27,623	37,113	31,438	29,517	29,517
					0	23,017	0

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Dept 310-PUBLIC SAFETY OPERATIONS							
APPROPRIATIONS							
CONTRACTUAL SERVICES							
	(2017-18 To 2018-19) CLEMIS/MDC/LIVESCAN/MUGSHOT - \$5,754.25/QTR				0	4,289	0
	(2017-18 To 2018-19) FIRERMS - \$1072.31/QTR				0	75	0
	(2017-18 To 2018-19) EMS ANNUAL WEBSITE DUES				0	2,136	0
	(2017-18 To 2018-19) LEADS ON LINE/PAWN DATABASE ANNUAL FEE					29,517	
	GL # FOOTNOTE TOTAL:						
101-310-818-000	CONTRACTUAL SERVICES	2,059	1,116	6,732	3,800	6,500	6,500
101-310-818-012	BLOOD DRAWS	5,130	5,274	3,815	6,000	6,000	6,000
101-310-825-000	CASCADE SYSTEM MAINTENANCE	196	975	0	300	300	300
101-310-835-000	PUBLIC SAFETY MEDICAL EXPENSES (2017-18 To 2018-19) ONE NEW HIRE	6,805	512	5,207	3,035	1,185	1,185
101-310-851-000	RADIO MAINTENANCE	0	2,029	0	1,000	1,000	1,000
101-310-853-000	TELEPHONE	7,769	7,336	5,250	5,175	5,175	5,175
101-310-901-000	ADVERTISING	158	674	81	500	500	500
	CONTRACTUAL SERVICES	68,632	63,541	78,301	73,398	72,402	72,402
INSURANCE							
101-310-913-000	VEHICLE INSURANCE	16,522	16,165	16,070	16,730	15,180	15,635
101-310-914-000	LIABILITY INSURANCE	83,334	87,479	91,802	93,910	92,710	95,490
	INSURANCE	99,856	103,644	107,872	110,640	107,890	111,125
UTILITIES							
101-310-920-000	UTILITIES (2017-18 To 2018-19) BASED ON FY 17 YTD	40,970	40,281	32,230	48,000	48,000	48,000
	UTILITIES	40,970	40,281	32,230	48,000	48,000	48,000
OTHER CHARGES							
101-310-931-000	BUILDING MAINTENANCE (2017-18 To 2018-19) GENERAL BUILDING MAINTENANCE	18,668	19,756	27,925	21,500	22,000	22,000

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Dept 310-PUBLIC SAFETY OPERATIONS APPROPRIATIONS OTHER CHARGES							
101-310-933-000	EQUIPMENT MAINTENANCE	3,716	6,384	6,879	9,000	9,000	9,000
101-310-939-000	VEHICLE MAINTENANCE	18,248	8,554	8,577	12,500	12,500	12,500
101-310-939-001	FIRE TRUCK MAINTENANCE	26,049	9,930	8,271	15,000	18,000	18,000
101-310-960-000	PROFESSIONAL DEVELOPMENT	13,614	13,887	22,497	26,850	27,772	26,272
	(2017-18 To 2018-19) TUITION REIMBURSEMENT				0	10,500	0
	(2017-18 To 2018-19) EDUCATIONAL INCENTIVE				0	5,400	0
	(2017-18 To 2018-19) POLICE ACADEMY				0	5,200	0
	(2017-18 To 2018-19) ON LINE TRAINING PLATFORM				0	4,797	0
	(2017-18 To 2018-19) NEPA FIRE INSPECTOR/NFPA PLANS EXAMINER				0	1,500	0
	(2017-18 To 2018-19) OC ASSOC OF FIRE & ARSON INV ANNUAL SEMINAR				0	75	0
	(2017-18 To 2018-19) INTERNATIONAL ASSOC OF ARSON INV ANNUAL TRAINING				0	300	0
	GL # FOOTNOTE TOTAL:					27,772	
101-310-961-000	PUBLIC SAFETY 301-302 TRAINING FUI	3,587	8,120	7,473	8,000	8,000	8,000
101-310-962-000	PUBLIC SAFETY FIRE/MEDICAL TRAINIT	0	0	3,723	7,200	8,000	4,500
101-310-963-000	HONOR GUARD TRAINING	2,454	1,785	0	1,500	1,500	1,500
	OTHER CHARGES	86,336	68,416	85,345	101,550	106,772	101,772
CAPITAL OUTLAY							
101-310-976-000	BUILDING IMPROVEMENTS	0	47,781	19,680	28,363	23,200	28,000
	(2017-18 To 2018-19) SECURITY DOOR - 2ND FLOOR CONFERENCE ROOM				0	3,000	0
	(2017-18 To 2018-19) FIREHALL REHAB (\$20,200 TOTAL)				0	20,200	0
	GL # FOOTNOTE TOTAL:					23,200	
101-310-979-000	FIRE EQUIPMENT	5,650	5,999	2,187	6,000	7,000	5,000
	(2017-18 To 2018-19) 2 FIRE NOZZLES TFT				0	2,600	0
	(2017-18 To 2018-19) ELECTRIC EXHAUST FAN				0	3,000	0

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Dept 310-PUBLIC SAFETY OPERATIONS							
APPROPRIATIONS							
CAPITAL OUTLAY							
	(2017-18 To 2018-19) HIGH RISE HOSE PACK STRAPS (4) SETS				0	200	0
	(2017-18 To 2018-19) THERMAL IMAGER FOR LADDER 421				0	1,200	0
	GL # FOOTNOTE TOTAL:					7,000	
101-310-981-000	FURNITURE	5,625	7,094	0	0	3,610	3,000
	(2017-18 To 2018-19) 1 DESK - 3 FILE CABINETS - 2ND FLOOR DB OFFICE				0	2,657	0
	(2017-18 To 2018-19) 2 DESKS FOR 1ST FLOOR COMMAND/INTERVIEW ROOM				0	953	0
	GL # FOOTNOTE TOTAL:					3,610	
101-310-982-000	EQUIPMENT	2,400	56,527	5,894	122,143	9,920	11,263
	(2017-18 To 2018-19) SHOTGUN TRADE IN				0	1,963	0
	(2017-18 To 2018-19) (2) DUTY PISTOLS AND MAGAZINES				0	1,930	0
	(2017-18 To 2018-19) PATROL RIFLES AND ACCESSORIES				0	6,027	0
	GL # FOOTNOTE TOTAL:					9,920	
101-310-983-000	OFFICE EQUIPMENT	0	468	2,500	1,000	1,000	1,000
101-310-984-000	RADIO EQUIPMENT	5,955	1,001	4,894	6,000	6,000	6,000
101-310-985-000	VEHICLES	60,465	57,903	22,679	114,442	112,500	74,000
	(2017-18 To 2018-19) 2 FORD UTILITY VEHICLES TO REPLACE UNITS 46 & 410				0	83,000	0
	(2017-18 To 2018-19) 1 ADMIN/UNDERCOVER VEHICLE				0	29,500	0
	GL # FOOTNOTE TOTAL:					112,500	
101-310-985-001	CAR COMPUTERS	0	0	0	35,000	30,000	0
	(2017-18 To 2018-19) 4 CARS @ APPROX \$7,500 EACH				0	30,000	0
101-310-991-001	FIRE TRUCK	0	0	0	0	0	950,000
101-310-991-005	SCBA EQUIPMENT	0	0	0	2,200	1,800	500
CAPITAL OUTLAY		80,095	176,773	57,834	315,148	195,030	1,078,763

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Dept 310-PUBLIC SAFETY OPERATIONS							
APPROPRIATIONS							
TOTAL APPROPRIATIONS							
		3,645,939	3,790,665	3,507,750	4,182,841	4,221,991	5,215,564
	NET OF REVENUES/APPROPRIATIONS - 310-PUBLIC SAFETY OF	(3,645,939)	(3,790,665)	(3,507,750)	(4,182,841)	(4,221,991)	(5,215,564)
Dept 371-BUILDING DEPARTMENT							
APPROPRIATIONS							
SALARIES AND FRINGE BENEFITS							
101-371-704-000	FULL TIME EMPLOYEES	0	0	0	0	70,457	71,162
101-371-706-000	BUILDING CLERKS	34,407	30,745	36,399	65,859	0	0
101-371-707-000	PART TIME EMPLOYEES	19,429	18,550	19,681	1,420	0	0
101-371-712-000	IN LIEU	0	0	0	5,905	6,376	6,887
101-371-715-000	FICA	4,109	3,763	4,281	5,147	5,878	5,971
101-371-716-000	HDLO	16,064	14,411	16,108	16,980	20,726	21,919
101-371-718-000	RETIREMENT	6,606	7,212	9,062	16,497	0	2,491
101-371-725-000	WORKERS COMPENSATION	834	1,608	1,776	1,525	6,454	6,457
	SALARIES AND FRINGE BENEFITS	81,449	76,289	87,307	113,333	109,891	114,887
MATERIALS AND SUPPLIES							
101-371-731-000	BOOKS / PERIODICALS	312	215	585	800	0	0
101-371-758-000	PROGRAM SUPPLIES	784	510	173	800	1,600	1,600
	(2017-18 To 2018-19) INSPECTION STICKERS, MISC RECEIPTS						
	(2017-18 To 2018-19) COMBINED BOOKS/PERIODICALS WITH PROGRAM SUPPLIES						
	MATERIALS AND SUPPLIES	1,096	725	758	1,600	1,600	1,600
CONTRACTUAL SERVICES							
101-371-803-000	MEMBERSHIPS	125	125	135	450	200	200
101-371-818-000	CONTRACTUAL SERVICES	0	0	13,171	12,444	12,444	7,000
	(2017-18 To 2018-19) PER SCANNING CONTRACT						
101-371-822-001	INSPECTIONS - BUILDING	51,860	56,725	66,770	118,275	120,000	120,000
101-371-822-002	HOUSE INSPECTIONS-RENTALS	24,080	24,270	27,005	32,000	32,000	32,000

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GL NUMBER	DESCRIPTION	2013-14 ACTIVITY	2014-15 ACTIVITY	2015-16 ACTIVITY	2016-17 PROJECTED ACTIVITY	2017-18 RECOMMENDED BUDGET	2018-19 RECOMMENDED BUDGET
Dept 371-BUILDING DEPARTMENT							
APPROPRIATIONS							
CONTRACTUAL SERVICES							
101-371-822-003	CONTRACTUAL INSPECTIONS (2017-18 To 2018-19) APPROX 70% OF ELECTRICAL, PLUMBING AND HEATING	83,922	112,807	100,558	141,750	156,000	156,000
101-371-822-004	NUISANCE CUTS	3,632	3,195	1,910	3,000	3,000	3,000
101-371-822-006	BUSINESS LICENSE INSPECTION-ALL	1,340	540	2,260	4,500	4,000	4,000
101-371-822-007	LIQUOR LICENSE	1,070	1,260	1,190	1,200	0	0
101-371-822-008	VACANT HOUSING INSPECTION	2,620	1,765	2,070	2,000	1,400	1,400
101-371-822-009	FIRE INSPECTIONS	0	0	0	200	0	0
101-371-835-000	MEDICAL EXPENSES	0	510	0	0	0	0
101-371-853-000	TELEPHONE (2017-18 To 2018-19) \$30 PER MONTH	0	0	120	240	360	360
101-371-901-000	ADVERTISING (2017-18 To 2018-19) UNDER STATE AND LOCAL LAW MUST ADVERTISE FOR ZBA. REZONING AND SPECIAL LAND USE CASES	2,492	2,701	3,118	2,500	2,500	2,500
		171,141	203,898	218,307	318,559	331,904	326,460
CONTRACTUAL SERVICES							
INSURANCE							
101-371-914-000	LIABILITY INSURANCE	386	931	426	445	0	0
		386	931	426	445	0	0
CAPITAL OUTLAY							
101-371-981-000	FURNITURE	0	117	0	0	0	0
101-371-983-000	OFFICE EQUIPMENT	615	99	942	800	0	0
101-371-986-000	COMPUTER SOFTWARE	0	0	1,300	6,304	1,355	1,300
		0	0	1,300	0	1,355	0
(2017-18 To 2018-19) BSA - BUILDING - ANNUAL MAINT							
		0	0	0	0	0	0
(2018-19) BSA - BUILDING - ANNUAL MAINT							
		0	0	0	0	0	1,300
GL # FOOTNOTE TOTAL:							
		615	216	2,242	7,104	1,355	1,300
CAPITAL OUTLAY							

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GL NUMBER	DESCRIPTION	2013-14 ACTIVITY	2014-15 ACTIVITY	2015-16 ACTIVITY	2016-17 PROJECTED ACTIVITY	2017-18 RECOMMENDED BUDGET	2018-19 RECOMMENDED BUDGET
Dept 371-BUILDING DEPARTMENT							
APPROPRIATIONS							
TOTAL APPROPRIATIONS		254,687	282,059	309,040	441,041	444,750	444,247
		(254,687)	(282,059)	(309,040)	(441,041)	(444,750)	(444,247)
NET OF REVENUES/APPROPRIATIONS - 371-BUILDING DEPARTM							
Dept 441-PUBLIC WORKS							
APPROPRIATIONS							
SALARIES AND FRINGE BENEFITS		3,766	3,841	3,899	3,996	182,500	184,325
101-441-704-000 FULL TIME EMPLOYEES							
(2017-18 To 2018-19) DPW DIRECTOR, FOREMAN AND CLERK							
101-441-705-000 LABORERS							
(2017-18 To 2018-19) NON-ADMINISTRATIVE DPW EMPLOYEES		49,001	55,847	66,393	61,908	401,825	400,780
101-441-706-000 CLERK							
		2,028	1,883	1,943	1,959	0	0
101-441-706-441 DPW LABOR - DIRECT ALLOCATION		0	0	0	0	(359,470)	(364,630)
101-441-707-000 PART TIME EMPLOYEES							
		2,222	4,511	4,282	6,425	4,800	4,900
101-441-709-000 OVERTIME							
		3,642	2,554	8,919	15,000	15,000	16,000
101-441-709-003 DREAM CRUISE							
		9,164	8,496	14,093	0	0	0
101-441-712-000 IN LIEU							
		308	360	247	547	12,753	13,773
101-441-715-000 FICA							
		5,377	5,928	7,624	6,731	47,956	48,572
101-441-715-441 DPW FICA - DIRECT ALLOCATION							
		0	0	0	0	(27,500)	(27,895)
101-441-716-000 HDLO							
		24,289	29,004	28,956	28,606	186,927	199,549
101-441-716-441 DPW HDLO - DIRECT ALLOCATION							
		0	0	0	0	(125,805)	(138,550)
101-441-718-000 RETIREMENT							
		19,014	22,761	27,078	29,066	180,305	191,773
101-441-718-441 DPW RETIREMENT - DIRECT ALLOCATION							
		0	0	0	0	(159,630)	(174,650)
101-441-720-000 LONGEVITY							
		79	0	0	0	0	0
101-441-722-000 SICK LEAVE							
		158	100	46	111	0	0
101-441-725-000 WORKERS COMPENSATION							
		195	285	366	348	32,089	32,834

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Dept 441-PUBLIC WORKS							
APPROPRIATIONS							
SALARIES AND FRINGE BENEFITS							
101-441-725-441	DPW WC - DIRECT ALLOCATION	0	0	0	0	(26,530)	(26,910)
		119,243	135,570	163,846	154,697	365,220	359,871
SALARIES AND FRINGE BENEFITS							
MATERIALS AND SUPPLIES							
101-441-728-000	OFFICE SUPPLIES	889	800	702	800	1,300	1,300
	(2017-18 To 2018-19) MISC OFFICE SUPPLIES AND NEW CHAIR FOR DIRECTOR						
101-441-744-000	UNIFORMS	1,994	1,606	1,843	1,850	1,900	1,900
	(2017-18 To 2018-19) \$325 PER EMPLOYEE UNIFORM PER YEAR - 3 EMPLOYEES				0	975	0
	(2017-18 To 2018-19) \$225 PER EMPLOYEE BOOT PER YEAR - 3 EMPLOYEES				0	675	0
	(2017-18 To 2018-19) MISC GLOVES, EAR PROTECTION, SAFETY GLASSES				0	250	0
	GL # FOOTNOTE TOTAL:					1,900	
101-441-751-000	FUEL & OIL	36,652	27,983	20,475	28,655	28,330	29,000
	(2017-18 To 2018-19) UNLEADED 2,500 GALS (3 YR AVG) @ \$2.00 WHOLESale				0	5,000	0
	(2017-18 To 2018-19) DIESEL 5,300 GALS (3 YR AVG) @ \$2.20 WHOLESale				0	11,600	0
	(2017-18 To 2018-19) MOTOR OIL, TRANS FLUID, BRAKE FLUID, ETC				0	5,000	0
	(2017-18 To 2018-19) MONTHLY PUMP/TANK MTCE, OPERATOR LICENSE PLUS CATHODIC TESTING, NOZZLES, HOSES, ETC				0	6,630	0
	(2017-18 To 2018-19) \$427.50 X 12 MOS + \$1,500				0	100	0
	(2017-18 To 2018-19) MDEQ UGT CERTIFICATION FEE				0	100	0
	GL # FOOTNOTE TOTAL:					28,330	
101-441-758-000	PROGRAM SUPPLIES	16,139	16,704	15,364	2,940	16,440	16,440
	(2017-18 To 2018-19) WELDING CYLINDER RENTAL \$95 @ 12				0	1,140	0
	(2017-18 To 2018-19) ICE MELT				0	1,500	0
	(2017-18 To 2018-19) MISC BLDG SUPPLIES				0	300	0
	(2017-18 To 2018-19) INVENTORY ADJ FOR BOXES SOLD				0	13,500	0
	GL # FOOTNOTE TOTAL:					16,440	
101-441-776-000	MAINTENANCE SUPPLIES	744	970	1,086	1,000	1,025	1,050
	(2017-18 To 2018-19) PAPER TOWELS, HAND SOAP, ETC						

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Dept 441-PUBLIC WORKS							
APPROPRIATIONS							
UTILITIES							
	(2017-18 To 2018-19)	UTILITIES (2/3 CHARGED HERE, 1/3 CHARGED TO 592-536-920-000)	\$14,000	YR AVERAGE -			
	(2017-18 To 2018-19)	DPW OFFICE ELECTRIC 3-YEAR AVERAGE \$2,500					
	(2017-18 To 2018-19)	DPW GARAGE ELECTRIC 3-YEAR AVERAGE \$6,800					
	(2017-18 To 2018-19)	DPW OFFICE NATURAL GAS 3-YEAR AVERAGE \$3,200					
	(2017-18 To 2018-19)	DPW GARAGE NATURAL GAS 3-YEAR AVERAGE \$8,500					
		15,801	13,955	11,451	12,935	14,000	14,500
UTILITIES							
OTHER CHARGES							
101-441-931-000	BUILDING MAINTENANCE	4,240	6,940	5,718	7,040	8,060	8,300
	(2017-18 To 2018-19)	DPW FACILITY SECURITY ALARM MONITORING \$45 @ \$12			0	540	0
	(2017-18 To 2018-19)	DPW FACILITY FIRE ALARM MONITORING \$35 @ 12			0	420	0
	(2017-18 To 2018-19)	HVAC PREV MAINT & REPAIRS AT DPW FACILITY ONLY			0	2,500	0
	(2017-18 To 2018-19)	SPRINKLER & FIRE EXTINGUISHER MAINT - DPW ONLY			0	500	0
	(2017-18 To 2018-19)	ELECTRICAL MAINT & REPAIRS			0	2,500	0
	(2017-18 To 2018-19)	OVERHEAD DOOR O & M			0	600	0
	(2017-18 To 2018-19)	LAWN FERTILIZATION - DPW AREAS ONLY			0	500	0
	(2017-18 To 2018-19)	MISC			0	500	0
		GL # FOOTNOTE TOTAL:				8,060	
101-441-940-000	EQUIPMENT RENTAL (2017-18 To 2018-19)	0	0	0	0	500	500
		CONTINGENCY FOR RENTAL EQUIPMENT (GENERATOR, BLOWERS, ETC)					
101-441-940-001	EQUIPMENT RENTAL - VENDOR	0	0	0	500	0	0
101-441-946-000	OFFICE EQUIPMENT RENTAL	107	157	48	140	140	140
	(2017-18 To 2018-19)	AVG CHARGE FOR COPIER \$35/MO X 12 = 420			0	140	0
	(2017-18 To 2018-19)	1/3 CHARGED HERE, 2/3 CHARGED TO 592-536-946-000				140	
101-441-950-000	PROFESSIONAL DEVELOPMENT	0	0	0	0	1,500	1,500
	(2017-18 To 2018-19)	FOREMAN MPSI LEADERSHIP CONFERENCE - 3 YR COMMITMENT			0	1,300	0
	(2017-18 To 2018-19)	MISC MEETING CHARGES			0	200	0
		GL # FOOTNOTE TOTAL:				1,500	

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Dept 441-PUBLIC WORKS							
APPROPRIATIONS							
OTHER CHARGES							
	OTHER CHARGES	4,347	7,097	5,766	7,680	10,200	10,440
CAPITAL OUTLAY							
101-441-976-000	BUILDING IMPROVEMENTS	9,803	15,430	5,443	56,000	50,000	110,000
	(2017-18 To 2018-19) FUEL MANAGEMENT SYSTEM & AUTOMATED GATES (2)				0	45,000	0
	(2017-18 To 2018-19) STEEL FLAGPOLE REPLACEMENT				0	5,000	0
	GL # FOOTNOTE TOTAL:					50,000	
101-441-982-000	EQUIPMENT	0	26,827	8,840	92,000	6,000	39,000
	(2017-18 To 2018-19) (2) ENCLOSED STORAGE CONTAINERS (USED)				0	6,000	0
101-441-984-000	RADIO EQUIPMENT	4,933	1,212	100	500	500	525
	(2017-18 To 2018-19) SPLIT WITH 592-536-984-000						
101-441-985-000	VEHICLES	67,058	0	204,971	0	330,000	290,000
	(2017-18 To 2018-19) 3/4 TON PICKUP 4 WD W/FLOW				0	40,000	0
	(2017-18 To 2018-19) 3/4 TON PICKUP				0	40,000	0
	(2017-18 To 2018-19) DUMP TRUCK W/FLOW				0	250,000	0
	GL # FOOTNOTE TOTAL:					330,000	
CAPITAL OUTLAY							
		81,794	43,469	219,354	148,500	386,500	439,525
TOTAL APPROPRIATIONS							
		311,259	284,474	475,055	397,989	858,000	908,376
		(311,259)	(284,474)	(475,055)	(397,989)	(858,000)	(908,376)
NET OF REVENUES/APPROPRIATIONS - 441-PUBLIC WORKS							
Dept 442-PUBLIC WORKS GARAGE							
APPROPRIATIONS							
SALARIES AND FRINGE BENEFITS							
101-442-704-000	FULL TIME EMPLOYEES	3,766	3,841	3,899	3,996	52,025	52,545
101-442-706-000	MECHANIC	39,060	45,682	46,368	54,022	0	0
101-442-709-000	OVERTIME	939	6,079	11,644	23,000	7,000	7,100
101-442-715-000	FICA	3,346	4,252	4,734	6,200	4,515	4,565
101-442-716-000	HDLO	9,277	10,373	10,203	12,397	20,500	21,900

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Dept 442-PUBLIC WORKS GARAGE							
APPROPRIATIONS							
SALARIES AND FRINGE BENEFITS							
101-442-718-000	RETIREMENT	12,906	16,490	16,976	18,500	23,110	25,220
101-442-722-000	SICK LEAVE	0	12	5	11	0	0
101-442-725-000	WORKERS COMPENSATION	434	742	921	991	1,760	1,775
101-442-727-100	INTERNAL SERVICES - LABOR	0	0	0	(25,778)	0	0
	SALARIES AND FRINGE BENEFITS	69,728	87,471	94,750	93,339	108,910	113,105
MATERIALS AND SUPPLIES							
101-442-744-000	UNIFORMS	482	354	509	550	550	550
	(2017-18 TO 2018-19) \$325 PER EMPLOYEE UNIFORM PER YEAR				0	325	0
	(2017-18 TO 2018-19) \$225 PER EMPLOYEE BOOT PER YEAR				0	225	0
	GL # FOOTNOTE TOTAL:					550	
101-442-781-000	VEHICLE SUPPLIES	69,064	75,240	60,957	60,000	70,000	70,000
	(2017-18 TO 2018-19) PARTS AND MATERIALS FOR IN HOUSE REPAIRS				0	60,000	0
	(2017-18 TO 2018-19) PLOW BLADES				0	10,000	0
	GL # FOOTNOTE TOTAL:					70,000	
101-442-787-000	TOOLS	3,263	3,448	3,464	3,500	3,500	3,600
	(2017-18 TO 2018-19) MISC MECHANIC TOOLS						
	MATERIALS AND SUPPLIES	72,809	79,042	64,930	64,050	74,050	74,150
OTHER CHARGES							
101-442-939-000	VEHICLE MAINTENANCE	10,114	5,650	19,672	12,000	12,000	12,400
	(2017-18 TO 2018-19) OUTSIDE REPAIRS TO VEHICLES AND EQUIPMENT						
101-442-939-002	VEHICLE MAINTENANCE - PSO	14,370	21,212	17,337	15,000	20,000	20,500
	(2017-18 TO 2018-19) PSO DETERMINES ESTIMATE						
101-442-960-000	PROFESSIONAL DEVELOPMENT	533	108	373	500	525	550
	(2017-18 TO 2018-19) ROTATING CDL RENEWALS AT \$80 EACH, MASTER MECHANIC AND ASE CERTIFICATION						
	OTHER CHARGES	25,017	26,970	37,382	27,500	32,525	33,450
CAPITAL OUTLAY							

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Dept 442-PUBLIC WORKS GARAGE							
APPROPRIATIONS							
CAPITAL OUTLAY							
101-442-982-000	EQUIPMENT	0	0	0	31,500	27,500	66,000
	(2017-18 To 2018-19) SHOP WASH STATION SOUTH DOOR				0	3,500	0
	(2017-18 To 2018-19) HYDRAULIC LINE CRIMPING TOOL AND SUPPLIES				0	18,000	0
	(2017-18 To 2018-19) TIRE CHANGER				0	6,000	0
	GL # FOOTNOTE TOTAL:					27,500	
CAPITAL OUTLAY							
		0	0	0	31,500	27,500	66,000
TOTAL APPROPRIATIONS							
		167,554	193,483	197,062	216,389	242,985	286,705
NET OF REVENUES/APPROPRIATIONS - 442-PUBLIC WORKS GARAGE							
		(167,554)	(193,483)	(197,062)	(216,389)	(242,985)	(286,705)
Dept 446-PUBLIC WORKS STREET PROGRAMS							
APPROPRIATIONS							
OTHER CHARGES							
101-446-922-000	STREET LIGHTING	203,232	269,864	243,639	185,513	200,288	207,000
	(2017-18 To 2018-19) METERED -				0	5,750	0
	(2017-18 To 2018-19) 2398 12 MILE (12/COOLIDGE) 3 YR AVG \$2,800						
	(2017-18 To 2018-19) 2450 BEVERLY (ROSEMONT P LOT & STREET LIGHTS) 3 YR AVG \$1,600, 2471 DOROTHEA (PLUGS AT POLES) 3 YR AVG \$150						
	(2017-18 To 2018-19) 2990 12 MILE (ROBINA PLAZA NORTH-METER BEHIND RITE-AID) 3 YR AVG \$400						
	(2017-18 To 2018-19) 3341 ROBINA (LEDS IN GRIFFIN/ROBINA P. LOT 7 HEADS & 4 STANDS) 3 YEAR AVG \$800				0	183,200	0
	(2017-18 To 2018-19) UNMETERED - 721 UNMETERED LIGHTS						
	(2017-18 To 2018-19) ORNAMENTAL-DTE OWNED & MAINTAINED \$105,000						
	(2017-18 To 2018-19) (51) 100W HIGH PRESSURE SODIUM, (4) 175W METAL HALIDE						
	(2017-18 To 2018-19) (113) 250W HIGH PRESSURE SODIUM, (55) 100W METAL HALIDE, (2) 400W HIGH PRESSURE SODIUM						
	(2017-18 To 2018-19) OVERHEAD DTE OWNED & MAINTAINED 78,000						
	(2017-18 To 2018-19) (455) 65W LED, (14) 100W HIGH PRESSURE SODIUM, (1) 175W LAMP						
	(2017-18 To 2018-19) (21) 250W HIGH PRESSURE SODIUM						
	(2017-18 To 2018-19) (4) 70W HIGH PRESSURE SODIUM - CITY OWNED & MAINTAINED STREET LIGHTS				0	1,800	0
	(2017-18 To 2018-19) UNMETERED RECEPTACLES (PLUGS) - DDA XMAS LIGHTING						
	(2017-18 To 2018-19) 5% INCREASE FROM DTE				0	9,538	0
	GL # FOOTNOTE TOTAL:					200,288	
OTHER CHARGES							
		203,232	269,864	243,639	185,513	200,288	207,000
TOTAL APPROPRIATIONS							
		203,232	269,864	243,639	185,513	200,288	207,000
NET OF REVENUES/APPROPRIATIONS - 446-PUBLIC WORKS STP							
		(203,232)	(269,864)	(243,639)	(185,513)	(200,288)	(207,000)

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Dept 691-PARKS & RECREATION							
APPROPRIATIONS							
SALARIES AND FRINGE BENEFITS							
101-691-704-000	FULL TIME EMPLOYEES	33,672	31,294	35,606	54,048	0	0
101-691-705-000	DEPUTY DIRECTOR PARKS & REC	47,686	48,590	15,406	0	0	0
101-691-706-000	PARKS & REC STAFF	87,284	96,956	94,516	104,628	0	0
101-691-707-000	PART TIME EMPLOYEES	14,024	14,203	15,164	19,458	0	0
101-691-709-000	OVERTIME	314	0	0	2,080	0	0
101-691-712-000	IN LIEU	7,075	8,752	2,815	11,362	0	0
101-691-715-000	FICA	14,430	15,171	12,429	14,327	0	0
101-691-716-000	HDLO	42,118	42,284	36,926	45,572	0	0
101-691-718-000	RETIREMENT	32,480	39,716	36,073	38,907	0	0
101-691-724-000	UNEMPLOYMENT COMPENSATION	0	868	0	0	0	0
101-691-725-000	WORKERS COMPENSATION	4,839	8,311	9,860	9,423	0	0
		283,922	306,145	258,795	299,805	0	0
	SALARIES AND FRINGE BENEFITS						
MATERIALS AND SUPPLIES							
101-691-728-000	OFFICE SUPPLIES	658	661	302	1,000	0	0
101-691-729-000	STATIONARY	803	112	444	700	0	0
101-691-744-000	UNIFORMS	709	628	795	800	0	0
101-691-750-000	PLAYGROUND/ATHLETIC	2,066	3,412	3,246	4,500	0	0
101-691-751-000	FUEL & OIL	4,318	3,723	2,370	2,585	0	0
101-691-758-000	PROGRAM SUPPLIES	3,112	1,780	3,488	3,200	0	0
101-691-758-001	SENIOR SUPPLIES	225	954	378	1,000	0	0
101-691-776-000	MAINTENANCE SUPPLIES	2,132	3,093	2,851	3,000	0	0

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GL NUMBER	DESCRIPTION	2013-14 ACTIVITY	2014-15 ACTIVITY	2015-16 ACTIVITY	2016-17 PROJECTED ACTIVITY	2017-18 RECOMMENDED BUDGET	2018-19 RECOMMENDED BUDGET
Dept 691-PARKS & RECREATION APPROPRIATIONS							
MATERIALS AND SUPPLIES							
101-691-778-000	EQUIPMENT SUPPLIES	5,923	3,967	5,236	5,000	0	0
101-691-783-000	SEED PLANT	499	1,121	475	750	0	0
101-691-787-000	TOOLS	524	152	125	250	0	0
	MATERIALS AND SUPPLIES	20,969	19,603	19,710	22,785	0	0
CONTRACTUAL SERVICES							
101-691-803-000	MEMBERSHIPS	1,538	1,478	1,374	1,675	0	0
101-691-811-000	CUSTODIAL SERVICES	8,700	9,498	9,657	10,740	0	0
101-691-818-000	CONTRACTUAL SERVICES	17,653	19,039	31,530	9,500	0	0
101-691-835-000	MEDICAL EXPENSES	64	576	504	500	0	0
101-691-853-000	TELEPHONE	5,954	6,114	3,526	3,520	0	0
101-691-864-000	MEETINGS & CONFERENCES	1,036	1,322	2,414	2,500	0	0
101-691-901-000	ADVERTISING	958	373	1,173	1,500	0	0
	CONTRACTUAL SERVICES	35,903	38,400	50,178	29,935	0	0
INSURANCE							
101-691-914-000	LIABILITY INSURANCE	3,376	3,547	3,722	3,887	0	0
	INSURANCE	3,376	3,547	3,722	3,887	0	0
UTILITIES							
101-691-920-000	UTILITIES	21,399	20,164	19,538	23,000	0	0
	UTILITIES	21,399	20,164	19,538	23,000	0	0
OTHER CHARGES							
101-691-931-000	BUILDING MAINTENANCE	3,466	3,795	2,450	4,000	0	0
101-691-933-000	EQUIPMENT MAINTENANCE	13,771	12,930	15,630	23,000	0	0
101-691-939-000	VEHICLE MAINTENANCE	7,579	534	4,657	4,000	0	0

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GL NUMBER	DESCRIPTION	2013-14 ACTIVITY	2014-15 ACTIVITY	2015-16 ACTIVITY	2016-17 PROJECTED ACTIVITY	2017-18 RECOMMENDED BUDGET	2018-19 RECOMMENDED BUDGET
Dept 691-PARKS & RECREATION							
APPROPRIATIONS							
OTHER CHARGES							
101-691-946-000	OFFICE EQUIPMENT RENTAL	2,221	2,073	0	4,000	0	0
101-691-960-000	PROFESSIONAL DEVELOPMENT	0	0	0	500	0	0
	OTHER CHARGES	27,037	19,332	22,737	35,500	0	0
CAPITAL OUTLAY							
101-691-970-000	LAND PURCHASE	245,000	5,303	0	0	0	0
101-691-974-000	LAND IMPROVEMENTS	22,641	909	41,280	80,000	0	0
101-691-976-000	BUILDING IMPROVEMENTS	0	0	0	21,500	0	0
101-691-981-000	FURNITURE	4,564	675	0	1,000	0	0
101-691-982-000	EQUIPMENT	10,054	2,674	7,658	0	0	0
	CAPITAL OUTLAY	282,259	9,561	48,938	102,500	0	0
	TOTAL APPROPRIATIONS	674,865	416,752	423,618	517,412	0	0
	NET OF REVENUES/APPROPRIATIONS - 691-PARKS & RECREATI	(674,865)	(416,752)	(423,618)	(517,412)	0	0
Dept 738-LIBRARY							
APPROPRIATIONS							
SALARIES AND FRINGE BENEFITS							
101-738-704-000	FULL TIME EMPLOYEES	77,923	76,822	77,986	79,931	204,309	206,352
101-738-705-000	PART-TIME LIBRARIANS	121,091	121,609	123,064	130,329	0	0
101-738-706-000	LIBRARY STAFF	72,870	74,320	76,084	77,327	0	0
101-738-707-000	PART TIME EMPLOYEES	67,098	69,639	72,146	73,257	163,260	164,810
101-738-712-000	IN LIEU	5,477	5,835	2,252	9,762	6,376	6,887
101-738-715-000	FICA	26,806	26,848	27,033	28,359	28,275	28,550
101-738-716-000	HDLO	29,827	32,760	29,667	38,012	52,153	55,333
101-738-718-000	RETIREMENT	51,705	59,626	60,417	54,298	18,352	24,559

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GL NUMBER	DESCRIPTION	2013-14 ACTIVITY	2014-15 ACTIVITY	2015-16 ACTIVITY	2016-17 PROJECTED ACTIVITY	2017-18 RECOMMENDED BUDGET	2018-19 RECOMMENDED BUDGET
Dept 738-LIBRARY APPROPRIATIONS							
SALARIES AND FRINGE BENEFITS							
101-738-720-000	LONGEVITY	4,957	1,869	1,869	1,952	2,088	2,109
101-738-722-000	SICK LEAVE	1,510	1,510	628	1,653	2,000	2,000
101-738-724-000	UNEMPLOYMENT	164	773	0	0	0	0
101-738-725-000	WORKERS COMPENSATION	472	817	907	960	1,169	1,181
		459,900	472,428	472,053	495,840	477,982	491,781
SALARIES AND FRINGE BENEFITS							
MATERIALS AND SUPPLIES							
101-738-728-000	OFFICE SUPPLIES	1,473	5,396	5,230	5,460	5,500	5,500
	(2017-18 To 2018-19) DEMCO				0	1,600	0
	(2017-18 To 2018-19) BROADART				0	700	0
	(2017-18 To 2018-19) OFFICE DEPOT				0	1,400	0
	(2017-18 To 2018-19) TONER				0	800	0
	(2017-18 To 2018-19) MISCELLANEOUS				0	1,000	0
	GL # FOOTNOTE TOTAL:					5,500	
101-738-730-000	POSTAGE	0	40	18	65	25	25
101-738-731-000	BOOKS / PERIODICALS	9,862	7,556	6,601	7,800	7,800	7,800
	(2017-18 To 2018-19) MAGAZINES				0	5,600	0
	(2017-18 To 2018-19) NEWSPAPERS				0	1,700	0
	(2017-18 To 2018-19) REFERENCE SUBSCRIPTIONS				0	500	0
	GL # FOOTNOTE TOTAL:					7,800	
101-738-731-001	DOWNLOADABLE CONTENT	0	8,462	8,945	9,000	9,100	9,300
	(2017-18 To 2018-19) OVERDRIVE CONTENT SUBSCRIPTION				0	4,300	0
	(2017-18 To 2018-19) ZINIO MAGAZINE SERVICE				0	2,000	0
	(2017-18 To 2018-19) HOOPLA DIGITAL CONTENT				0	2,800	0
	GL # FOOTNOTE TOTAL:					9,100	

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Dept 738-LIBRARY APPROPRIATIONS							
MATERIALS AND SUPPLIES							
101-738-758-000	PROGRAM SUPPLIES	998	720	989	1,000	1,000	1,000
101-738-758-005	PROGRAM SUPPLIES-CONTRIBUTIONS - I	6,027	7,230	12,254	7,500	8,000	8,000
101-738-776-000	MAINTENANCE SUPPLIES	2,411	2,604	2,461	2,500	2,500	2,500
		<u>20,771</u>	<u>32,008</u>	<u>36,498</u>	<u>33,325</u>	<u>33,925</u>	<u>34,125</u>
	MATERIALS AND SUPPLIES						
CONTRACTUAL SERVICES							
101-738-801-000	BANK CHARGES	0	0	5	1,200	300	300
101-738-803-000	MEMBERSHIPS (2017-18 To 2018-19) ORGANIZATION MEMBERSHIP TO MLA	236	709	709	735	755	755
101-738-811-000	CUSTODIAL SERVICES	13,650	12,705	12,800	14,520	13,500	13,500
	(2017-18 To 2018-19) MCCOY MAINTENANCE - \$1,092 MONTHLY				0	13,104	0
	(2017-18 To 2018-19) MCCOY - HAZARDOUS CLEANUP				0	396	0
	GL # FOOTNOTE TOTAL:					13,500	
101-738-818-000	CONTRACTUAL SERVICES	0	1,134	1,123	600	600	600
	(2017-18 To 2018-19) UNIQUE MANAGEMENT SERVICES-COLLECTION AGENCY				0	200	0
	(2017-18 To 2018-19) EVANCED ONLINE CALENDAR SERVICE- PATRONS VIEW AND REGISTER FOR PROGRAMS				0	300	0
	(2017-18 To 2018-19) AMAZON PRIME SUBSCRIPTION				0	100	0
	GL # FOOTNOTE TOTAL:					600	
101-738-828-000	LIBRARY COOP	57,947	54,168	48,239	50,000	50,200	52,065
	(2017-18 To 2018-19) ACQUISITIONS				0	4,300	0
	(2017-18 To 2018-19) AUTOMATION				0	37,300	0
	(2017-18 To 2018-19) DATAMAILERS (OVERDUE NOTICES)				0	800	0
	(2017-18 To 2018-19) BOOK BINDING				0	250	0
	(2017-18 To 2018-19) TECHNOLOGY SERVICES (WEBSITE, HOSTING, FILTERING, SOFTWARE, STAFF EMAIL)				0	1,850	0
	(2017-18 To 2018-19) INTERNET ACCESS				0	2,700	0
					0	3,000	0

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Dept 738-LIBRARY APPROPRIATIONS							
CONTRACTUAL SERVICES							
(2017-18 To 2018-19) DELIVERY							
GL # FOOTNOTE TOTAL: 50,200							
101-738-835-000	MEDICAL EXPENSES	195	0	0	450	0	0
101-738-853-000	TELEPHONE	1,872	1,956	1,512	1,985	2,735	2,735
101-738-864-000	MEETINGS & CONFERENCES	681	1,315	1,455	1,500	0	0
101-738-902-000	BOOK BINDING	200	0	0	0	0	0
101-738-904-000	PRINTING	333	149	150	150	150	150
CONTRACTUAL SERVICES		75,114	72,136	65,993	71,140	68,240	70,105
INSURANCE							
101-738-914-000	LIABILITY INSURANCE	7,589	7,973	8,367	8,737	8,825	9,100
INSURANCE		7,589	7,973	8,367	8,737	8,825	9,100
UTILITIES							
101-738-920-000	UTILITIES	28,620	26,862	24,138	27,000	25,000	25,000
(2017-18 To 2018-19) ELECTRIC							
(2017-18 To 2018-19) GAS							
(2017-18 To 2018-19) WATER							
GL # FOOTNOTE TOTAL: 25,000							
UTILITIES		28,620	26,862	24,138	27,000	25,000	25,000
OTHER CHARGES							
101-738-931-000	BUILDING MAINTENANCE	17,863	49,432	16,850	14,850	14,000	14,000
(2017-18 To 2018-19) ANNUAL CONTRACT - HEATING & COOLING							
(2017-18 To 2018-19) SERVICE CALLS/MAINTENANCE FOR HEATING & COOLING							
(2017-18 To 2018-19) CARPET/UPHOLSTERY CLEANING - 2X YEAR							
(2017-18 To 2018-19) ROUTINE ELECTRICAL REPAIRS							
(2017-18 To 2018-19) ROUTINE BUILDING REPAIRS & MAINTENANCE							
UTILITIES		28,620	26,862	24,138	27,000	25,000	25,000
OTHER CHARGES		17,863	49,432	16,850	14,850	14,000	14,000
UTILITIES		28,620	26,862	24,138	27,000	25,000	25,000
OTHER CHARGES		17,863	49,432	16,850	14,850	14,000	14,000
UTILITIES		28,620	26,862	24,138	27,000	25,000	25,000
OTHER CHARGES		17,863	49,432	16,850	14,850	14,000	14,000

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GL NUMBER	DESCRIPTION	2013-14 ACTIVITY	2014-15 ACTIVITY	2015-16 ACTIVITY	2016-17 PROJECTED ACTIVITY	2017-18 RECOMMENDED BUDGET	2018-19 RECOMMENDED BUDGET
Dept 738-LIBRARY							
APPROPRIATIONS							
OTHER CHARGES							
	(2017-18 To 2018-19) ANNUAL ROOF INSPECTION-REQUIRED UNDER WARRANTY			0	250	0	
	GL # FOOTNOTE TOTAL:				14,000		
101-738-934-000	OFFICE EQUIPMENT MAINTENANCE	1,248	1,051	1,014	2,000	3,500	3,500
	(2017-18 To 2018-19) REPAIRS & MAINTENANCE OF COMPUTERS AND PRINTERS			0	0	3,000	0
	(2017-18 To 2018-19) COPIER AND COIN-OP ANNUAL SERVICE			0	0	500	0
	GL # FOOTNOTE TOTAL:				3,500		
101-738-946-000	OFFICE EQUIPMENT RENTAL	410	0	0	0	0	0
101-738-960-000	PROFESSIONAL DEVELOPMENT	0	0	0	0	1,500	1,500
	(2017-18 To 2018-19) MLA ANNUAL CONFERENCE			0	0	350	0
	(2017-18 To 2018-19) MLA SPRING INSTITUE			0	0	350	0
	(2017-18 To 2018-19) MISC WORKSHOPS, CONFERENCES AND MILEAGE			0	0	800	0
	GL # FOOTNOTE TOTAL:					1,500	
OTHER CHARGES		19,521	50,483	17,864	16,850	19,000	19,000
CAPITAL OUTLAY							
101-738-976-000	BUILDING IMPROVEMENTS	0	0	11,056	8,000	28,900	15,000
	(2017-18 To 2018-19) REPLACE CARPET IN MEETING ROOM			0	0	6,000	0
	(2017-18 To 2018-19) REPLACE CARPET IN YOUNG ADULT ROOM			0	0	2,500	0
	(2017-18 To 2018-19) REPLACE DUMPSTER			0	0	900	0
	(2017-18 To 2018-19) ADD TWO CONCRETE RAMPS REAR OF BUILDING			0	0	3,500	0
	(2017-18 To 2018-19) REPLACE STACKING CHAIRS AND TABLES			0	0	16,000	0
	GL # FOOTNOTE TOTAL:					28,900	
101-738-976-001	PARKING LOT REPAIR	0	0	0	0	0	12,000
101-738-978-000	BOOKS	35,654	32,349	32,270	36,000	36,000	36,000
101-738-978-001	RENTED MATERIALS	19,337	16,840	14,092	20,000	20,000	20,000

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Dept 738-LIBRARY APPROPRIATIONS							
CAPITAL OUTLAY							
101-738-978-002	BOOKS FROM DONATIONS	0	3,038	4,428	5,000	4,000	4,000
101-738-981-000	FURNITURE	0	499	0	900	3,500	0
101-738-983-000	OFFICE EQUIPMENT	7,463	11,010	16,325	7,000	7,000	12,500
	(2017-18 To 2018-19) REPLACE FIREWALL EQUIPMENT				0	2,000	0
	(2017-18 To 2018-19) ALARM SYSTEM UPDATE				0	3,500	0
	(2017-18 To 2018-19) TABLET FOR LIBRARY DIRECTOR				0	1,500	0
	GL # FOOTNOTE TOTAL:					7,000	
	CAPITAL OUTLAY	62,454	63,736	78,171	76,900	99,400	99,500
	TOTAL APPROPRIATIONS	673,969	725,626	703,084	729,792	732,372	748,611
	NET OF REVENUES/APPROPRIATIONS - 738-LIBRARY	(673,969)	(725,626)	(703,084)	(729,792)	(732,372)	(748,611)
Dept 750-COMMUNICATIONS APPROPRIATIONS							
SALARIES AND FRINGE BENEFITS							
101-750-704-000	FULL TIME EMPLOYEES	0	0	0	0	40,328	40,731
101-750-706-000	COMMUNICATIONS COORDINATOR	41,565	38,817	31,304	39,689	0	0
101-750-707-000	PART TIME EMPLOYEE	0	325	0	364	0	0
101-750-709-000	OVERTIME	478	107	0	1,590	1,620	1,636
101-750-715-000	FICA	3,259	2,978	2,387	3,186	3,209	3,241
101-750-716-000	HDLO	7,207	6,230	6,119	13,570	17,871	19,064
101-750-718-000	RETIREMENT	8,080	8,481	7,734	10,122	0	1,583
101-750-722-000	SICK LEAVE	558	0	0	0	0	0
101-750-725-000	WORKERS COMPENSATION	110	197	213	192	181	183
	SALARIES AND FRINGE BENEFITS	61,257	57,135	47,757	68,713	63,209	66,438

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GL NUMBER	DESCRIPTION	2013-14 ACTIVITY	2014-15 ACTIVITY	2015-16 ACTIVITY	2016-17 PROJECTED ACTIVITY	2017-18 RECOMMENDED BUDGET	2018-19 RECOMMENDED BUDGET
Dept 750-COMMUNICATIONS							
APPROPRIATIONS							
MATERIALS AND SUPPLIES							
101-750-758-000	PROGRAM SUPPLIES (2017-18 TO 2018-19) 3 YEAR HISTORICAL AVERAGE	544	309	0	500	850	500
	(2017-18 TO 2018-19) DVDS, CASES, MEMORY CARDS, BATTERIES, ETC				0	500	0
	(2017-18 TO 2018-19) PORTABLE PROJECTION SCREEN				0	350	0
	GL # FOOTNOTE TOTAL:				850	850	
MATERIALS AND SUPPLIES							
		544	309	0	500	850	500
CONTRACTUAL SERVICES							
101-750-803-000	MEMBERSHIPS (2017-18 TO 2018-19) ICCA MEMBERSHIP	100	2,050	2,070	2,070	2,070	2,070
101-750-815-000	CABLE PRODUCTION (2017-18 TO 2018-19) CMN (TENTATIVE ZBA MEETINGS)	0	975	17,190	17,655	19,305	19,305
101-750-818-000	CONTRACTUAL SERVICES (2017-18 TO 2018-19) ONLINE STREAMING SERVICE FOR COUNCIL AND PLANNING MEETINGS (2017-18 TO 2018-19) APPROXIMATELY \$100/MONTH	0	10,000	5,000	0	1,400	1,400
101-750-835-000	MEDICAL EXPENSES	0	0	245	0	0	0
101-750-853-000	TELEPHONE (2017-18 TO 2018-19) CELL PHONE \$60/MONTH * 12 MONTHS	0	0	0	500	720	720
101-750-864-000	MEETINGS & CONFERENCES	0	0	0	500	0	0
		100	13,025	24,505	20,725	23,495	23,495
CONTRACTUAL SERVICES							
		2,394	2,515	2,639	2,757	0	0
		2,394	2,515	2,639	2,757	0	0
INSURANCE							
OTHER CHARGES							
101-750-923-000	CABLE FRANCHISE ADMIN FEE (2017-18 TO 2018-19) PREVIOUSLY RECORDED IN 101-265-923-000	0	0	0	0	24,000	24,000
101-750-933-000	EQUIPMENT MAINTENANCE (2017-18 TO 2018-19) MAINTENANCE FOR WBRK EQUIPMENT, TRICASTER, CAMBRAS, MICS, ETC (2017-18 TO 2018-19) 3 YEAR HISTORICAL AVERAGE	640	593	67	500	500	500
					0	500	0

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Dept 750-COMMUNICATIONS							
APPROPRIATIONS							
OTHER CHARGES							
101-750-960-000	PROFESSIONAL DEVELOPMENT	0	0	0	300	700	700
	(2017-18 To 2018-19) EDITING WORKSHOPS, TRAINING WITH CMN				0	300	0
	(2017-18 To 2018-19) MILEAGE AND EXPENSES FOR MEETINGS, TRAINING AND SEMINARS				0	400	0
	GL # FOOTNOTE TOTAL:					700	
	OTHER CHARGES	640	593	67	800	25,200	25,200
CAPITAL OUTLAY							
101-750-983-000	OFFICE EQUIPMENT	23,132	0	94,486	14,000	350	2,500
	(2017-18 To 2018-19) PORTABLE PROJECTOR SCREEN				0	350	0
	(2018-19) CAMERA UPGRADE - COUNCIL CHAMBERS				0	0	2,500
	GL # FOOTNOTE TOTAL:					350	2,500
101-750-984-002	TELECOMMUNICATIONS EQUIPMENT	0	0	5,147	0	4,500	0
	(2017-18 To 2018-19) CAMERA UPGRADE - COUNCIL CHAMBERS						
101-750-986-000 COMPUTER SOFTWARE							
	(2017-18 To 2018-19) EDITING SOFTWARE					400	0
CAPITAL OUTLAY							
		23,132	0	99,633	14,000	5,250	2,500
TOTAL APPROPRIATIONS							
		88,067	73,577	174,601	107,495	118,004	118,133
NET OF REVENUES/APPROPRIATIONS - 750-COMMUNICATIONS							
		(88,067)	(73,577)	(174,601)	(107,495)	(118,004)	(118,133)
Dept 755-INFORMATION TECHNOLOGY							
APPROPRIATIONS							
SALARIES AND FRINGE BENEFITS							
101-755-704-000	FULL TIME EMPLOYEES	0	0	0	0	54,121	54,662
101-755-706-000	INFO TECH COORDINATOR	31,722	38,394	39,138	39,948	0	0
101-755-709-000	OVERTIME	0	166	0	1,750	1,560	1,576
101-755-715-000	FICA	2,421	2,943	2,987	3,190	4,260	4,302
101-755-716-000	HDIO	8,217	4,752	5,595	5,574	9,282	9,779
101-755-718-000	RETIREMENT	6,104	8,656	9,670	10,224	0	1,969

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Dept 755-INFORMATION TECHNOLOGY							
APPROPRIATIONS							
SALARIES AND FRINGE BENEFITS							
101-755-725-000	WORKERS COMPENSATION	86	146	162	160	244	246
		<u>48,550</u>	<u>55,057</u>	<u>57,552</u>	<u>60,846</u>	<u>69,467</u>	<u>72,534</u>
SALARIES AND FRINGE BENEFITS							
MATERIALS AND SUPPLIES							
101-755-731-000	BOOKS / PERIODICALS	74	0	0	100	0	0
101-755-778-000	EQUIPMENT SUPPLIES	137	270	0	0	0	0
		<u>211</u>	<u>270</u>	<u>0</u>	<u>100</u>	<u>0</u>	<u>0</u>
MATERIALS AND SUPPLIES							
CONTRACTUAL SERVICES							
101-755-818-000	CONTRACTUAL SERVICES	4,600	4,600	2,771	15,500	18,000	12,100
	(2017-18 To 2018-19) NETWORK SERVICES				0	5,000	0
	(2017-18 To 2018-19) WOW INTERNET				0	3,000	0
	(2017-18 To 2018-19) NETWORK SECURITY TEST				0	6,000	0
	(2017-18 To 2018-19) AMCOMM FIBER REPAIR (EMERGENCY REPAIR DUE TO STORMS, ETC)				0	3,000	0
	(2017-18 To 2018-19) AT&T/DTE POLE ATTACHMENT FEE (FIBER NETWORK)				0	500	0
	(2017-18 To 2018-19) SOPHOS FIREWALL MAINTENANCE FEE				0	500	0
	GL # FOOTNOTE TOTAL:					<u>18,000</u>	
101-755-835-000	MEDICAL EXPENSES	245	0	0	0	0	0
101-755-853-000	TELEPHONE	80	0	446	1,720	1,320	1,320
	(2017-18 To 2018-19) MONTHLY FEE - CELL PHONE AND IPAD \$110/MO						
101-755-864-000	MEETINGS & CONFERENCES	0	74	763	750	0	0
		<u>4,925</u>	<u>4,674</u>	<u>3,980</u>	<u>17,970</u>	<u>19,320</u>	<u>13,420</u>
CONTRACTUAL SERVICES							
OTHER CHARGES							
101-755-933-000	EQUIPMENT MAINTENANCE	4,171	1,765	0	0	0	0
101-755-960-000	PROFESSIONAL DEVELOPMENT	0	50	100	1,200	2,450	2,450
	(2017-18 To 2018-19) IT TRAINING				0	1,200	0
	(2017-18 To 2018-19) MI-GMIS CONFERENCE				0	1,250	0

BUDGET REPORT FOR CITY OF BERKLEY
Fund: 101 GENERAL FUND

GL NUMBER	DESCRIPTION	2013-14 ACTIVITY	2014-15 ACTIVITY	2015-16 ACTIVITY	2016-17 PROJECTED ACTIVITY	2017-18 RECOMMENDED BUDGET	2018-19 RECOMMENDED BUDGET
Dept 755-INFORMATION TECHNOLOGY APPROPRIATIONS OTHER CHARGES							
GL # FOOTNOTE TOTAL:		4,171	1,815	100	1,200	2,450	2,450
OTHER CHARGES							
CAPITAL OUTLAY							
101-755-976-000	BUILDING IMPROVEMENTS	574	0	0	0	0	0
101-755-983-000	OFFICE EQUIPMENT	35,020	2,709	2,660	55,300	70,000	33,000
	(2017-18 To 2018-19) TABLETS FOR CITY COUNCIL				0	8,000	0
	(2017-18 To 2018-19) TABLETS FOR DIRECTORS				0	12,000	0
	(2017-18 To 2018-19) INSTALLATION OF NEW PHONE SYSTEM				0	50,000	0
GL # FOOTNOTE TOTAL:					70,000	70,000	
101-755-986-000	COMPUTER SOFTWARE	19,003	12,858	5,050	19,250	26,200	11,200
	(2017-18 To 2018-19) MICROSOFT LICENSING				0	15,000	0
	(2017-18 To 2018-19) LOGMEIN - REMOTE ACCESS FOR IPAD'S AND PC'S				0	600	0
	(2017-18 To 2018-19) ANTI VIRUS RENEWAL - ANNUAL				0	2,100	0
	(2017-18 To 2018-19) BACKUP SOFTWARE RENEWAL - ANNUAL				0	2,000	0
	(2017-18 To 2018-19) FIBERLINK IPAD MANAGEMENT - ANNUAL				0	1,000	0
	(2017-18 To 2018-19) GOOGLE APPS - YEARLY MAINTENANCE				0	5,500	0
GL # FOOTNOTE TOTAL:					26,200	26,200	
CAPITAL OUTLAY		54,597	15,567	7,710	74,550	96,200	44,200
TOTAL APPROPRIATIONS		112,454	77,383	69,342	154,666	187,437	132,604
NET OF REVENUES/APPROPRIATIONS - 755-INFORMATION TEC		(112,454)	(77,383)	(69,342)	(154,666)	(187,437)	(132,604)
Dept 801-PLANNING APPROPRIATIONS							
101-801-704-000	SALARIES AND FRINGE BENEFITS FULL TIME EMPLOYEES	35,463	42,390	41,942	42,617	43,454	43,888
101-801-715-000	FICA	2,713	3,243	3,209	3,260	3,324	3,357

BUDGET REPORT FOR CITY OF BERKLEY
Fund: 101 GENERAL FUND

GL NUMBER	DESCRIPTION	2013-14 ACTIVITY	2014-15 ACTIVITY	2015-16 ACTIVITY	2016-17 PROJECTED ACTIVITY	2017-18 RECOMMENDED BUDGET	2018-19 RECOMMENDED BUDGET
Dept 801--PLANNING							
APPROPRIATIONS							
SALARIES AND FRINGE BENEFITS							
101-801-716-000	HDLO	97	97	97	97	97	97
101-801-718-000	RETIREMENT	6,820	9,513	10,363	10,450	4,588	5,047
101-801-725-000	WORKERS COMPENSATION	88	156	173	170	196	197
	SALARIES AND FRINGE BENEFITS	45,181	55,399	55,784	56,594	51,659	52,586
MATERIALS AND SUPPLIES							
101-801-758-000	PROGRAM SUPPLIES (2017-18 To 2018-19) ZONING MAPS NEEDED IN FY 18 AND FY 19	222	265	523	600	3,000	3,000
	MATERIALS AND SUPPLIES	222	265	523	600	3,000	3,000
CONTRACTUAL SERVICES							
101-801-803-000	MEMBERSHIPS (2017-18 To 2018-19) APA, MAP, AICP	395	405	405	500	500	500
101-801-817-000	CONSULTANT	1,000	0	4,263	2,600	0	0
101-801-818-000	CONTRACTUAL SERVICES (2018-19) MASTER PLAN UPDATE	0	7,952	6,220	0	0	70,000
101-801-821-000	ENGINEER (2017-18 To 2018-19) SITE PLANS	0	0	0	0	5,000	5,000
101-801-853-000	TELEPHONE	0	0	533	1,200	1,200	1,200
	CONTRACTUAL SERVICES	1,395	8,357	11,421	4,300	6,700	76,700
OTHER CHARGES							
101-801-960-000	PROFESSIONAL DEVELOPMENT (2017-18 To 2018-19) MAP CONFERENCE AND IN HOUSE TRAINING OF PC AND ZEA MEMBERS	1,805	1,040	595	1,500	1,500	1,500
	OTHER CHARGES	1,805	1,040	595	1,500	1,500	1,500
CAPITAL OUTLAY							
101-801-981-000	FURNITURE	0	120	0	0	0	0
	CAPITAL OUTLAY	0	120	0	0	0	0
	TOTAL APPROPRIATIONS	48,603	65,181	68,323	62,994	62,859	133,786

BUDGET REPORT FOR CITY OF BERKLEY
Fund: 101 GENERAL FUND

GL NUMBER	DESCRIPTION	2013-14 ACTIVITY	2014-15 ACTIVITY	2015-16 ACTIVITY	2016-17 PROJECTED ACTIVITY	2017-18 RECOMMENDED BUDGET	2018-19 RECOMMENDED BUDGET
Dept 801-PLANNING		(48,603)	(65,181)	(68,323)	(62,994)	(62,859)	(133,786)
NET OF REVENUES/APPROPRIATIONS - 801-PLANNING							
Dept 821-COMMUNITY DEVELOPMENT APPROPRIATIONS							
SALARIES AND FRINGE BENEFITS		48,452	58,197	57,926	62,007	63,247	63,880
101-821-707-000	PT CODE ENFORCEMENT						
101-821-715-000	FICA	3,707	4,452	4,431	4,614	4,744	4,887
101-821-716-000	HDLO	161	135	97	227	97	97
101-821-718-000	RETIREMENT	5,417	6,163	7,067	7,417	4,588	5,047
101-821-725-000	WORKERS COMPENSATION	78	227	251	248	1,948	1,967
SALARIES AND FRINGE BENEFITS		57,815	69,174	69,772	74,513	74,624	75,878
MATERIALS AND SUPPLIES							
101-821-744-000	UNIFORMS	205	204	81	400	400	400
	(2017-18 TO 2018-19) \$200 X 2 EMPLOYEES						
101-821-751-000	FUEL & OIL	1,560	1,676	1,614	1,595	1,600	1,600
MATERIALS AND SUPPLIES		1,765	1,880	1,695	1,995	2,000	2,000
CONTRACTUAL SERVICES							
101-821-803-000	MEMBERSHIPS	0	80	190	305	305	305
	(2017-18 TO 2018-19) MACEO, STATE CERTIFIED FIRE INSPECTOR, NFPA PLANS EXAMINER, OAKLAND/MACOMB FIRE PREVENTION						
	(2017-18 TO 2018-19) OAKLAND COUNTY ASSOCIATION OF ARSON AND FIRE INVESTIGATORS						
101-821-853-000	TELEPHONE	368	369	371	1,224	1,225	1,225
101-821-864-000	MEETINGS & CONFERENCES	0	20	0	100	100	100
CONTRACTUAL SERVICES		368	469	561	1,629	1,630	1,630
OTHER CHARGES							
101-821-939-000	VEHICLE MAINTENANCE	1,537	2,561	1,484	1,400	1,400	1,400
OTHER CHARGES		1,537	2,561	1,484	1,400	1,400	1,400
CAPITAL OUTLAY							
101-821-981-000	FURNITURE	0	300	0	0	0	0

BUDGET REPORT FOR CITY OF BERKLEY
Fund: 101 GENERAL FUND

GL NUMBER	DESCRIPTION	2013-14 ACTIVITY	2014-15 ACTIVITY	2015-16 ACTIVITY	2016-17 PROJECTED ACTIVITY	2017-18 RECOMMENDED BUDGET	2018-19 RECOMMENDED BUDGET
Dept 821-COMMUNITY DEVELOPMENT							
APPROPRIATIONS							
CAPITAL OUTLAY							
	CAPITAL OUTLAY	0	300	0	0	0	0
	TOTAL APPROPRIATIONS	61,485	74,384	73,512	79,537	79,654	80,908
	NET OF REVENUES/APPROPRIATIONS - 821-COMMUNITY DEVELC	(61,485)	(74,384)	(73,512)	(79,537)	(79,654)	(80,908)
Dept 954-BENEFITS-MERS RETIREES							
APPROPRIATIONS							
	SALARIES AND FRINGE BENEFITS	558,605	627,352	588,182	605,000	450,000	462,000
	101-954-716-000 HDLO						
	101-954-716-718 HDLO GASB 45 CONTRIBUTION	103,838	103,838	109,104	109,104	0	0
	101-954-718-001 PENSION EXPENSE - GENERAL GOVERNMI	0	0	0	0	493,500	512,702
	(2017-18 To 2018-19) MERS ANNUAL REQUIRED CONTRIBUTION: FIXED FLAT RATE FOR CLOSED MERIT DIVISION					466,092	0
	(2017-18 To 2018-19) OPEN PLANS FOR ACTIVE EMPLOYEES HAS NO REQUIRED CONTRIBUTION IN FY 18				0	27,408	0
	(2017-18 To 2018-19) ADDITIONAL CONTRIBUTION TO CLOSED PLAN					493,500	
	GL # FOOTNOTE TOTAL:						
	SALARIES AND FRINGE BENEFITS	662,443	731,190	697,286	714,104	943,500	974,702
CONTRACTUAL SERVICES							
	101-954-864-000 MEETINGS & CONFERENCES	865	400	936	1,000	1,000	1,000
	(2017-18 To 2018-19) MERS ANNUAL CONFERENCE				0	1,000	0
	CONTRACTUAL SERVICES	865	400	936	1,000	1,000	1,000
INSURANCE							
	101-954-916-000 MEDICARE DRUG SUBSIDY PROGRAM-ADV:	6,800	6,800	4,915	3,500	4,500	5,000
	(2017-18 To 2018-19) PART D ADVISORS ANNUAL SERVICE FEE				0	4,500	0
	INSURANCE	6,800	6,800	4,915	3,500	4,500	5,000
	TOTAL APPROPRIATIONS	670,108	738,390	703,137	718,604	949,000	980,702
	NET OF REVENUES/APPROPRIATIONS - 954-BENEFITS-MERS RE	(670,108)	(738,390)	(703,137)	(718,604)	(949,000)	(980,702)
Dept 955-PSO PENSION SYSTEM							
APPROPRIATIONS							
	SALARIES AND FRINGE BENEFITS	4,712	4,805	4,437	5,000	0	0
	101-955-704-000 FULL TIME EMPLOYEES						

BUDGET REPORT FOR CITY OF BERKLEY
Fund: 101 GENERAL FUND

GL NUMBER	DESCRIPTION	2013-14 ACTIVITY	2014-15 ACTIVITY	2015-16 ACTIVITY	2016-17 PROJECTED ACTIVITY	2017-18 RECOMMENDED BUDGET	2018-19 RECOMMENDED BUDGET
Dept 955-PSO PENSION SYSTEM							
APPROPRIATIONS							
SALARIES AND FRINGE BENEFITS							
101-955-706-000	ACCOUNTANTS	4,832	4,928	4,808	5,127	0	0
101-955-712-000	IN LIEU	342	365	323	391	0	0
101-955-715-000	FICA	751	768	727	805	0	0
101-955-716-000	HDLO	514,823	597,169	555,916	561,000	475,000	495,000
101-955-716-718	HDLO GASB 45 CONTRIBUTION	93,362	93,362	98,096	98,096	0	0
101-955-718-000	RETIREMENT	1,834	2,185	2,281	2,483	0	0
101-955-725-000	WORKERS COMPENSATION	21	37	41	40	0	0
SALARIES AND FRINGE BENEFITS		620,677	703,619	666,629	672,942	475,000	495,000
TOTAL APPROPRIATIONS		620,677	703,619	666,629	672,942	475,000	495,000
NET OF REVENUES/APPROPRIATIONS - 955-PSO PENSION SYST		(620,677)	(703,619)	(666,629)	(672,942)	(475,000)	(495,000)
Dept 966-OTHER FINANCING USES							
APPROPRIATIONS							
OTHER FINANCING USES							
101-966-999-000	TRANSFERS OUT	1,415,387	1,388,242	397,802	19,670	0	0
101-966-999-202	TRANSFERS OUT TO MAJOR STREET	0	0	0	350,000	0	0
101-966-999-203	TRANSFERS OUT TO LOCAL STREET	0	0	0	100,000	0	0
101-966-999-470	TRANSFERS OUT TO SIDEWALKS	0	0	0	80,000	0	0
101-966-999-614	TRANSFERS OUT TO REC REVOLVING	0	0	0	0	320,000	425,000
OTHER FINANCING USES		1,415,387	1,388,242	397,802	549,670	320,000	425,000
TOTAL APPROPRIATIONS		1,415,387	1,388,242	397,802	549,670	320,000	425,000
NET OF REVENUES/APPROPRIATIONS - 966-OTHER FINANCING		(1,415,387)	(1,388,242)	(397,802)	(549,670)	(320,000)	(425,000)
ESTIMATED REVENUES - FUND 101							
APPROPRIATIONS - FUND 101							
NET OF REVENUES/APPROPRIATIONS - FUND 101							
BEGINNING FUND BALANCE		3,163,689	3,196,090	3,527,328	4,378,766	3,780,767	3,780,767

BUDGET REPORT FOR CITY OF BERKLEY

Fund: 101 GENERAL FUND

GL NUMBER	DESCRIPTION	2013-14 ACTIVITY	2014-15 ACTIVITY	2015-16 ACTIVITY	2016-17 PROJECTED ACTIVITY	2017-18 RECOMMENDED BUDGET	2018-19 RECOMMENDED BUDGET
	FUND BALANCE ADJUSTMENTS	0	(347)	0	0	0	0
	ENDING FUND BALANCE	3,196,091	3,527,317	4,378,791	3,780,767	3,780,767	2,595,573

SPECIAL REVENUE FUNDS – OVERVIEW

Special Revenue Funds account for specific revenues that are legally restricted to expenditures for specific purposes. Berkley has six special revenue funds for which we account for separately. Also provided in this section is a discrete component unit from the Downtown Development Authority.

Special Revenue Funds and the Downtown Development Authority Fund are appropriated for and transactions are accounted for on the modified accrual basis of accounting. Under the modified accrual basis of accounting revenues are recorded when measurable and available. Expenditures are recorded when a liability has been incurred.

The City's Special Revenue operating funds are the Major Street Fund, Local Street Fund, Solid Waste Fund, Community Development Block Grant Fund, Recreation Revolving Fund, and Senior Recreation Activities Fund. The discrete component unit is the Downtown Development Authority (DDA).



